

Cal OES #		FIPS #		VS#		Subaward #	XC22 03 0360
-----------	--	--------	--	-----	--	------------	--------------

CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES

GRANT SUBAWARD FACE SHEET

The California Governor's Office of Emergency Services (Cal OES) hereby makes a Grant Subaward of funds to the following:

1. **Subrecipient:** San Bernardino County 1a. **UEI#:** PNJMSCHTMVF7

2. **Implementing Agency:** San Bernardino County District Attorney's Office 2a. **UEI#:** EB1BMEGBU6R3

3. **Implementing Agency Address:** 303 West 3rd Street, 6th Floor San Bernardino 92415-0502
(Street) (City) (Zip+4)

4. **Location of Project:** San Bernardino San Bernardino 92405-0502
(City) (County) (Zip+4)

5. **Disaster/Program Title:** XC - County Victim Services Program 6. **Performance/Budget Period:** 1/1/2023 to 12/31/2023
(Start Date) (End Date)

7. **Indirect Cost Rate:** 10% de minimis Federally Approved ICR (if applicable): _____ %

Item Number	Grant Year	Fund Source	A. State	B. Federal	C. Total	D. Cash Match	E. In-Kind Match	F. Total Match	G. Total Cost
8.	2020	VOCA		\$377,087		\$94,272		\$94,272	\$471,359
9.	2021	VOCA		\$377,087		\$94,272		\$94,272	\$471,359
10.	Select	Select							
11.	Select	Select							
12.	Select	Select							
Total	Project	Cost		\$754,174	\$754,174	\$188,544		\$188,544	\$942,718

13. **Certification** - This Grant Subaward consists of this title page, the application for the grant, which is attached and made a part hereof, and the Assurances/Certifications. I hereby certify I am vested with the authority to enter into this Grant Subaward, and have the approval of the City/County Financial Officer, City Manager, County Administrator, Governing Board Chair, or other Approving Body. The Subrecipient certifies that all funds received pursuant to this agreement will be spent exclusively on the purposes specified in the Grant Subaward. The Subrecipient accepts this Grant Subaward and agrees to administer the grant project in accordance with the Grant Subaward as well as all applicable state and federal laws, audit requirements, federal program guidelines, and Cal OES policy and program guidance. The Subrecipient further agrees that the allocation of funds may be contingent on the enactment of the State Budget.

14. **CA Public Records Act** - Grant applications are subject to the California Public Records Act, Government Code section 6250 et seq. Do not put any personally identifiable information or private information on this application. If you believe that any of the information you are putting on this application is exempt from the Public Records Act, please attach a statement that indicates what portions of the application and the basis for the exemption. Your statement that the information is not subject to the Public Records Act will not guarantee that the information will not be disclosed.

15. **Official Authorized to Sign for Subrecipient:**

Name: Jason Anderson Title: District Attorney

Payment Mailing Address: 303 W. 3rd Street, 6th Floor City: San Bernardino Zip Code+4: 92415-0502

Signature: _____ Date: _____

16. **Federal Employer ID Number:** 956002748

(FOR Cal OES USE ONLY)

I hereby certify upon my personal knowledge that budgeted funds are available for the period and purposes of this expenditure stated above.

(Cal OES Fiscal Officer) _____ (Date) _____ (Cal OES Director or Designee) _____ (Date) _____



Grant Subaward Contact Information

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County District Attorney's Office

1. Grant Subaward Director:

Name: Florida Alarcon Title: Chief, Bureau of Victim Services
Telephone #: (909) 382-3669 Email Address: Falarcon@sbcda.org
Address/City/ Zip Code (9-digit): 303 W 3rd St, 6th Floor, San Bernardino, CA 92415-0502

2. Financial Officer:

Name: Claudia Walker Title: Chief, Bureau of Administration
Telephone #: (909) 382-7689 Email Address: CWalker@sbcda.org
Address/City/ Zip Code (9-digit): 303 W 3rd St, 6th Floor, San Bernardino, CA 92415-0502

3. Programmatic Point of Contact:

Name: Florida Alarcon Title: Chief, Bureau of Victim Services
Telephone #: (909) 382-3669 Email Address: Falarcon@sbcda.org
Address/City/ Zip Code (9-digit): 303 W 3rd St, 6th Floor, San Bernardino, CA 92415-0502

4. Financial Point of Contact:

Name: Karen White Title: Administrative Supervisor, Bureau of Administration
Telephone #: (909) 382-3674 Email Address: KWhite@sbcda.org
Address/City/ Zip Code (9-digit): 303 W 3rd St, 6th Floor, San Bernardino, CA 92415-0502

5. Executive Director of a Non-Governmental Organization or the Chief Executive Officer (i.e., chief of police, superintendent of schools) of the implementing agency:

Name: Jason Anderson Title: District Attorney
Telephone #: (909) 382-3660 Email Address: DA@sbcda.org
Address/City/ Zip Code (9-digit): 303 W 3rd St, 6th Floor, San Bernardino, CA 92415-0502

6. Official Designee, as stated in Section 15 of the Grant Subaward Face Sheet:

Name: Jason Anderson Title: District Attorney
Telephone #: (909) 382-3660 Email Address: DA@sbcda.org
Address/City/ Zip Code (9-digit): 303 W 3rd St, 6th Floor, San Bernardino, CA 92415-0502

7. Chair of the Governing Body of the Subrecipient:

Name: Curt Hagman Title: Chairman, Board of Supervisors
Telephone #: (909) 387-4866 Email Address: curt.hagman@bos.sbcounty.gov
Address/City/ Zip Code (9-digit): 385 N Arrowhead Ave, 5th Floor, San Bernardino CA 92415



Grant Subaward Signature Authorization

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

Implementing Agency: District Attorney

The **Grant Subaward Director** and **Financial Officer** are **REQUIRED** to sign this form.

Grant Subaward Director:

Printed Name: Florida Alarcon

Signature: _____

Date: _____

Financial Officer:

Printed Name: Claudia Walker

Signature: _____

Date: _____

The following persons are authorized to sign for the **Grant Subaward Director**:

Signature: _____

Printed Name: Alfred Moore Jr.

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

The following persons are authorized to sign for the **Financial Officer**:

Signature: _____

Printed Name: Karen White

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____

Signature: _____

Printed Name: _____



Grant Subaward Certification of Assurance of Compliance

Subrecipient: San Bernardino County

	Cal OES Program Name	Grant Subaward #:	Grant Subaward Performance Period
1	Victim Witness Assistance Program	VW22 41 0360	10/1/2022 - 9/30/2023
2	Unserved/Underserved Victim Advocacy & Outreach	UV21 06 0360	1/1/2022 - 12/31/2022
3	Victim Services XC Program	XC22 03 0360	1/1/2023 - 12/31/2023
4			
5			
6			

I, Jason Anderson (Official Designee; same person as Section 15 of the Grant Subaward Face Sheet) hereby certify that the above Subrecipient is responsible for reviewing the Subrecipient Handbook (SRH) and adhering to all of the Grant Subaward requirements as directed by Cal OES including, but not limited to, the following areas:

I. Proof of Authority – SRH 1.055

The Subrecipient certifies they have written authority by the governing board (e.g., County Board of Supervisors, City Council, or Governing Board) granting authority for the Subrecipient/Official Designee (see Section 3.030) to enter into a specific Grant Subaward (indicated by the Cal OES Program name and initial Grant Subaward performance period) and applicable Grant Subaward Amendments with Cal OES. The authorization includes naming of an Official Designee (e.g., Executive Director, District Attorney, Police Chief) for the agency/organization who is granted permission to sign Grant Subaward documents on behalf of the Subrecipient. Written proof of authority includes one of the following: signed Board Resolution or approved Board Meeting minutes.

II. Civil Rights Compliance – SRH Section 2.020

The Subrecipient acknowledges awareness of, and the responsibility to comply with all state and federal civil rights laws. The Subrecipient certifies it will not discriminate in the delivery of services or benefits based on any protected class and will comply with all requirements of this section of the SRH.

III. Equal Employment Opportunity – SRH Section 2.025

The Subrecipient certifies it will promote Equal Employment Opportunity by prohibiting discrimination or harassment in employment because of any status protected by state or federal law and will comply with all requirements of this section of the SRH.



IV. Drug-Free Workplace Act of 1990 – SRH Section 2.030

The Subrecipient certifies it will comply with the Drug-Free Workplace Act of 1990 and all other requirements of this section of the SRH.

V. California Environmental Quality Act (CEQA) – SRH Section 2.035

The Subrecipient certifies that, if the activities of the Grant Subaward meet the definition of a "project" pursuant to the CEQA, Section 20165, it will comply with all requirements of CEQA and this section of the SRH.

VI. Lobbying – SRH Sections 2.040 and 4.105

The Subrecipient certifies it will not use Grant Subaward funds, property, or funded positions for any lobbying activities and will comply with all requirements of this section of the SRH.

All appropriate documentation must be maintained on file by the Subrecipient and available for Cal OES upon request. Failure to comply with these requirements may result in suspension of payments under the Grant Subaward(s), termination of the Grant Subaward(s), and/or ineligibility for future Grant Subawards if Cal OES determines that any of the following has occurred: (1) the Subrecipient has made false certification, or (2) the Subrecipient violated the certification by failing to carry out the requirements as noted above.

