

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT
AND RECORD OF ACTION**

June 14, 2022

FROM

**LEONARD X. HERNANDEZ, Chief Executive Officer, County Administrative Office
DAN MUNSEY, Fire Chief/Fire Warden, San Bernardino County Fire Protection District**

SUBJECT

Side Letter Agreements with Employee Organizations

RECOMMENDATION(S)

1. Acting as the governing body of San Bernardino County, approve side letter agreement with the Sheriff's Employee Benefit Association for Specialized Peace Officer Unit and Specialized Peace Officer Supervisory Unit to add June 19th as a fixed holiday.
2. Acting as the governing body of the San Bernardino County Fire Protection District, approve side letter agreement with the Sheriff's Employee Benefit Association for Specialized Fire Services Unit to add June 19th as a fixed holiday.

(Presenter: Diane Rundles, Director, 387-5570)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

Approval of this item will result in the use of additional Discretionary Funding (Net County Cost). In general, additional paid leave does not result in new costs to the County unless the employee on leave is required to be backfilled with additional staff in order to maintain continuity of services. It is estimated that approval of the Side Letter Agreements (Agreements) could result in \$126,000 of ongoing backfill costs. Costs associated with the additional holiday are expected to be funded within existing departmental budget allocations. However, dependent on actual need, this action could potentially result in the use of approximately \$87,000 in ongoing Discretionary General Funding.

BACKGROUND INFORMATION

In June 2021, legislation was passed to establish June 19th as Juneteenth National Independence Day, a United States federal holiday. The County engaged in discussions with

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the employee organizations identified above and those discussions resulted in adding June 19th as a fixed holiday to the Holiday Leave article. If approved, the Agreements would, beginning in June 2022, prospectively grant leave time in observance of the holiday.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Cynthia O'Neill, Principal Assistant County Counsel, 387-5455) on May 26, 2022; Human Resources (Diane Rundles, Director, 387-5570 and Leonardo Gonzalez, Deputy Director/Labor Chief, 387-5568) on May 30, 2022; Finance (Abigail Buecheler, Administrative Analyst, 387-4603 and Tom Forster, Administrative Analyst, 387-4635) on May 27, 2022; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on June 1, 2022.

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Record of Action of the Board of Supervisors
San Bernardino County

Record of Action of the Board of Directors
San Bernardino County Fire Protection District

APPROVED (CONSENT CALENDAR)

Moved: Dawn Rowe Seconded: Joe Baca, Jr.
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD/SECRETARY

BY 
DATED: June 14, 2022



cc: File- Memorandum of Understanding/Specialized Peace Officer
 Unit & Specialized Peace Officer Supervisory Unit w/Side Letter
 File- SDD/Employees/MOU- Specialized Fire Service Unit
 w/Side Letter
LA 06/30/2022