

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
SITTING AS THE GOVERNING BOARD FOR THE FOLLOWING:  
SAN BERNARDINO COUNTY  
BOARD GOVERNED COUNTY SERVICE AREAS  
AND RECORD OF ACTION**

February 8, 2022

**FROM**

**JAMES E. JENKINS, Director, Department of Airports**

**TERRY W. THOMPSON, Director, Real Estate Services Department**

**SUBJECT**

Department of Airports Short-Term Real Estate Leasing Activity

**RECOMMENDATION(S)**

1. Acting as the governing body of San Bernardino County, receive list of Department of Airports approved short-term real estate leases procured in accordance with County Policy No. 12-04 and executed pursuant to the Policy and County Code Section 18.014 for the period of December 1, 2021 through December 31, 2021
2. Acting as the governing body of the Board Governed County Service Area 60 – Apple Valley Airport, receive list of Department of Airports approved short-term real estate leases procured in accordance with County Policy No. 12-04 and executed pursuant to the Policy and County Code Section 18.014 for the period of December 1, 2021 through December 31, 2021.

(Presenter: James E. Jenkins, Director, Department of Airports, 387-8810)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.**

**Operate in a Fiscally- Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item will not require the use of Discretionary General Funding (Net County Cost). There is no financial impact to receive this list of short-term real estate leasing activity at San Bernardino County Airports for the period of December 1, 2021 through December 31, 2021. However, approved short-term leases do result in revenues that are utilized by Department of Airports (Airports) to help offset the cost of airport operations.

The following reflects the Solicitation of Proposal (SOP) and Short-Term Lease (STL) activity for the period December 1, 2021 through December 31, 2021.

SOLICITATION OF PROPOSALS			
Airport	Facility	Proposal Issued	Submission Due Date
None			

SHORT-TERM LEASES
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**Department of Airports Short-Term Real Estate Leasing Activity**  
**February 8, 2022**

<b>Lessee or Permittee</b>	<b>Agreement Number / Type</b>	<b>Term</b>	<b>Lease or Permit Fee</b>
Edward Wang	CNO-3481	Monthly	\$310
Roberto Yanez	CNO-3482	Monthly	\$55
Avioncs Global Aircraft Maintenance	CNO-3483	Daily	\$34.25
David Crane	APV-3484	Monthly	\$50
Brad Schuck	CNO-3485	Monthly	\$55
Bryce Monteleone	CNO-3486	Monthly	\$310
Gary Brenner	CNO-3487	Monthly	\$350
Jason Henderson	CNO-3490	Monthly	\$55
Threshold Technologies, Inc.	CNO-3491	Monthly	\$1,086
Honorato Rodriguez	CNO-3492	Monthly	\$100
Moshen Zageneh	CNO-3493	Monthly	\$500
Moshen Zageneh	CNO-3494	Monthly	\$84
Threshold Technologies, Inc.	CNO-3495	Monthly	\$0

**BACKGROUND INFORMATION**

On October 30, 2001 (Item No. 55), the Board of Supervisors adopted County Policy No. 12-04, Leasing County Airport Real Property (Policy). For short-term leases, licenses, permits, and use agreements, the Policy authorizes an SOP or an STL process to lease County Airport property where estimated base rent is equal to or less than \$5,000 and the term (including options) is equal to or less than five years. STLs that are procured pursuant to the Policy are executed by the Director of the Department of Airports and the Director of the Real Estate Services Department in accordance with the Policy and County Code Section 18.014. The Policy requires that the Airports and Real Estate Services Departments prepare a timely, but not less than monthly, agenda item to the Board of Supervisors reporting the SOPs commenced and the STLs executed under the Policy.

**PROCUREMENT**

The foregoing agreements were procured pursuant to County Policy No. 12-04, Leasing County Airport Real Property.

**REVIEW BY OTHERS**

This item has been reviewed by Real Estate Services Department (Jennifer Costa, Assistant Director, 387-5252) on January 13, 2022; County Counsel (Agnes Cheng, Deputy County Counsel, 387-5455) on January 3, 2022; Finance (Elias Duenas, Administrative Analyst, 387-4052) on January 13, 2022; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on January 14, 2022.

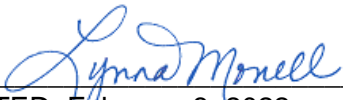
**Department of Airports Short-Term Real Estate Leasing Activity  
February 8, 2022**

Record of Action of the Board of Supervisors  
San Bernardino County  
Board Governed County Service Areas

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Dawn Rowe  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: February 8, 2022



cc: File - Airports  
File - SEP/Board Governed County Service Area - CSA 60  
(Apple Valley Airport)  
CCM 02/14/2022