CERTIFICATION

I, the official named below, am the same individual authorized to sign the Grant Subaward [Section 15 on Grant Subaward Face Sheet], and hereby affirm that I am duly authorized legally to bind the Subrecipient to the above-described certification. I am fully aware that this certification, executed on the date, is made under penalty of perjury under the laws of the State of California.

Official Designee's Signature: _____

Official Designee's Typed Name: Jason Anderson

Official Designee's Title: District Attorney

Date Executed: _____

AUTHORIZED BY:

I grant authority for the Subrecipient/Official Designee to enter into the specific Grant Subaward(s) (indicated by the Cal OES Program name and initial Grant Subaward performance period identified above) and applicable Grant Subaward Amendments with Cal OES.

☐ City Financial Officer

☐ County Financial Officer

☐ City Manager

☐ County Manager

☒ Governing Board Chair

Signature: _____

Typed Name: Curt Hagman

Title: Chairman, Board of Supervisors

Date Executed: _____



Federal Fund Grant Subaward Assurances
Victims of Crime Act (VOCA) Victim Assistance Formula Grant Program

Subrecipient: San Bernardino County

	Cal OES Program Name	Grant Subaward #	Grant Subaward Performance Period
1.	Victim Witness Assistance Program	VW22 41 0360	10/1/2022 - 9/30/2023
2.	Unserved/Underserved Victim Advocacy & Outreach	UV21 06 0360	1/1/2022 - 12/31/2022
3.	Victim Services XC Program	XC22 03 0360	1/1/2023 - 12/31/2023
4.			
5.			
6.			

Subrecipients agree to adhere to the following and ensure these assurances are passed down to Second-Tier Subrecipients.

1. Required Audits and Financial Statements (SRH Section 14.005)

Subrecipients expending \$750,000 or more in federal funds annually must comply with the single audit requirement established by the Federal Office of Management and Budget (OMB) Uniform Guidance 2 CFR Part 200, Subpart F and arrange for a single audit by an independent Certified Public Accountant (CPA) firm annually. Audits conducted under this section will be performed using the guidelines established by the American Institute of Certified Public Accountants (AICPA) for such audits.

☒ Subrecipient expends \$750,000 or more in federal funds annually.

☐ Subrecipient does not expend \$750,000 or more in federal funds annually.

2. Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by the DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this Grant Subaward.

For more information and resources on the Part 200 Uniform Requirements as they relate, see the OJP website at <https://ojp.gov/funding/Part200UniformRequirements.htm>.

3. Requirement to Report Actual or Imminent Breach of Personally Identifiable Information

Subrecipients (and any Second-Tier Subrecipients) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if they:

- Create, collect, use, process, store, maintain, disseminate, disclose, or dispose of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or
- Use or operate a "Federal information system" (OMB Circular A-130).

Subrecipients (and any Second-Tier Subrecipients) must have breach procedures that must include a requirement to report actual or imminent breach of PII to Cal OES no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

4. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 38

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to Subrecipient organizations (and any Second-Tier Subrecipient organizations) that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to Subrecipients (and any Second-Tier Subrecipients) that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at <https://www.ecfr.gov/cgi-bin/ECFR?page=browse>), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

5. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 42

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity

program.

6. Compliance with DOJ Regulations Pertaining to Civil Rights and Nondiscrimination - 28 C.F.R. Part 54

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements of 28 C.F.R. Part 54, that relate to nondiscrimination on the basis of sex in certain "educational programs."

7. Compliance with 41 U.S.C. 4712 (Including prohibitions on reprisal; notice to employees)

Subrecipients (and any Second-Tier Subrecipients) must comply with, and are subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

Subrecipients (and any Second-Tier Subrecipients) also must inform their employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

8. Compliance with Applicable Rules Regarding Approval, Planning, and Reporting of Conferences, Meetings, Trainings, and Other Events

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this Grant Subaward appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

9. Requirement for Data on Performance and Effectiveness under the Grant Subaward

Subrecipients (and any Second-Tier Subrecipients) must collect and maintain data that measure the performance and effectiveness of work under this Grant Subaward. Subrecipients (and any Second-Tier Subrecipients) must provide data (within the required timeframes) to OJP via the Performance Measurement Tool (PMT).

10. Determination of Suitability to Interact with Participating Minors

This condition applies to the Grant Subaward (if it is indicated) when some or all of the activities to be carried out under the Grant Subaward (whether by Subrecipients, or Second-Tier Subrecipients) is to benefit a set of individuals under 18 years of age.

Subrecipients (and any Second-Tier Subrecipients) must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at <https://ojp.gov/funding/Explore/Interact-Minors.htm>.

11. Compliance with DOJ Grants Financial Guide

Subrecipients (and any Second Tier Subrecipients) must comply with all applicable sections of the DOJ Financial Guide. References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at <https://ojp.gov/financialguide/DOJ/index.htm>), including any updated version that may be posted during the period of performance. Subrecipients agree to comply with the DOJ Grants Financial Guide.

12. Encouragement of Policies to Ban Text Messaging while Driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), the DOJ encourages Subrecipients (and any Second-Tier Subrecipients) to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this Grant Subaward, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

13. Compliance with General Appropriations-law Restrictions on the use of Federal Funds

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2021, are set out at <https://ojp.gov/funding/Explore/FY21AppropriationsRestrictions.htm>.

Should a question arise as to whether a particular use of federal funds by Subrecipients (and any Second-Tier Subrecipients) would or might fall within the scope of an appropriations or law restriction, Subrecipients are to contact Cal OES

for guidance, and may not proceed without the express prior written approval of Cal OES.

14. Potential Imposition of Additional Requirements

Subrecipients (and any Second-Tier Subrecipients) agree to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this Grant Subaward, if Subrecipients are designated as "high-risk" for purposes of the DOJ high-risk grantee list.

15. Employment Eligibility Verification for Hiring under the Grant Subaward

a. Subrecipients (and any Second-Tier Subrecipients) must:

- 1) Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with Grant Subaward funds, Subrecipients (and any Second-Tier Subrecipients) properly verify the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).
- 2) Notify all persons associated with Subrecipients (or any Second-Tier Subrecipients) who are or will be involved in activities under this Grant Subaward of both:
 - a) This Grant Subaward requirement for verification of employment eligibility, and
 - b) The associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.
- 3) Provide training (to the extent necessary) to those persons required by this condition to be notified of the Grant Subaward requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).
- 4) As part of the recordkeeping for the Grant Subaward (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this Grant Subaward condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

b. Monitoring

Subrecipients' monitoring responsibilities include monitoring Second-Tier Subrecipients' compliance with this condition.

c. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, Grant Subaward funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

d. Rules of construction

1) Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this Grant Subaward" specifically includes (without limitation) any and all Subrecipient officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with Grant Subaward funds.

2) Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, Subrecipients (and any Second-Tier Subrecipients) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the Subrecipient (and any Second-Tier Subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with Grant Subaward funds.

3) "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

4) Nothing in this condition shall be understood to authorize or require Subrecipients (and any Second-Tier Subrecipients), or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

5) Nothing in this condition, including in paragraph 4.B., shall be understood to relieve Subrecipients (and any Second-Tier Subrecipients) or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (<https://www.e-verify.gov/>).

16. Restrictions and Certifications Regarding Non-disclosure Agreements and Related Matters

No Subrecipients (and any Second-Tier Subrecipients) under this Grant Subaward, or entity that receives a procurement contract or subcontract with any funds under this Grant Subaward, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this Grant Subaward, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

a. In accepting this Grant Subaward, Subrecipients (and any Second-Tier Subrecipients):

- 1) Represent that they neither require, nor have required, internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- 2) Certify that, if they learn, or are notified, that they have, or have been, requiring their employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

b. If Subrecipients are authorized under this award to make Second-Tier Subawards, procurement contracts, or both:

- 1) Subrecipients represent that:
 - a) No other entity (whether through a Second-Tier Subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) that they pass funds to either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

- b) Appropriate inquiry has been made, or otherwise Subrecipients have an adequate factual basis, to support this representation; and
- 2) If learned or notified that any Second-Tier Subrecipient, contractor, or subcontractor entity that receives funds under this Grant Subaward is, or has been, requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, they will immediately stop any further obligations of Grant Subaward funds to or by that entity, will provide prompt written notification to Cal OES, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Cal OES.

17. OJP Training Guiding Principles

Subrecipients (and any Second-Tier Subrecipients) agree that they will adhere to the OJP Training Guiding Principle for Grantee and Subgrantees (available at <https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>) for all training or training materials developed or delivered with these funds.

18. Federal Authorization

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements for authorization of any Grant Subaward. This condition applies to agreements that – for purposes of federal grants administrative requirements – OJP considers a "Grant Subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any Grant Subaward are posted on the OJP web site at <https://ojp.gov/funding/Explore/SubawardAuthorization.htm>.

19. Requirements Related to System for Award Management and Universal Identifier Requirements

Subrecipients (and any Second-Tier Subrecipients) must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at <https://www.sam.gov/>. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

Subrecipients also must comply with applicable restrictions for Second-Tier Subawards, including restrictions on Grant Subawards to entities that do not acquire and provide (to Subrecipients) the unique entity identifier required for SAM registration.

