

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

February 8, 2022

FROM

JEANY ZEPEDA, Interim Director, Children and Family Services

SUBJECT

Community Care License Application to the California Department of Social Services for Transitional Shelter Care Facility

RECOMMENDATION(S)

1. Approve and authorize submission of Community Care License application documents to the California Department of Social Services for Children and Family Services for a Transitional Shelter Care Facility for youth awaiting placement.
2. Authorize the Assistant Director of Children and Family Services, as required by the California Department of Social Services, to execute and submit the Community Care License application documents, and any other application documents required to secure a Community Care License for a Transitional Shelter Facility, to the California Department of Social Services for Children and Family Services, on behalf of the County, subject to review by County Counsel.
3. Direct the Assistant Director of Children and Family Services to transmit all License application documents to the Clerk of the Board of Supervisors within 30 days of execution.
(Presenter: Jeany Zepeda, Interim Director, 387-2792)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

This item does not impact Discretionary General Funding (Net County Cost). There is no fee for the Community Care License application.

BACKGROUND INFORMATION

On March 9, 2021 (Item No. 18), the Board of Supervisors (Board) approved a lease for a family-home/facility in the City of San Bernardino for use by Children and Family Services (CFS) as a COVID-19 isolation and quarantine residence for children. However, the number of children in need of temporary isolation or quarantine due to COVID-19, has decreased, while the number of hard to place youth in need of transitional placement has increased.

Due to this emergent need, CFS has determined utilization of the leased family-home/facility as a Transitional Shelter Care Facility (Transitional Facility) for these high-risk, hard to place youth better meets the needs of CFS and the youth in need of transitional placement. If the need for isolation or quarantine becomes necessary, those child/children will be temporarily housed in a suitable quarantine placement.

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In order to house these youth at the leased facility, CFS must obtain a Community Care License for a Transitional Shelter Facility from the California Department of Social Services (CDSS). By obtaining this license, CFS demonstrates the ability to provide preventive, protective, and quality services to children that are awaiting placement. CDSS Community Care Licensing ensures that licensed facilities meet established health and safety standards through monitoring facilities, providing technical assistance, and establishing partnerships with providers, parents, and the childcare community.

CFS personnel will staff the Transitional Facility. Youth who will be placed in the Transitional Facility will have come into care or need to be placed into a suitable housing environment based on their needs. The Transitional Facility will provide a safe environment where youth can receive necessary care, behavioral health services, and have their medical needs met.

The individual licensee for the Transitional Facility will be the Assistant Director of CFS. The licensee is responsible for care and supervision decisions regarding any children placed in transitional shelter care; meeting CDSS reporting requirements; and ensuring the creation of client files for any placed child. CDSS requires the licensee to execute the application; as such, CFS is requesting the Board designate the Assistant Director of CFS as the position with the authority to execute the application.

PROCUREMENT

Not Applicable.

REVIEW BY OTHERS

This item has been reviewed by Human Services Contracts (Patty Steven, Contracts Manager, 388-0241) on January 3, 2022; County Counsel (Julie Surber, Principal Assistant County Counsel, 387-5455) on January 7, 2022; Finance (John Hallen, Administrative Analyst, 388-0208) on January 13, 2022; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on January 24, 2022.

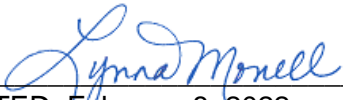
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Dawn Rowe
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: February 8, 2022



cc: CFS- Zepeda w/attach for sign
File- Children and Family Services w/attach
LA 02/10/2022