

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

**June 14, 2022**

**FROM**

**LEONARD X. HERNANDEZ, Chief Executive Officer, County Administrative Office**

**SUBJECT**

Introduction of an Ordinance Amending the San Bernardino County Code Relating to Compensation and Terms and Conditions of Extra-Help Appointment

**RECOMMENDATION(S)**

1. Consider proposed ordinance relating to compensation and working terms and conditions for the Extra-Help Appointment.
2. Make alterations, if necessary, to proposed ordinance.
3. Approve introduction of proposed ordinance:
  - An ordinance of San Bernardino County, State of California, to amend Section 13.0628 of the San Bernardino County Code relating to compensation and working terms and conditions for the Extra-Help Appointment.
4. SCHEDULE ORDINANCE FOR FINAL ADOPTION ON TUESDAY, JUNE 28, 2022, on the Consent Calendar.

(Presenter: Leonard X. Hernandez, Chief Executive Officer, 387-4811)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Create, Maintain and Grow Jobs and Economic Value in the County.**

**Improve County Government Operations.**

**Operate in a Fiscally Responsible and Business-Like Manner.**

**Ensure Development of a Well-Planned, Balanced, and Sustainable County.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost), contingent upon the cost being eligible under American Rescue Plan Act (ARPA) guidelines. This item includes a one-time cost of approximately \$3 million for COVID-19 premium bonus pay. It is expected that the County will be reimbursed for this cost through an allocation of American Rescue Plan Act (ARPA) funding.

The financial impact of this item was presented and approved by the Board of Supervisors (Board) on May 10, 2022 (Item No. 62).

**BACKGROUND INFORMATION**

Chapter 6 of the San Bernardino County Code establishes the salaries and working conditions of the Extra-Help Appointment

The ordinance proposes to amend Section 13.0628 of the San Bernardino County Code, the terms and conditions of Extra Help Employment to provide the Director of Human Resources

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the authority, with the approval of the County's Chief Executive Officer, to provide Extra Help employees COVID-19 Premium Pay consistent with COVID-19 premium pay provided to the majority of the bargaining units.

The proposed amendments to County Code section 13.0628, provided for in the ordinance will become effective immediately upon the date of final passage.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Cynthia O'Neill, Principal Assistant County Counsel, 387-5455) on June 9, 2022; Human Resources (Diane Rundles, Human Resources Director, 387-5570) on May 2, 2022; Human Resources (Leonardo Gonzalez, Human Resources Deputy Director/Labor Chief, 387-5568) on May 31, 2022; Finance (Abigail Buecheler, Administrative Analyst, 387-4603) on June 7, 2022; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on June 6,, 2022.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Dawn Rowe Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 14, 2022



cc: File w/ Final BAI  
JLL 06/17/2022