The details of the Subrecipients' obligations related to SAM and to unique entity identifiers are posted on the OJP web site at <https://ojp.gov/funding/Explore/SAM.htm>.

This condition does not apply to a Grant Subaward to an individual who received the Grant Subaward as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

20. Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by Subrecipients (and any Second-Tier Subrecipients), either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by Subrecipients (and any Second-Tier Subrecipients), to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

21. Specific Post-award Approval Required to Use a Noncompetitive Approach In any Procurement Contract that would Exceed \$250,000

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, \$250,000). This condition applies to agreements that – for purposes of federal grants administrative requirements – OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at <https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm>.

22. Requirements Pertaining to Prohibited Conduct Related to Trafficking in Persons (Including reporting requirements and OJP Authority to Terminate Grant Subaward)

Subrecipients (and any Second-Tier Subrecipients) must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of Subrecipients

(and any Second-Tier Subrecipients), or individuals defined (for purposes of this condition) as "employees" of Subrecipients (and any Second-Tier Subrecipients).

The details of the Subrecipients' obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm>.

23. Reporting Potential Fraud, Waste, and Abuse, and Similar Misconduct

Subrecipients (and any Second-Tier Subrecipients) must promptly refer to Cal OES any credible evidence that a principal, employee, agent, Subrecipient, contractor, subcontractor, or other person has, in connection with funds under this Grant Subaward— (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this Grant Subaward should must also be reported to Cal OES. Additional information is available from the DOJ OIG website at <https://oig.justice.gov/hotline>.

24. Discrimination Findings

Subrecipients (and any Second-Tier Subrecipients) assure that in the event that a Federal or State court or Federal or State administrative agency makes a finding of discrimination after a due process hearing on the ground of race, religion, national origin, sex, or disability against a recipient of victim assistance formula funds under this Grant Subaward, Subrecipients will forward a copy of the findings to the Office for Civil Rights of OJP.

25. VOCA Requirements

Subrecipients (and any Second-Tier Subrecipients) assure that they will comply with the conditions of the Victims of Crime Act (VOCA) of 1984, sections 1404(a)(2), and 1404(b)(1) and (2), 34 U.S.C. 20103(a)(2) and (b)(1) and (2) (and the applicable program guidelines and regulations), as required.

CERTIFICATION

I certify the Subrecipient identified above will comply with the requirements of the Subrecipient Handbook and the federal fund Grant Subaward assurances outlined above.

Official Designee's Signature: _____

Official Designee's Typed Name: Jason Anderson

Official Designee's Title: District Attorney

Date Executed: _____



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: San Bernardino County			Grant Subaward #: XC22 03 0360		
A. Personnel Costs - Line-item description and calculation	VOCA 20	VOCA 20 Match	VOCA 21	VOCA 21 Match	Total Amount Allocated
All program salary and benefit rates are per the employee's current Memorandum of Understanding with the County of San Bernardino					
6 FTE Victim Advocate II's @ 100% provide direct services to victims obtaining court support, applying for financial assistance, etc.					
\$25.33 x 2080 x 2	\$42,150	\$10,537	\$42,149	\$10,537	\$105,373
\$27.58 x 2080 x 2	\$45,892	\$11,474	\$45,893	\$11,474	\$114,733
\$32.54 x 2080 x 3	\$54,146	\$13,537	\$54,146	\$13,537	\$135,366
0.20 FTE Staff Analyst II to provide administrative support in preparing and submitting grant applications, grant claims and reports					
\$33.55 x 2080 x 1 x 20%	\$5,574	\$1,394	\$5,574	\$1,394	\$13,936
Benefits					
Benefits for 6.2 FTE's = 55.17% of gross salary (\$369,408) = \$203,802 (Not claiming Full Amount)	\$70,479	\$17,618	\$70,479	\$17,618	\$176,194
Retirement = 34.27% of gross salary					
Survivors Benefits = 0.12% of gross salary					
Health Ins = 15.64% of gross salary					
Vision Ins = 0.12% of gross salary					
Dental Ins = 0.37% of gross salary					
Short Term Disability = 1.22% of gross salary					
Medicare Tax = 1.39% of gross salary					
Workers Comp Ins = 0.71% of gross salary					
Employee Life Ins = 0.62% of gross salary					
Indem Allow Cafeteria = 0.26% of gross salary					
401(k) match = 0.45% of gross salary					
Personnel Costs Fund Source Totals	\$218,241	\$54,560	\$218,241	\$54,560	\$545,602
PERSONNEL COSTS CATEGORY TOTAL					\$545,602



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: San Bernardino County			Grant Subaward #: XC22 03 0360		
B. Operating Costs - Line-item description and calculation	VOCA 20	VOCA 20 Match	VOCA 21	VOCA 21 Match	Total Amount Allocated
Vehicle Maintenance \$225 per month x 12 months x 3 vehicles	\$3,240	\$810	\$3,240	\$810	\$8,100
Emergency Services					
Walmart Cards 100 x \$25	\$1,000	\$250	\$1,000	\$250	\$2,500
Target Cards 100 x \$25	\$1,000	\$250	\$1,000	\$250	\$2,500
Stater Bros. Cards 200 x \$25	\$2,000	\$500	\$2,000	\$500	\$5,000
Misc. Emergency Funds	\$4,000	\$1,000	\$4,000	\$1,000	\$10,000
Subrecipient-Partners Against Violence	\$142,006	\$35,502	\$142,006	\$35,502	\$355,016
CAC K9 Expenses	\$3,600	\$900	\$3,600	\$900	\$9,000
Food/Treats/Toys, Vet, Grooming, Cleaning Supplies/Other					
Operating Costs Fund Source Totals	\$156,846	\$39,212	\$156,846	\$39,212	\$392,116
OPERATING COSTS CATEGORY TOTAL					\$392,116



Grant Subaward Budget Pages
Multiple Fund Sources

Subrecipient: San Bernardino County				Grant Subaward #: XC22 03 0360	
C. Equipment Costs - Line-item description and calculation	VOCA 20	VOCA 20 Match	VOCA 21	VOCA 21 Match	Total Amount Allocated
K9 Vehicle Outfitting	\$2,000	\$500	\$2,000	\$500	\$5,000
Equipment Costs Fund Source Totals	\$2,000	\$500	\$2,000	\$500	\$5,000
EQUIPMENT COSTS CATEGORY TOTAL					\$5,000

Grant Subaward Totals - Totals must match the Grant Subaward Face Sheet	VOCA 20	VOCA 20 Match	VOCA 21	VOCA 21 Match	Total Project Cost
Fund Source Totals	\$377,087	\$94,272	\$377,087	\$94,272	\$942,718



Grant Subaward Budget Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

The proposed budget provides funding in the amount of \$942,718 for a County Victim Services Program with 6.2 full-time staff members. Six full-time Victim Advocate II's, committed at 100 percent of their time, paid for by the grant, will provide direct services to victims. One full-time Staff Analyst committed at 20 percent of their time will provide administrative support by preparing and submitting grant applications, budget modifications, grant claims and reports. Four of the Advocates will be located within the community in Police Stations, one Advocate will be located within the San Bernardino Children's Assessment Center along with a Facility K9, and one Advocate will be located at Loma Linda University Children's Hospital to better provide immediate services to victims of crime.

Advocates are qualified with the experience, skills and training to perform a variety of direct and indirect services for crime victims. Advocate II's are expected to have an education equivalent to an Associate's degree in psychology, sociology, criminal justice, behavioral or social science, as well as two years' experience providing advocacy services.

The total budget includes \$754,174 in grant funds and \$188,544 in District Attorney cash match. Of the total budget, \$284,376 in grant funds and \$71,096 in District Attorney cash match will provide salaries for 6.0 FTE Victim Advocate II's.



Grant Subaward Budget Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

Grant funds of \$11,148 and \$2,788 in District Attorney cash match will provide for 20 percent of a Staff Analyst II salary. For the XC22 grant cycle, benefits are projected to equal \$203,802. The full amount of benefit expense is not being claimed, benefits in the amount of \$176,194 are included, \$35,236 in cash match and \$140,958 in grant funding.

Ongoing operating expenses will be paid from both grant funds and from the District Attorney's general fund, demonstrating the commitment to minimize administrative costs and support direct services. \$20,000 will be used to directly assist victims with financial needs such as paying for lodging, clothing, utilities, transportation, and other needs, plus emergency gift cards will be used to assist victims with everyday necessities. Of the \$20,000 for direct assistance, \$16,000 will be from grant funds and \$4,000 will be from District Attorney cash match. Vehicle maintenance is budgeted at \$8,100 per year to cover maintenance and fuel for 3 vehicles. Of that budgeted amount, \$6,480 is from grant funds and \$1,620 is from District Attorney grant match. The Facility K9 expenses are budgeted at \$9,000. Of that budgeted amount, \$7,200 is from grant funds and \$1,800 is from District Attorney grant match. Costs include veterinarian care, pet insurance, dog food, grooming, and pet supplies.



