

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

June 14, 2022

FROM

ANGELA GODWIN, Agriculture Commissioner Sealer, Department of Agriculture/Weights & Measures

SUBJECT

Purchase of Unbudgeted Fixed Asset – Probewell Single Phase Meter Standard

RECOMMENDATION(S)

1. Authorize the purchase of one unbudgeted Probewell Single Phase Meter Standard for testing the accuracy of electric meters, at the total cost of \$10,500.
 2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post budget adjustments, as indicated in the Financial Impact Section (Four votes required).
- (Presenter: Angela Godwin, Agriculture Commissioner / Sealer, 387-2117)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not result in use of Discretionary General Funding (Net County Cost). The Department of Agriculture / Weights & Measures (AWM) will fund the Probewell Single Phase Meter Standard with a budget adjustment in the amount of \$10,500 from salary savings resulting from staffing vacancies. This item authorizes the Auditor-Controller/Treasurer/Tax Collector to post adjustments to AWM's 2021-22 budget as follows:

Fund Center	Commitment Item/GL Account	Description	Action	Amount
6110001000	51001010	Regular Salary	Decrease	\$10,500
6110001000	54404040	Equipment	Increase	\$10,500

BACKGROUND INFORMATION

This item seeks approval for a budget adjustment of \$10,500 to purchase a Probewell Single Phase Meter Standard, which will be used to ensure that commercially operated electric meters are accurate and the amount billed for the kilowatt per hour is correct. The Probewell Single Phase Meter Standard is portable and allows AWM to conduct testing of the electric meter onsite at a mobile home park to minimize the impact to the resident and the mobile home park manager. AWM's Consumer Protection program oversees the testing of commercially operated electric meters. This program is state mandated as outlined in Business & Professions Code §12210 which states that each Sealer shall, within his or her county, inspect, try, and test all mechanical devices for measurement, and tools, appliances and accessories connected with

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any or all such instruments or measures, sold or used by any proprietor, agent, lessee or employee for commercial purposes.

PROCUREMENT

AWM will purchase the Probewell Single Phase Meter Standard from General Pacific, Inc. The Probewell Single Phase Meter Standard is manufactured and sold exclusively by Probewell Lab Inc. and General Pacific, Inc. is the only authorized dealer to distribute the Probewell Single Phase Meter Standard. The Probewell Single Phase Meter Standard is the only portable electric meter standard available for purchase.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Daniel Pasek, Deputy County Counsel, 387-5455) on May 16, 2022; Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Chief Deputy, 387-5669) on May 17, 2022; Purchasing (Bruce Cole, Supervising Buyer, 387-2148) on May 17, 2022; Finance (Elias Duenas, Administrative Analyst, 387-4052) on May 18, 2022; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on May 18, 2022.

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Dawn Rowe Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 14, 2022



cc: File- Agriculture/Weights & Measures
LA 06/16/2022