

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

June 14, 2022

**FROM**

**JOSHUA DUGAS, Director, Department of Public Health**

**SUBJECT**

Amendments to Revenue Contracts for Animal Care and Control Services

**RECOMMENDATION(S)**

1. Approve **Amendment No. 8 to Revenue Contract No. 14-613** with the City of Highland, for the provision of animal care and control services, increasing the amount by \$467,172, from \$3,577,728 to \$4,044,900, and extending the contract an additional year, for the total contract period of July 1, 2014 through June 30, 2023.
2. Approve **Amendment No. 10 to Revenue Contract No. 14-615** with the City of Yucaipa, for the provision of animal care and control services, adding funds for license canvassing services, increasing the amount by \$542,077, from \$4,005,768 to \$4,547,845, and extending the contract an additional year, for the total contract period of July 1, 2014 through June 30, 2023.

(Presenter: Joshua Dugas, Director, 387-9146)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.**

**FINANCIAL IMPACT**

This item does not impact Discretionary General Funding (Net County Cost). The Department of Public Health (DPH) may receive up to \$1,009,249 in additional revenue for the provision of animal care and control and license canvassing services. The costs associated with providing these services are reimbursed by the cities and/or offset by revenue collected on behalf of the cities by the County. Amendment amounts were calculated based on estimated salary and benefit and ongoing operating costs associated with the provision of these services. Adequate appropriation and revenue will be included in the 2022-23 recommended budget.

**BACKGROUND INFORMATION**

Under the terms of the recommended amendments, DPH will continue to provide animal care and control services for the cities of Highland and Yucaipa for an additional year through June 30, 2023, and increase the total contract revenue amounts for this extension. The services provided to the cities of Highland and Yucaipa include full scope animal care and control services as defined below. Door-to-door dog license canvassing services are presented as a service level option. The amendment with the City of Yucaipa includes additional funds to provide door-to-door dog license canvassing services to help ensure dogs within the city are licensed pursuant to state law and local ordinances.

**Amendments to Revenue Contracts for Animal Care and Control  
Services  
June 14, 2022**

Full scope animal care and control services include field services, licensing, low cost rabies and vaccination clinics, impounding and shelter services, after-hours emergency services, and final disposition. DPH has provided animal care and control services for the City of Highland since 1997 and the City of Yucaipa since 1990.

On June 24, 2014 (Item No. 65), the Board of Supervisors (Board) approved revenue Contract No. 14-613 with the City of Highland in the amount of \$436,202, and Contract No. 14-615 with the City of Yucaipa in the amount of \$435,708 for full scope animal care and control services, for the period of July 1, 2014 through June 30, 2015. Since that time, the Board has approved multiple amendments to the revenue contracts for the provision of additional services and extensions for continued animal care and control services through June 30, 2021.

On May 18, 2021 (Item No. 51), the Board approved Amendment No. 7 to Revenue Contract No. 14-613 with the City of Highland increasing the amount by \$467,172, from \$3,110,556 to \$3,577,728, and Amendment No. 9 to Contract No. 14-615 with the City of Yucaipa increasing the amount by \$542,077, from \$3,463,691 to \$4,005,768 for continued provision of full scope animal care and control services and extending both contracts an additional year, for the total contract period of July 1, 2021 through June 30, 2022.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by Human Services Contracts (Patty Steven, Contracts Manager, 388-0241) on May 3, 2022; County Counsel (Daniel Pasek, Deputy County Counsel, 387-5455) on March 21, 2022; Finance (Paul Garcia, Administrative Analyst, 386-8392) on May 3, 2022; County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on May 10, 2022.

**Amendments to Revenue Contracts for Animal Care and Control  
Services  
June 14, 2022**

Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Dawn Rowe Seconded: Joe Baca, Jr.  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 14, 2022



cc: PH - Shin w/agrees  
Contractor - C/O PH w/agree  
File - w/agree  
CCM 07/6/2022