Grant Subaward Budget Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

Lastly, \$355,016 is budgeted for the subrecipient Partners Against Violence to administer their Crime Survivor Services Program (CSS) that provides 24/7 trauma informed crisis intervention, accompaniment services, follow-up, case management and information/referrals to community resources to victims of crime and their families, administered by trained crisis response advocates and community volunteers. Additional, Partners Against Violence-CSS will provide awareness programming in the community. Of the \$355,016 budgeted, \$284,012 is from grant funds and \$71,004 is funded from District Attorney cash match.

A one-time equipment expense will be paid from both grant funds and from the District Attorney's general fund. The cost of outfitting a vehicle to meet the needs of transporting a Facility K9 is estimated at \$5,000. Of the \$5,000, \$4,000 is from grant funds and \$1,000 is from District Attorney cash match.



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

Project Narrative

Problem Statement

San Bernardino County is the largest county in the contiguous United States, encompassing 24 incorporated cities and 12 unincorporated communities within an area of over 20,000 square miles and a population of over 2.2 million residents. The county has three distinct areas: the west valley, central, and desert region. Crime victims often live many miles from the nearest victim witness assistance center in dense sprawling urban communities, remote isolated desert areas, and insular mountain ranges hours from the nearest courthouse or victim services center. Historically, victims living in the rural area of Needles travel up to 2 ½ hours and victims living in the rural area of Barstow travel up to an hour to receive services from a victim services center; Both areas have residents that have a significant need for local victim assistance.

In San Bernardino County, over 2,500 children are removed from their homes and placed into foster care each year due to suspected abuse and/or neglect allegations. The Loma Linda University Hospital (LLUH) sees the most complicated, tragic and difficult cases of child abuse both in the Children's Hospital and at the Children's Assessment Center (CAC) of San Bernardino. To



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

better serve these children and to increase the number and type of services offered, the Resiliency Institute for Childhood Adversity (RICA) was created. Children seen at the RICA location receive timely medical examinations (within 72 hours) in a multidisciplinary clinic. Each of these children will be offered appointments coordinated through their county social workers; children living near the clinic location can continue with ongoing medical care at the institute and will have the opportunity to have dental evaluations, OT/PT/Speech assessments, developmental assessments, mental health assessments, hearing and vision screenings and treatment. Due to the number of children seen at the hospital there is a significant need for a victim advocate to be placed at this location to provide immediate emergency services and long-term victim needs.

According to the San Bernardino County 2020 Community Indicators report 51% of the total San Bernardino County population are Latino, who may be of any race and are the largest race and ethnic group in the County; 30% of the population are White, 8% are Black/African American, 7% are Asian/Pacific Islander, 2% are two or more races and 1% are Native American. The age group of residents from 25-44 made up 28% of the County's population, 45-64 at 23%, 6-17 at 17%, 65+ at 8%, 18-24 at 12% and 0-5 at 8%.



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

San Bernardino County reported in their 2020 Community Safety Indicators Report that the County's five-year violent crime trend had increased between 2015 and 2019; the violent crime rate increased by 15% between 2018 and 2019; The report further provided detailed information on specific crimes, rape crimes increased 38%, robberies increased 4%, aggravated assaults increased 24% and the homicide rate increased 31%. In 2019 it was reported that there was a total of 147 homicides in San Bernardino County. Considering the geographical size, population and crime rate, the County has not experienced a decline in the number of victims needing assistance. The funding from the XC grant will provide an opportunity to increase the number of victim advocate staff that will provide services to victims of crime in all areas of San Bernardino County which will include one new location for 2023, the Children's Assessment Center (CAC) of San Bernardino. Victims will continue to be able to access services 24/7 and receive additional support services from our partner agency, that historically has provided services to victims of crime.

The San Bernardino County District Attorney's Office Victim Witness Assistance program was established in 1980 to provide direct victim services to respond to the emotional, psychological and physical needs of victims and their families. The program is managed by the Bureau of Victim Services Chief who is part of



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

District Attorney Jason Anderson's Executive Leadership Team. The department has a successful history of collaboration with other agencies including law enforcement, community-based organizations and other governmental agencies through our advocacy work. The Bureau of Victim Services victim advocate staff are currently located in the regional San Bernardino County District Attorney offices (San Bernardino, Victorville, Rancho Cucamonga, and Joshua Tree), the Children's Assessment Center of San Bernardino, Arrowhead Regional Medical Center, the San Bernardino County Sheriff's Department Headquarters, Barstow Police Department, Rialto Police Department, Chino Police Department and Ontario Police Department. Victim advocates are required to complete the Cal-OES mandated CCVAA Entry Level and Advanced Victim Advocate trainings as well as Crisis Response training; Additional trainings include Brady evidence and disclosure policies, Critical Incident Stress Management, Restitution 101, Self-care as well as other office mandated trainings to ensure that best practices are followed and to lessen the impact of secondary trauma. Penal Code section 13835 et seq. provides for the District Attorney's Victim/Witness Assistance Program to provide all mandatory and optional services to victims including crisis intervention and support services, emergency assistance with funeral/burial expenses, temporary lodging and



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

relocation, food and clothing, case management and follow up services, referrals to other agencies, orientation to the criminal justice system to include case updates and court accompaniment which includes arranging for travel to court and criminal justice offices if the case is filed by the District Attorney's office and assisting the victim with the completion of the California Victim Compensation Board program application. Victim advocates work closely with court staff, law enforcement, deputy district attorney's, the District Attorney's Victims of Crime Claims units and the community-based victim services agencies in our County, to assist victims with various services to lessen the impact of the crime. Referrals to our victim services program are received by police departments, sheriff's substations, fire departments, Loma Linda University Children's Hospital, the Children's Assessment Center of San Bernardino, Arrowhead Regional Medical Center and various local hospitals, Children and Family Services, Adult Protective Services, city and county schools, and deputy district attorneys from all regional offices. Our services also extend to the Native American community; Services are offered to the Chemehuevi, Fort Mojave and San Manuel tribes. The Bureau of Victim Services provided direct assistance to 10,391 victims of crime and their families in 2021 and 155,313 services. The demographics of the people served were as follows: Males: 3,438, Females:



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

6,862; Ages 0-12: 753, 13-17: 345, 18-24: 1,052, 25-59: 6,690, 60 & older: 1,083 and 397 were not reported. The program also captured the following demographics of the community we served: American Indian/Alaska Native residents: 31, Asian: 122, Black/African American: 1,320, Hispanic or Latino: 3,718, Multiple Races: 47, Native Hawaiian or Other Pacific Islander: 31, White Non-Latino Caucasian: 2,258, Other Race: 143, and not reported: 2,721 residents. The Bureau of Victim Services victim advocate staff provide assistance to adult victims of physical and sexual assault, child victims of physical abuse, neglect, sexual abuse and assault; Victims of domestic violence, driving under the influence, elder abuse or neglect, hate crimes, human labor and sex trafficking, identity theft, kidnapping, mass violence, hit and run vehicular crimes, robbery, stalking, and survivors of homicide victims.

Plan

The primary program goal of the San Bernardino County District Attorney's Bureau of Victim Services is to provide services expeditiously to victims of all crime types in areas of the County that have been identified as underserved or where there are service gaps to mitigate the negative impact of crime upon the victim and their families. The San Bernardino County District Attorney's Office will



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

administer the XC Grant Subaward and will act as the single point of contact for the grant. The District Attorney's Office will partner with Partners Against Violence/Crime Survivor Services (Formerly San Bernardino Sexual Assault Services) to provide direct victim services, community outreach and crisis response to victims of crime. Partners Against Violence (PAV) was established under the umbrella of Family Services Agency in 1973 and has been successful in serving victims of sexual violence in the San Bernardino service area for 45 years. PAV is led by a diverse Board of Directors and the Executive Director. PAV has three Rape Crisis Centers and four satellite offices to meet the needs of our geographical area. PAV provides a 24/7 crisis hotline, emergency on-site response, crisis intervention, advocacy, accompaniment, counseling, and group counseling for victims of sexual assault. Community outreach and awareness is also provided to the general community to promote agency information and services. In 2018, PAV opened *Crime Survivor Services (CSS)*, for all victims of crime. The CSS office is based in Rancho Cucamonga but serves the entire county of San Bernardino. The purpose of this program is to provide 24/7 services and access to care for victims of violent crimes. PAV has established a 24/7 crisis hotline and office location for victims of violent crimes to receive direct client services from crisis response advocates. Crisis response advocates



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

are available to provide 24/7 onsite services at the location that best meets the need of the client. These services address a need for crisis intervention for primary and secondary victims of violent crimes in the County of San Bernardino, which will respond to the emotional and physical needs of the victims. The Bureau of Victim Services staff and PAV/CSS staff will meet on a quarterly basis to discuss the progress of the grant, provide statistics for the Office for Victims of Crime (OVC) Performance Measurement Tool and billing documents.

