

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

June 14, 2022

FROM

MELANIE OROSCO, Interim County Librarian, County Library

SUBJECT

Acceptance of Gift from the Friends of the Highland Sam J. Racadio Library

RECOMMENDATION(S)

Authorize the San Bernardino County Library to accept a gift in the amount of \$28,479.26 to be used to fund the purchase of digital and physical materials, program supplies and incentives for youth programs, and support the Summer Reading program and the Environmental Learning Center for the Highland Sam J. Racadio Branch Library and Environmental Learning Center. (Presenter: Melanie Orosco, Interim County Librarian, 387-2220)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will not require the use of Discretionary General Funding (Net County Cost). Approval of budget adjustments to Library's 2021-22 budget is not requested at this time but may be included on a future budget report presented to the Board of Supervisors (Board) for approval.

BACKGROUND INFORMATION

Acceptance of the \$28,479.26 gift from the Friends of the Highland Sam J. Racadio Library will allow the County Library to utilize funds to purchase digital and physical library materials (such as books, eBooks and audiobooks), supplies for adult and youth library programs (such as craft/art materials or STEAM (Science, Technology, Engineering, Arts and Mathematics) program supplies), circulation incentives to promote reading and support the Summer Reading Program by providing additional incentives and performers and supporting the Environmental Learning Center. These materials will result in an enhancement of the customer experience at the Highland Sam J. Racadio Branch Library and Environmental Learning Center. County Policy 06-01 and Standard Practice 06-01SP require Board approval of gifts and donations having a value greater than \$10,000.

The Friends of the Highland Sam J. Racadio Library, is a non-profit 501-C3 organization that works to raise money from memberships and book sales to help support library programs at the Highland Sam J. Racadio Branch Library and Environmental Learning Center, including but not limited to the purchase of newspaper and magazine subscriptions, DVDs, and incentives for children to reach reading objectives.

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PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Katherine Hardy, Deputy County Counsel, 387-5455) on May 19, 2022; Purchasing (Bruce Cole, Lead Buyer, 387-8258) on May 19, 2022; Finance (Elias Duenas, Administrative Analyst, 387-4052) on May 19, 2022; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on May 19, 2022.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Dawn Rowe Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 14, 2022



cc: File - Library
CCM 06/16/2022