

ARROWHEAD REGIONAL MEDICAL CENTER
FACILITIES MANAGEMENT (FAC) - POLICIES AND PROCEDURE MANUAL
2019-2022 Summary of Policy Revisions

Policy #	New	Major	Minor	Reviewed	Policy Title	Explanation (New and Major Only)
			X		TABLE OF CONTENTS	
1001 V5			X		PLANT OPERATIONS AND MAINTENANCE PROGRAM	
1002 V5			X		RULES AND REGULATIONS	
1003 V5			X		FACILITY MAINTENANCE; OUTSIDE CONTRACTORS AND OTHER COUNTY DEPARTMENTS WORKING IN THE FACILITY	
1004 V4			X		PATIENT PRIVACY	
1005 V4			X		WORK REQUEST OPERATIONS	
1006 V4			X		NEW EMPLOYEE ORIENTATION	
1007 V3				X	TRAINING FOR NEW PERSONNEL	
1008 V3				X	CENTRAL PLANT - PLANT OPERATOR RESPONSIBILITIES	
1009 V4			X		HUMIDITY MONITORING	
1010 V2				X	WIRELESS REMOTE TEMPERATURE MONITORING OF REFRIGERATORS & FREEZERS	
1011 V3			X		MONTHLY AND ANNUAL TESTING OF BATTERY BACKUP OF EMERGENCY LIGHTING AND EXIT SIGNS	
2001 V5			X		GENERAL SAFETY POLICY	
2002 V5			X		LOCK-OUT/TAG-OUT PROCEDURES	
2003 V4			X		EQUIPMENT AND FACILITY SAFETY	
2004 V4			X		EQUIPMENT SAFETY - EXTENSION CORDS	
2005 V3				X	ELECTRICAL SAFETY - EQUIPMENT CONDITION	
2006 V3				X	SAFE USE OF ELECTRICAL EQUIPMENT	

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2007 V3				X	PERSONAL ELECTRICAL EQUIPMENT	
2008 V4			X		LIFE SAFETY ROUNDS	
2009 V3				X	FIRE SAFETY FIRE DRILL PROCEDURE	
3001 V4				X	FIRE SAFETY	
3002 V4				X	TYPES OF FIRES	
3003 V4				X	SMOKE DETECTOR INSPECTION PROCEDURES	
3004 V5			X		FIRE EXTINGUISHERS INSPECTION SHEETS	
3005 V5			X		SPRINKLER DROP TEST	
3006 V4				X	FIRE ALARM PULL STATION TEST	
3007 V4				X	FIRE DOOR INSPECTIONS	
3008 V5			X		FIRE SAFETY FIRE ALARM PROCEDURE	
3009 V4				X	KITCHEN HOOD FIRE EXTINGUISHING SYSTEM	
3010 V3				X	FIRE ALARM SYSTEM TESTING AND INSPECTIONS	
3011 V2				X	FACILITIES MANAGEMENT DEPARTMENTAL - FIRE EVENT RESPONSE	
3012 V3				X	INTERIM LIFE SAFETY MEASUREMENT (ISLM)	
4001 V4				X	HAZARDOUS MATERIALS HANDLING	
4002 V3				X	HAZARDOUS WASTE STORAGE	
4003 V3				X	CHEMICAL SAFETY, MATERIAL SAFETY DATA SHEET (SDS)	
4004 V3				X	LIST OF CHEMICALS NOT TO BE MIXED	