The Victim Services Steering Committee (VSSC) convened and agreed that the priority would be to have victim advocates and crisis response advocates placed throughout the County to provide trauma informed victim services in areas where there are service gaps and underserved victims. In 2021, to accomplish our goal of providing comprehensive assistance to crime victims living in remote areas and who do not have a local victim services center, the District Attorney's Office placed a victim advocate at the Barstow Police Department. We will continue to fund this position through the XC grant for calendar year 2023. In addition to placing a victim advocate at the Barstow Police Department in 2021, we placed a victim advocate in the city of Needles in January 2022; although the advocate was not placed within the Needles Sheriff's Department, the victim advocate is working closely with the



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

department's staff. Our new initiatives for 2022 included placing victim advocates at both the Chino and Rialto Police Departments. Residents in all these cities now have access to receive services from a victim advocate without having to travel a distance to the nearest victim assistance center. Victim advocate response, soon after a crime, is essential to assist victims and witnesses that may be experiencing a wide range of emotions and feelings who may also need emergency services such as crisis intervention and resources, food, temporary housing and clothing; these positions will also continue to be funded through the XC grant for calendar year 2023. A 5th location where service gaps have been identified is the Loma Linda University Hospital (LLUH) which includes the Children's Hospital (LLUCH) and Resiliency Institute for Childhood Adversity (RICA), LLUH's newest institute; a victim advocate will be placed at this hospital location once an office can be assigned after the hospital renovations are completed. The LLUH victim advocate will be housed temporarily at the Children's Assessment Center of San Bernardino (CAC) and will respond to the hospital when services are needed for victims of crime who present at the hospital. The victim advocate assigned to the Loma Linda University Hospital will employ the following best practices to streamline the delivery of services to all victims of crime who present at the hospital and minor



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

victims at the RICA. When a victim arrives at the LLUH, LLUCH or the RICA and when it's deemed the appropriate time, the victim advocate will introduce themselves and offer comprehensive services immediately. A thorough needs assessment will be completed by the victim advocate, after which the victim advocate will make applicable referrals to both emergency resources and to community-based programs. The victim advocate will provide crisis intervention and support services, assistance with temporary lodging and relocation, food and clothing, case management and follow up services, orientation to the criminal justice system, arrange for travel and accompaniment to court and criminal justice offices if the case is filed by the District Attorney's office, referrals to local resources for mental health assistance and other services needed, and assistance with the California Victim Compensation Board application (Cal VCB). The victim advocate will accompany the victim during the medical exam and/or law enforcement interviews at the victim's request. If the victim is admitted to the hospital as an in-patient, the victim advocate will follow up with the victim each day they are in the hospital, and if necessary, will provide further crisis counseling and needs assessment. If the victim is not admitted to the hospital, the victim advocate will provide follow-up services as needed. All victims receive a Marsy's card which lists all their rights under Marsy's law and all



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

questions regarding their rights as victims will be answered by the victim advocate. Following the above best service protocol has proven to be most effective in providing comprehensive services to crime victims.

The Children's Assessment Center of San Bernardino is a public/private partnership between San Bernardino County and Loma Linda University Children's Hospital. The CAC is a multi-disciplinary child advocacy center whose purpose is to facilitate an objective and forensically sound evaluation of child abuse and neglect investigations. The new initiative for 2023 will be to assign a victim advocate to the CAC who will be responsible for handling a facility dog. The San Bernardino County District Attorney's Office is committed to protecting our most vulnerable victims, our children. Since the inception of our Special Victims K-9 Unit in June of 2015, our office has been successfully providing facility dogs to support and accompany children to alleviate the trauma that children may experience when they are part of the criminal justice system. The facility dog assigned to the CAC will be used primarily to support children during the forensic interview and or medical exam. However, if there is a need for the handler to respond with the facility dog to the LLUCH, the advocate/handler will be able to respond to provide support to the minor victim. The victim advocate



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

assigned to handle the facility dog will be specially trained and certified through Assistance Dogs International.

In addition, PAV/CSS crisis response advocates will continue to provide assistance to victims of crime in the various regions of the County to ensure that we are providing services that are reasonably accessible.

All victim advocates will participate in community outreach activities on a regular basis to promote the services available to victims of crime and their families. Victim advocates will attend meetings and participate in outreach events at local colleges, community centers, senior centers, the county fair, local civic gatherings and will participate in National Crime Victims' Rights Week and National Night Out. Victim advocates will provide presentations on the services available through the District Attorney's Bureau of Victim Services program to county and city department staff, community-based organizations, law enforcement and school district staff.

The District Attorney's Information Technology Department developed and maintains a comprehensive database (Microsoft Dynamics CRM) which tracks the number of victims assisted and types and number of services provided in compliance with the requirements set forth by the Office for Victims of Crime



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

(OVC) for the Performance Measurement Tool. The database will be used to track services provided to all victims of crime and the performance measures can be easily collected from the database; CRM will also be used to measure the number of referrals provided to victims to other victim service agencies for immediate crisis intervention and resources; The referring agency name; Barriers to receiving services that victims have overcome such as transportation and child care; We will also measure the barriers to receiving services that victims were not able to overcome. The supervising victim advocates, victim advocates and office assistants update the database each time contact is made with a victim and services have been provided. For each victim, the database contains their name, address, e-mail address, telephone number, date of birth, crime type and services provided. Any supervisor, victim advocate or office assistant that has contact with a victim will be able to immediately identify when and what type of previous contact has been made and what services have been provided to the victim. The information will be used for reporting performance measures for the grant. Supervisors can monitor the database for quality assurance and run reports as needed for performance measures. Caseloads are monitored throughout the grant year to assess needs and determine where advocates are needed. Additionally, our advocates can



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

assist victims in remote areas, hours away from the nearest regional victim services center, with our Microsoft office cloud-based tenant licensing platform (remote video and audio) to provide critical services to remote inhabitants in our desert and mountain regions.

Volunteers will be recruited by the District Attorney's Office and Partners Against Violence/Crime Survivor Services (CSS) to assist the program in meeting the XC grant objectives. The San Bernardino County District Attorney's website has information on our volunteer program where interested candidates can also apply. Volunteers will be recruited through the outreach efforts made by our staff at local community centers, various college and university campuses and at resource and community fairs. Individuals interested in volunteering are contacted by the Bureau of Victim Services Volunteer Coordinator and are provided complete information and instructions as to the process of volunteering and what the volunteering position entails. All prospective volunteers are required to complete an application that is screened by the volunteer coordinator. The volunteer coordinator and a supervising victim advocate will interview the volunteer, asking a series of questions regarding their interest in our program and experience they have working with victims of crime. The District Attorney's Bureau of Investigations conducts a background check



Grant Subaward Programmatic Narrative

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

on qualified candidates and the individual is fingerprinted by the San Bernardino County Sheriff's Department. Once the applicant has received background clearance, they are then required to attend a 4-hour CLETS/Computer use training. The volunteers receive the office mandated training that includes an orientation to the criminal justice system provided by deputy district attorneys who also teach Brady evidence and disclosure policies. Volunteers are paired up with victim advocates to learn how to provide trauma informed services to all victims of crime. Volunteers assist by requesting police reports, contacting victims for missing information for claims, updating case information, translating, sending victim contact letters and assisting the victim advocates in court. Volunteers are required to complete a monthly time sheet, which is then approved by their supervisor and submitted to the volunteer coordinator.

**CALIFORNIA GOVERNOR'S OFFICE OF EMERGENCY SERVICES
SUBRECIPIENT GRANTS MANAGEMENT ASSESSMENT**

Subrecipient: San Bernardino County	UEI # PNJMSCHTMVF7	FIPS #: 071-00000
Grant Disaster/Program Title: XC - County Victim Services Program		
Performance Period: 01/01/23	to 12/31/23	Subaward Amount Requested: \$ 942,718
Type of Non-Federal Entity (Check Applicable Box)	<input type="checkbox"/> State Govt <input checked="" type="checkbox"/> Local Govt <input type="checkbox"/> JPA <input type="checkbox"/> Non-Profit <input type="checkbox"/> Tribe	

Per Title 2 CFR § 200.332, Cal OES is required to evaluate the risk of noncompliance with federal statutes, regulations and grant terms and conditions posed by each subrecipient of pass-through funding. This assessment is made in order to determine and provide an appropriate level of technical assistance, training, and grant oversight to subrecipients for the award referenced above.

The following are questions related to your organization's experience in the management of federal grant awards. This questionnaire must be completed and returned with your grant application materials.

For purposes of completing this questionnaire, *grant manager* is the individual who has primary responsibility for day-to-day administration of the grant, *bookkeeper/accounting staff* means the individual who has responsibility for reviewing and determining expenditures to be charged to the grant award, and *organization* refers to the subrecipient applying for the award, and/or the governmental implementing agency, as applicable.

Assessment Factors	Response
1. How many years of experience does your current grant manager have managing grants?	>5 years
2. How many years of experience does your current bookkeeper/accounting staff have managing grants?	>5 years
3. How many grants does your organization currently receive?	3-10 gran
4. What is the approximate total dollar amount of all grants your organization receives?	\$ 5,000,000
5. Are individual staff members assigned to work on multiple grants?	Yes
6. Do you use timesheets to track the time staff spend working on specific activities/projects?	Yes
7. How often does your organization have a financial audit?	Annually
8. Has your organization received any audit findings in the last three years?	Yes
9. Do you have a written plan to charge costs to grants?	Yes
10. Do you have written procurement policies?	Yes
11. Do you get multiple quotes or bids when buying items or services?	Always
12. How many years do you maintain receipts, deposits, cancelled checks, invoices?	>5 years
13. Do you have procedures to monitor grant funds passed through to other entities?	Yes

Certification: This is to certify that, to the best of our knowledge and belief, the data furnished above is accurate, complete and current.

