

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY FLOOD CONTROL DISTRICT  
AND RECORD OF ACTION**

June 14, 2022

**FROM**

**LEONARD X. HERNANDEZ, Chief Executive Officer, County Administrative Office**

**SUBJECT**

2022-23 Budget for San Bernardino County Flood Control District

**RECOMMENDATION(S)**

Acting as the governing body of the San Bernardino County Flood Control District:

1. Conduct a public hearing on the San Bernardino County Flood Control District's 2022-23 Recommended Budget.
2. Adopt **Resolution No. 2022-96** to approve and adopt:
  - a. The San Bernardino County Flood Control District's 2022-23 Budget, including appropriation, operating transfers out, contribution to reserves/net position, available reserves, budgeted staffing, and authorization for adjustments for final fund balance as described in Attachment A.
  - b. Recommended changes in budgeted staffing as included in Attachment B.
  - c. Any changes to the Recommended Budget that the Board of Supervisors may direct.
    - i. In the event that the Board of Supervisors makes any additions or deletions to the Budget after the public hearing, and the items were not proposed in writing and filed with the Clerk of the Board of Supervisors before the close of the public hearing, a 4/5 vote of the Board of Supervisors is required.
3. Approve the following classification actions detailed in Attachment B.
  - a. Addition of positions.
  - b. Reclassification of positions.

(Presenter: Brendon Biggs, Chief Flood Control Engineer, 387-7906)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item includes use of Discretionary General Funding (Net County Cost). The 2022-23 Recommended Budget includes total Requirements for the San Bernardino County Flood Control District (District) special revenue funds of \$143.6 million and an internal service fund of \$5.6 million, and budgeted staffing of 178 positions. In addition, the District's special revenue funds budget includes \$153.2 million in available reserves for future use and the internal service fund budget includes \$4.1 million in Net Position for future use. Included in the special revenue funds budget is \$1.3 million of Discretionary General Funding (Net County Cost) for the County's share of cost to the District for the National Pollutant Discharge Elimination System (NPDES) and Mojave River Watershed Group (MRWG) programs.

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In addition, Attachment B includes changes to the Recommended Budget including the addition of two positions and approval of 3 reclassifications. These changes are detailed in the budget book in department specific Recommended Changes to the Recommended Budget pages.

**BACKGROUND INFORMATION**

The District's budget consists of several special revenue funds, which are consolidated and presented as a single budget unit, and an internal service fund.

**2022-23 Recommended Budget Summary – Special Revenue Funds**

<b>Budget Book Group</b>	<b>2021-22 Modified</b>	<b>2022-23 Recommended</b>	<b>Change</b>
Operations and Community Services	\$152,260,213	\$143,564,533	(\$8,695,680)

**2022-23 Recommended Budget Summary – Internal Service Fund**

<b>Budget Book Group</b>	<b>2021-22 Modified</b>	<b>2022-23 Recommended</b>	<b>Change</b>
Operations and Community Services	\$3,258,000	\$5,598,000	\$2,340,000

Overall, requirements are decreasing by \$6.4 million; this is a result of a decrease of the District Consolidated Special Revenue funds (\$8.7 million) and an increase of the District Equipment fund (\$2.3 million). The Consolidated Special Revenue funds are decreasing Operating Transfers Out primarily due to the District no longer needing to budget for a new Public Works building or a new modular building for the Pool Yard. Also, there is a decrease in the operating transfer from Zone 2 as this zone has finished paying for its portion of the West Fontana Channel Phase 1 project. The increase in the Equipment fund is due to an increase in Capital Expenditures for the planned purchases of heavy equipment and vehicles.

**Recommendation 1** calls for the public hearing on the 2022-23 Recommended Budget for the District, as required by Government Code Sections 29080 and 29081. Prior to adopting the District's 2022-23 budget, a notice was published on June 1, 3 and 4, 2022 setting forth the date of the public hearing for the purpose of making a determination regarding the Recommended Budget. The Recommended Budget documents were made available to the public at the Clerk of the Board of Supervisor's office on May 24, 2022 and the public hearing is occurring at least 10 days after the documents were made available. The notice further sets forth that any member of the public may appear at the hearing and be heard regarding any proposal for revision to the Recommended Budget.

The Budget hearing is designed to discuss and implement any direction or changes to the Recommended Budget. Any request for increases, decreases, or omission of any item in the budget or inclusion of any additional items shall not be made after the public hearing, unless the items were proposed in writing and filed with the Clerk of the Board of Supervisors before the close of the public hearing or unless approved by the Board of Supervisors (Board) acting as the governing body of the District by a four-fifths vote.

**Recommendation 2** adopts/approves the District's 2022-23 budget, including which includes any changes made to the Recommended Budget as detailed in Attachment B, appropriation,

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contributions to reserves/net position, available reserves, budgeted staffing and authorization for adjustments for final fund balance.

**Recommendation 3** addresses actions needed related to the budgeted staffing and personnel actions of the 2022-23 Recommended Budget including personnel actions as summarized in the 2022-23 Recommended Budget Book and Attachment B.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

Personnel changes in this report have been reviewed by Human Resources (Gina King, Human Resources Division Chief, 387-5571) on June 3, 2022. This item has been reviewed by County Counsel (Sophie A. Akins, Deputy County Counsel, 387-5455) on May 12, 2022; Finance (Carl Lofton, Finance Analyst, 387-4222) on May 23, 2022; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-4342) on May 31, 2022. This item has been coordinated with the Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Chief Deputy Controller, 382-3191) on June 3, 2022.

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Record of Action of the Board of Supervisors  
San Bernardino County Flood Control District

Hearing Opened  
Public Comment: None  
Hearing Closed

**APPROVED**

Moved: Joe Baca, Jr. Seconded: Janice Rutherford  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY  \_\_\_\_\_  
DATED: June 14, 2022



cc: File - Flood Control District w/ resolution  
JLL 06/17/2022