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4005 V3				X	HANDLING OF RADIOACTIVE EMERGENCIES	
5001 V4				X	EQUIPMENT MANAGEMENT PLAN	
5002 V5			X		FACILITIES MANAGEMENT EQUIPMENT PLAN	
5003 V5			X		INVENTORY AND INSPECTION OF NEW EQUIPMENT	
5004 V5			X		EQUIPMENT MANAGEMENT INVENTORY	
5006 V5			X		MEDICAL DEVICE RECALL POLICY	
5007 V4			X		EQUIPMENT MANAGEMENT - ORIENTATION AND EDUCATION PROGRAM	
5008 V4				X	USE OF ELECTRICAL EQUIPMENT IN OXYGEN ENRICHED ENVIRONMENTS	
5009 V5			X		EQUIPMENT SAFETY - PREVENTATIVE MAINTENANCE	
5010 V2				X	COMPUTERIZED TUBE SYSTEM (CTS) CONTAMINATION	
5011 V2				X	ICE MACHINES - CARE AND MAINTENANCE, SFE STORAGE AND DISPENSING	
6001 V5			X		UTILITIES MANAGEMENT PLAN	
6002 V5			X		EMERGENCY NUMBERS	
6003 V4				X	UTILITIES MANAGEMENT - EMERGENCY POWER	
6004 V5			X		EMERGENCY DIESEL GENERATORS INSPECTIONS/TESTING	
6005 V4				X	INVENTORY OF UTILITIES EQUIPMENT	
6006 V5			X		GUIDELINES FOR PROCEDURE FOR FAILURE OF ESSENTIAL EQUIPMENT	
6007 V5			X		MANAGEMENT OF UTILITY SYSTEM FAILURE	
6008 V45			X		OUTSIDE VENDOR ASSISTANCE	

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6009 V4				X	BLOOD BANK ALARM SYSTEM	
6010 V4			X		COMMUNICATION SYSTEM FAILURE	
6011 V4			X		ELEVATOR FAILURE - PASSENGER EVACUATION	
6012 V4		X			ETHYLENE OXIDE LEAKAGE	Delete. Ethylene Oxide no longer onsite.
6013 V5			X		FIRE ALARM SYSTEM FAILURE	
6014 V5			X		EMERGENCY GENERATOR FAILURE	
6015 V5			X		HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SYSTEM FAILURE	
6016 V5			X		MEDICAL AIR SYSTEM/VACUUM FAILURE	
6017 V5			X		MEDICAL GAS OXYGEN SYSTEM FAILURE	
6018 V5			X		BULK OXYGEN SYSTEM FAILURE	
6019 V5			X		MEDICAL GAS SYSTEM - NITROUS OXIDE AND NITROGEN FAILURE	
6020 V5			X		NATURAL GAS SUPPLY FAILURE	
6021 V5			X		NURSE CALL SYSTEM FAILURE	
6022 V5			X		PLUMBING SYSTEM FAILURE AND FLOODING PROCEDURE	
6025 V5			X		CENTRAL PLANT - PREVENTATIVE MAINTENANCE	
6026 V5			X		CENTRAL PLANT - ROUTINE ROUNDS	
6027 V5			X		ELECTRICAL DISTRIBUTION ANNUAL CHECK	
6028 V6			X		PREVENTATIVE MAINTENANCE OF MEDICAL/SURGICAL AIR AND VACUUM SYSTEM	
6029 V4				X	PREVENTATIVE MAINTENANCE OF VERTICAL AND HORIZONTAL TRANSPORT SYSTEM	

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6030 V5			X		PREVENTATIVE MAINTENANCE OF WATER DISTRIBUTION AND PLUMBING SYSTEM	
6031 V4			X		UTILITIES MANAGEMENT USER TRAINING	
6032 V4				X	TRAINING OUTLINE FOR THE OPERATION AND USE OF THE HOSPITAL ELECTRICAL DISTRIBUTION SYSTEM	
6033 V4				X	SAFE USE OF ELECTRICAL EQUIPMENT	
6034 V3				X	TRAINING OUTLINE FOR HANDLING, STORAGE, AND TRANSPORT OF COMPRESSED GAS	
6035 V3				X	COMPRESSED GAS AND OXYGEN USE	
6036 V4			X		ARROWHEAD REGIONAL MEDICAL CENTER RESERVOIR WELL - WATER AND PROPANE GAS SYSTEM	
6037 V3			X		ARROWHEAD REGIONAL MEDICAL CENTER WATER SUPPLY AND DISTRIBUTION SYSTEM	
6038 V3			X		MONTHLY DOMESTIC WATER TEMPERATURE CHECK	
7001 V4			X		PERFORMANCE IMPROVEMENT PLAN	
7002 V3			X		QUALITY IMPROVEMENT	
8001 V2				X	DEPARTMENT EVACUATION	
9001 V2				X	SAFE HANDLING OF COMPRESSED GASES	