Signature: (Authorized Agent)	Date:
Print Name and Title: Jason Anderson, District Attorney	Phone Number: (909) 382-3660

Cal OES Staff Only: SUBAWARD #



Cal OES
GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

Grant Subaward Service Area Information

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

1. County or Counties Served:
San Bernardino

County where principal office is located: San Bernardino

2. U.S. Congressional District(s) Served:
25th, 26th, 41st, 42nd, and 43rd Districts

U.S. Congressional District where principal office is located: 43 District

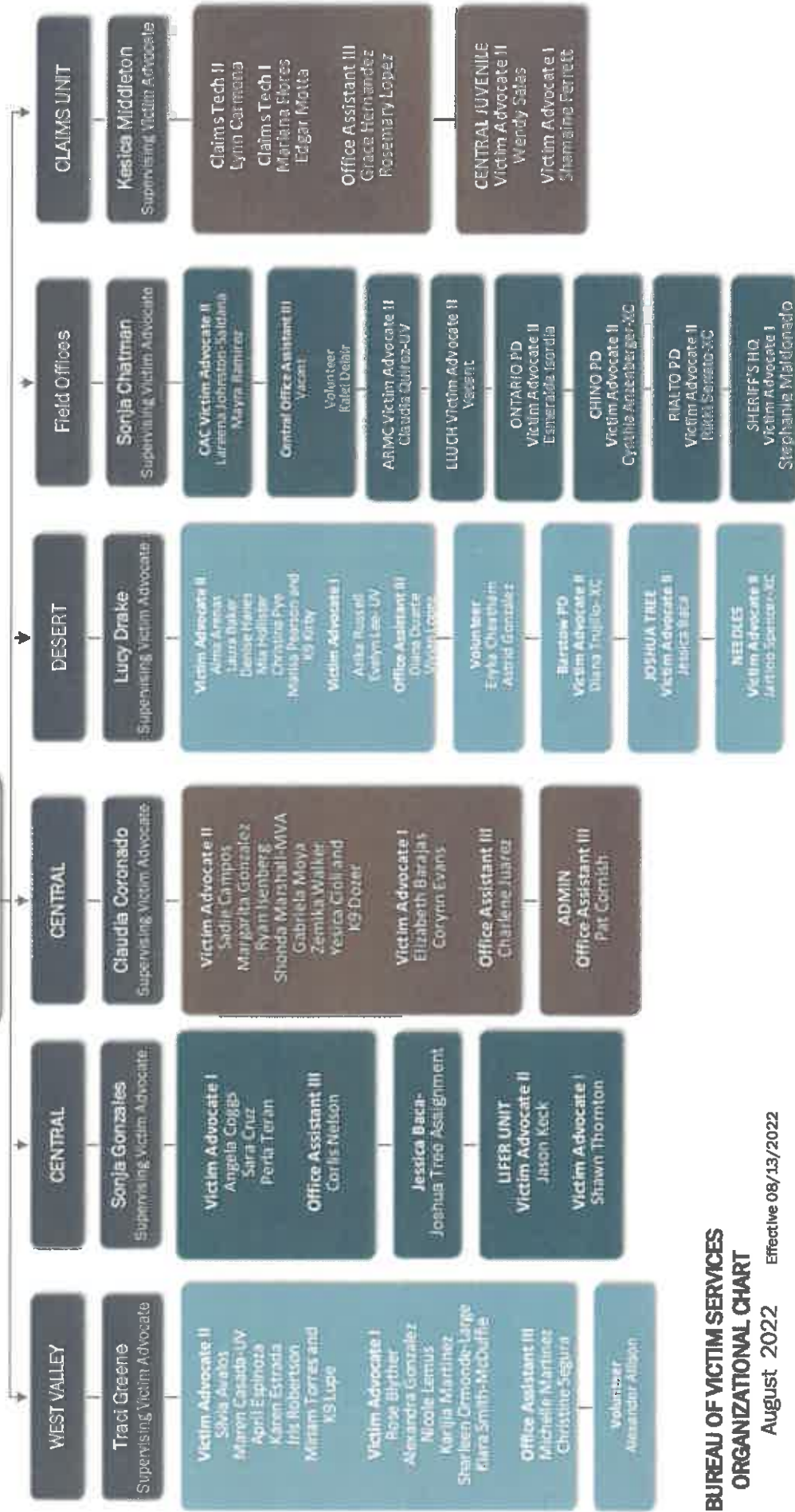
3. State Assembly District(s) Served:
32nd, 34th, 36th, 59th, 60th, 61st, 62nd, 63rd, and 65th Districts

State Assembly District where principal office is located: 62nd

4. State Senate District(s) Served:
17th, 18th, 29th, 31st, and 32nd Districts

State Senate District where principal office is located: 32nd

5. Population of Service Area: 2,181,654





Operational Agreement Summary

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA	
1. A Better Way (Victor Valley Domestic Violence Inc)	05/12/2021	07/01/21	to 12/31/24
2. Arrowhead Regional Medical Center	07/07/2021	07/01/21	to 12/31/24
3. Barstow Police Department	05/24/2021	07/01/21	to 12/31/24
4. California Highway Patrol	06/03/2021	07/01/21	to 12/31/24
5. Chino Police Department	05/19/2021	07/01/21	to 12/31/24
6. Colton Police Department	05/19/2021	07/01/21	to 12/31/24
7. Desert Sanctuary Inc.	05/19/2021	07/01/21	to 12/31/24
8. Domestic Violence Education (DOVES)	05/18/2021	07/01/21	to 12/31/24
9. Family Assistance Program	05/18/2021	07/01/21	to 12/31/24
10. Fontana Police Department	05/16/2021	07/01/21	to 12/31/24
11. Forgotten Children Inc	05/28/2021	07/01/21	to 12/31/24
12. House of Ruth	05/19/2021	07/01/21	to 12/31/24
13. Indian Health	07/01/2021	07/01/21	to 12/31/24
14. Montclair Police Department	05/17/2021	07/01/21	to 12/31/24
15. Ontario Police Department	05/25/2021	07/01/21	to 12/31/24
16. Option House Inc	05/17/2021	07/01/21	to 12/31/24
17. Project Sister Family Services	05/18/2021	07/01/21	to 12/31/24
18. Redlands Police Department	05/24/2021	07/01/21	to 12/31/24
19. Rialto Police Department	07/28/2021	07/01/21	to 12/31/24
20. San Bernardino County Children's Network	05/19/2021	07/01/21	to 12/31/24



Operational Agreement Summary

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

Participating Agency/Organization/Individual	Date Signed	Time Frame of OA
21. San Bernardino County Sheriff's Department	05/14/2021	07/01/21 to 12/31/24
22. Partners Against Violence	05/17/2021	07/01/21 to 12/31/24
23. San Bernardino County Children and Family Services	05/21/2021	07/01/21 to 12/31/24
24. San Bernardino Police Department	05/18/2021	07/01/21 to 12/31/24
25. Morongo Basin Unity Home	05/17/2021	07/01/21 to 12/31/24
26. Upland Police Department	05/18/2021	07/01/21 to 12/31/24
27. _____		to _____
28. _____		to _____
29. _____		to _____
30. _____		to _____
31. _____		to _____
32. _____		to _____
33. _____		to _____
34. _____		to _____
35. _____		to _____
36. _____		to _____
37. _____		to _____
38. _____		to _____
39. _____		to _____
40. _____		to _____



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office** and **Victor Valley Domestic Violence Inc.-A Better Way** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and the County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

Roles

The **San Bernardino County District Attorney's Office VW, UV and XC Programs** will provide the following services:

- Coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support, and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases.

Victor Valley Domestic Violence Inc.-A Better Way will coordinate the following services:

- Project staff of both agencies being readily available for service provision
- Meetings as needed to discuss common issues, clarify working relationships, enhance methods to ensure quality services, and identify additional services that could offer increased benefit to our mutual clients

Victor Valley Domestic Violence Inc.-A Better Way will provide the following domestic violence services:

- 24-hour crisis intervention, advocacy, outreach services, counseling, emergency and transitional shelter, and prevention education
- Domestic violence educational materials (poster, brochures, flyers) to be distributed to victims of domestic violence
- Training and technical assistance that will impact the quality of services in our communities
- Refer victim of domestic violence and their children for appropriate services
- Share information and serve as a resource to provide the best possible services to victims of domestic violence and their children

Point of Contact

Inger Robertson, Executive Director
Victor Valley Domestic Violence Inc.-A Better Way
P.O. Box 2825
Victorville, CA. 92393
760-955-8010

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.



Inger Robertson, Executive Director
Victor Valley Domestic Violence Inc.-A Better Way



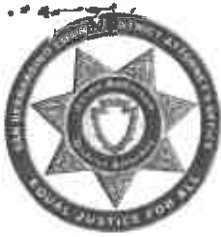
Date



San Bernardino County District Attorney's Office
District Attorney Jason Anderson



Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office and Arrowhead Regional Medical Center (ARMC)** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

Roles

The **San Bernardino County District Attorney's Office VW, UV and XC Programs** will provide the following services:

- Coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support, and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases.

Subject to and in compliance with all applicable laws, including, but not limited to the California Confidentiality of Medical Information Act and the Health Insurance Portability and Accountability Act, **Arrowhead Regional Medical Center (ARMC)** staff will coordinate and provide the following services:

- ARMC staff will refer victims of crime to the program advocate for services provided above
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases.

- Share information and serve as a resource to provide the best possible services to victims of crime

Point of Contact

ARMC: Stefanie Heim, Social Work Manager
400 N. Pepper Ave.
Colton, CA. 92324
909-580-1080

District Attorney: Florida Alarcón, Chief of Victim Services
303 West 3rd Street
San Bernardino, CA 92415

Compensation

No compensation is associated with this Agreement.

Term

This Agreement will be effective beginning July 1, 2021 through December 31, 2024, or until earlier terminated pursuant to the terms of this Agreement, or otherwise modified by written consent of all involved parties.

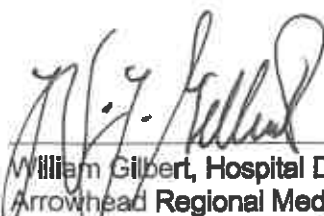
Either party may terminate this Agreement for any reason with 30 days written notice to the other party.

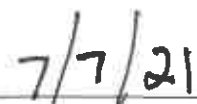
Signatures

This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

Approval

We, the undersigned, have read and agree, on behalf of the respective agencies, with the terms of the Operational Agreement.


William Gilbert, Hospital Director
Arrowhead Regional Medical Center


Date


San Bernardino County District Attorney's Office
District Attorney Jason Anderson


Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office** and the **Barstow Police Department** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort and support, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

In fiscal year 2020, the VW and UV Programs provided services to 10,239 victims of crime. We have advocate staff placed at all district attorney offices, Arrowhead Regional Medical Center, the Children's Assessment Center in San Bernardino and the Sheriff's Department Headquarters.

Roles

The **San Bernardino County District Attorney's Office VW, UV Programs** will closely coordinate the following services with the **Barstow Police Department**:

- Program staff will coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Program staff will assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Program staff will provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases
- Program staff will coordinate and collaborate on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events. Specific responsibilities include but are not limited to the following:

- o Program staff will coordinate services and provide emergency assistance and referrals to mass crime victims.
- o Program staff will participate in trainings in areas important to responding to mass crime victim casualty events.
- o Program staff will collaborate with partners to develop protocols and procedures for responding to mass casualty crime events.

The Barstow Police Department will closely coordinate the following services with the San Bernardino County District Attorney's Office VW, UV and XC Programs:

- Coordination of services for victims of VW, UV and XC Program cases
- Provide and make available for use by program staff a county-wide network of law enforcement professionals in the area of victim services.
- Provide feedback and information to the program staff
- As identified, provide training to the program staff on issues related to targeted victims.
- Coordination and collaboration on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events.
- Coordination of emergency services and referrals for mass crime victims.

Point of Contact

Name: Chief Albert S. Ramirez, Jr.
Address: 220 East Mountain View St. Suite B
Barstow, CA 92311
Phone Number: (760) 256-2211

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval


We, the undersigned, have read and agree with the terms of the Operational Agreement.



Barstow Police Department
Chief Albert S. Ramirez, Jr.

05/24/21

Date



San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/13/21

Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office** and the **California Highway Patrol** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort and support, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

In fiscal year 2020, the VW and UV Programs provided services to 10,239 victims of crime. We have advocate staff placed at all district attorney offices, Arrowhead Regional Medical Center, the Children's Assessment Center in San Bernardino and the Sheriff's Department Headquarters.

Roles

The **San Bernardino County District Attorney's Office VW, UV Programs** will closely coordinate the following services with the **California Highway Patrol**:

- Program staff will coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Program staff will assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Program staff will provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases
- Program staff will coordinate and collaborate on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events. Specific responsibilities include but are not limited to the following:

- Program staff will coordinate services and provide emergency assistance and referrals to mass crime victims.
- Program staff will participate in trainings in areas important to responding to mass crime victim casualty events.
- Program staff will collaborate with partners to develop protocols and procedures for responding to mass casualty crime events.

The California Highway Patrol will closely coordinate the following services with the San Bernardino County District Attorney's Office VW, UV and XC Programs:

- Coordination of services for victims of VW, UV and XC Program cases
- Provide and make available for use by program staff a county-wide network of law enforcement professionals in the area of victim services.
- Provide feedback and information to the program staff
- As identified, provide training to the program staff on issues related to targeted victims.
- Coordination and collaboration on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events.
- Coordination of emergency services and referrals for mass crime victims.

Point of Contact

Name: Captain Tariq Johnson
Address: 847 East Brier Drive
San Bernardino, CA 92408
Phone Number: (909) 806-2400

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.


California Highway Patrol
Chief Dan Minor

6/3/21
Date


San Bernardino County District Attorney's Office
District Attorney Jason Anderson

6/2/21
Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office** and the **Chino Police Department** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the **Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program** and **County Victim Services (XC) Program** in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort and support, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

In fiscal year 2020, the VW and UV Programs provided services to 10,239 victims of crime. We have advocate staff placed at all district attorney offices, Arrowhead Regional Medical Center, the Children's Assessment Center in San Bernardino and the Sheriff's Department Headquarters.

Roles

The **San Bernardino County District Attorney's Office VW, UV Programs** will closely coordinate the following services with the **Chino Police Department**:

- Program staff will coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Program staff will assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Program staff will provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases
- Program staff will coordinate and collaborate on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events. Specific responsibilities include but are not limited to the following:

- o Program staff will coordinate services and provide emergency assistance and referrals to mass crime victims.
- o Program staff will participate in trainings in areas important to responding to mass crime victim casualty events.
- o Program staff will collaborate with partners to develop protocols and procedures for responding to mass casualty crime events.

The Chino Police Department will closely coordinate the following services with the San Bernardino County District Attorney's Office VW, UV and XC Programs:

- Coordination of services for victims of VW, UV and XC Program cases
- Provide and make available for use by program staff a county-wide network of law enforcement professionals in the area of victim services.
- Provide feedback and information to the program staff
- As identified, provide training to the program staff on issues related to targeted victims.
- Coordination and collaboration on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events.
- Coordination of emergency services and referrals for mass crime victims.

Point of Contact

Name: Lt. B. Cauble
Address: 5450 Guardian Way
Post Office Box 667
Chino, CA 91710
Phone Number: (909) 334-3000

Compensation

No compensation is associated with this Agreement.

Term


This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.


Chino Police Department
Chief Wes Simmons

5/19/21
Date


San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/13/21
Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office** and the **Colton Police Department** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the **Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program** and **County Victim Services (XC) Program** in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort and support, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

In fiscal year 2020, the VW and UV Programs provided services to 10,239 victims of crime. We have advocate staff placed at all district attorney offices, Arrowhead Regional Medical Center, the Children's Assessment Center in San Bernardino and the Sheriff's Department Headquarters.

Roles

The **San Bernardino County District Attorney's Office VW, UV Programs** will closely coordinate the following services with the **Colton Police Department**:

- Program staff will coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Program staff will assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Program staff will provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases
- Program staff will coordinate and collaborate on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events. Specific responsibilities include but are not limited to the following:

- o Program staff will coordinate services and provide emergency assistance and referrals to mass crime victims.
- o Program staff will participate in trainings in areas important to responding to mass crime victim casualty events.
- o Program staff will collaborate with partners to develop protocols and procedures for responding to mass casualty crime events.

The Colton Police Department will closely coordinate the following services with the San Bernardino County District Attorney's Office VW, UV and XC Programs:

- Coordination of services for victims of VW, UV and XC Program cases
- Provide and make available for use by program staff a county-wide network of law enforcement professionals in the area of victim services.
- Provide feedback and information to the program staff
- As identified, provide training to the program staff on issues related to targeted victims.
- Coordination and collaboration on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events.
- Coordination of emergency services and referrals for mass crime victims.

Point of Contact

Name: Lt. Raymond Mendez
Address: 650 N. La Cadena Drive
Colton, CA 92324
Phone Number: (909) 370-5000

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.


Colton Police Department
Chief Henry Dominguez

5/19/21
Date


San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/13/21
Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office** and **Desert Sanctuary, Inc.** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and the County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

Roles

The San Bernardino County District Attorney's Office VW, UV and XC Programs will provide the following services:

- Coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support, and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases.

Desert Sanctuary, Inc will coordinate the following services:

- Project staff of both agencies being readily available for service provision
- Meetings as needed to discuss common issues, clarify working relationships, enhance methods to ensure quality services, and identify additional services that could offer increased benefit to our mutual clients

Desert Sanctuary, Inc will provide the following domestic violence services:

- 24-hour crisis intervention, advocacy, outreach services, counselling, emergency and transitional shelter, and prevention education
- Domestic violence educational materials (poster, brochures, flyers) to be distributed to victims of domestic violence
- Training and technical assistance that will impact the quality of services in our communities
- Refer victim of domestic violence and their children for appropriate services
- Share information and serve as a resource to provide the best possible services to victims of domestic violence and their children

Point of Contact

Peggy Fries, Executive Director
Desert Sanctuary, Inc.
P.O. Box 1781
Barstow, CA. 92312
760-256-3733

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.


Peggy Fries, Executive Director
Desert Sanctuary, Inc.


Date


San Bernardino County District Attorney's Office
District Attorney Jason Anderson


Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office and Domestic Violence Education & Services-DOVES** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and the County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

Roles

The **San Bernardino County District Attorney's Office VW, UV and XC Programs** will provide the following services:

- Coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support, and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases.

Domestic Violence Education & Services-DOVES will coordinate the following services:

- Project staff of both agencies being readily available for service provision
- Meetings as needed to discuss common issues, clarify working relationships, enhance methods to ensure quality services, and identify additional services that could offer increased benefit to our mutual clients

Domestic Violence Education & Services-DOVES will provide the following domestic violence services:

- 24-hour crisis intervention, advocacy, outreach services, counseling, emergency and transitional shelter, and prevention education
- Domestic violence educational materials (poster, brochures, flyers) to be distributed to victims of domestic violence
- Training and technical assistance that will impact the quality of services in our communities
- Refer victim of domestic violence and their children for appropriate services
- Share information and serve as a resource to provide the best possible services to victims of domestic violence and their children

Point of Contact

Helen Adams, Executive Director
DOVES OF Big Bear Valley, Inc.
P.O. Box 3646
Big Bear Lake, CA. 92315
909-866-1546

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.



Helen Adams, Executive Director
Domestic Violence Education & Services-Doves

5/18/21
Date



San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/12/21
Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the San Bernardino County District Attorney's Office and Family Assistance Program intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and the County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

Roles

The San Bernardino County District Attorney's Office VW, UV and XC Programs will provide the following services:

- Coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support, and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases.

Family Assistance Program will coordinate the following services:

- Project staff of both agencies being readily available for service provision
- Meetings as needed to discuss common issues, clarify working relationships, enhance methods to ensure quality services, and identify additional services that could offer increased benefit to our mutual clients

Family Assistance Program will provide the following domestic violence services:

- 24-hour crisis intervention, advocacy, outreach services, counseling, emergency and transitional shelter, and prevention education
- Domestic violence educational materials (poster, brochures, flyers) to be distributed to victims of domestic violence
- Training and technical assistance that will impact the quality of services in our communities
- Refer victim of domestic violence and their children for appropriate services
- Share information and serve as a resource to provide the best possible services to victims of domestic violence and their children

Point of Contact

Darryl Evey, Executive Director
Family Assistance Program
15075 7th Street
Victorville, CA. 92395
760-843-0701

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.



Darryl Evey, Executive Director
Family Assistance Program

5/18/21

Date



San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/12/21

Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office** and the **Fontana Police Department** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the **Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program** and **County Victim Services (XC) Program** in San Bernardino County.

Each participating agency believes that implementation of the **VW, UV and XC Programs**, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's **VW, UV and XC Programs** provide mandatory services under **PC 13835.5** to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort and support, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

In fiscal year 2020, the **VW and UV Programs** provided services to 10,239 victims of crime. We have advocate staff placed at all district attorney offices, Arrowhead Regional Medical Center, the Children's Assessment Center in San Bernardino and the Sheriff's Department Headquarters.

Roles

The **San Bernardino County District Attorney's Office VW, UV Programs** will closely coordinate the following services with the **Fontana Police Department**:

- Program staff will coordinate services and provide referrals and emergency assistance to crime victims of **VW, UV and XC Program** cases
- Program staff will assist victims by providing the **California Victim Compensation Board (Cal VCB)** program application and assisting them through the application process
- Program staff will provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of **VW, UV and XC Program** cases
- Program staff will coordinate and collaborate on planning, training and deployment of **D.A. Bureau of Victim Services** staff for mass crime victim events. Specific responsibilities include but are not limited to the following:

- o Program staff will coordinate services and provide emergency assistance and referrals to mass crime victims.
- o Program staff will participate in trainings in areas important to responding to mass crime victim casualty events.
- o Program staff will collaborate with partners to develop protocols and procedures for responding to mass casualty crime events.

The Fontana Police Department will closely coordinate the following services with the San Bernardino County District Attorney's Office VW, UV and XC Programs:

- Coordination of services for victims of VW, UV and XC Program cases
- Provide and make available for use by program staff a county-wide network of law enforcement professionals in the area of victim services.
- Provide feedback and information to the program staff
- As Identified, provide training to the program staff on issues related to targeted victims.
- Coordination and collaboration on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events.
- Coordination of emergency services and referrals for mass crime victims.

Point of Contact

Name: Lt. T. Dillis
Address: 17005 Upland Avenue
Fontana, CA 92335
Phone Number: (909) 370-5000

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.



Fontana Police Department
Chief William Green

5-16-21
Date



San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/13/21
Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office** and **Forgotten Children, Inc.** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

Roles

The **San Bernardino County District Attorney's Office** VW, UV and XC Programs will coordinate and provide the following services:

- Coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support, and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases.

Forgotten Children, Inc. will coordinate the following services:

- **Forgotten Children, Inc.** will refer to the **San Bernardino County District Attorney's Office** victims of human trafficking and sexual exploitation to obtain information and assist with completing and filing the California Victim Compensation Board program application,

explaining the procedure, obtaining required documentation and tracking information related to the claim

- **Forgotten Children, Inc.** will refer to the **San Bernardino County District Attorney's Office** victims of human trafficking and sexual exploitation to assist in understanding and participation in the criminal justice system/judicial proceedings
- **Forgotten Children, Inc.** will provide the following services to human trafficking victims: advocacy, intervention programs at the Drop in and Resource Center, street outreach and emergency and long-term housing

Point of Contact

Tera Hilliard, President/CEO
Forgotten Children, Inc.
4401 Atlantic Ave., Suite 200
Long Beach, CA 90807
310-871-6594

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.



Tera Hilliard, President/CEO
Forgotten Children, Inc.

5/28/21
Date



San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/20/21
Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office and House of Ruth** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the **Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and the County Victim Services (XC) Program** in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

Roles

The San Bernardino County District Attorney's Office VW, UV and XC Programs will provide the following services:

- Coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support, and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases.

House of Ruth will coordinate the following services:

- Project staff of both agencies being readily available for service provision
- Meetings as needed to discuss common issues, clarify working relationships, enhance methods to ensure quality services, and identify additional services that could offer increased benefit to our mutual clients

House of Ruth will provide the following domestic violence services:

- 24-hour crisis intervention, advocacy, outreach services, counseling, emergency and transitional shelter, and prevention education
- Domestic violence educational materials (poster, brochures, flyers) to be distributed to victims of domestic violence
- Training and technical assistance that will impact the quality of services in our communities
- Refer victim of domestic violence and their children for appropriate services
- Share information and serve as a resource to provide the best possible services to victims of domestic violence and their children

Point of Contact

Pat Bell, Executive Director
House of Ruth
P.O. Box 459
Claremont, CA. 91711
909-623-4364

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval


We, the undersigned, have read and agree with the terms of the Operational Agreement.



Pat Bell, Executive Director
House of Ruth



Date



San Bernardino County District Attorney's Office
District Attorney Jason Anderson



Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the San Bernardino County District Attorney's Office and Riverside-San Bernardino County Indian Health, Inc. intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and the County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

Roles

The San Bernardino County District Attorney's Office VW, UV and XC Programs will provide the following services:

- Coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support, and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases.

The Riverside-San Bernardino County Indian Health, Inc. staff will coordinate and provide the following services:

- Riverside-San Bernardino County Indian Health, Inc. staff will refer victims of crime to the program advocate for services provided above.
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases.

- Share information and serve as a resource to provide the best possible services to victims of crime.

Point of Contact

Herbert McMichael, PhD
Director of Behavioral Health Services Dept.
Marceline Shackelford, BA
Tribal Victim Services Program Director
Riverside-San Bernardino County Indian Health, Inc.
(RSBCIHI)
11980 Mt. Vernon Ave., Bldg. B
Grand Terrace, CA. 92313
909-864-1097, ext. 4797

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning October 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.

Herbert McMichael PhD

Herbert McMichael, PhD
Riverside-San Bernardino County Indian Health, Inc.
(RSBCIHI)

9-30-2021

Date

[Signature]
San Bernardino County District Attorney's Office
District Attorney Jason Anderson

11/30/21
Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the San Bernardino County District Attorney's Office and the Montclair Police Department intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort and support, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

In fiscal year 2020, the VW and UV Programs provided services to 10,239 victims of crime. We have advocate staff placed at all district attorney offices, Arrowhead Regional Medical Center, the Children's Assessment Center in San Bernardino and the Sheriff's Department Headquarters.

Roles

The San Bernardino County District Attorney's Office VW, UV Programs will closely coordinate the following services with the Montclair Police Department:

- Program staff will coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Program staff will assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Program staff will provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases
- Program staff will coordinate and collaborate on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events. Specific responsibilities include but are not limited to the following:

- o Program staff will coordinate services and provide emergency assistance and referrals to mass crime victims.
- o Program staff will participate in trainings in areas important to responding to mass crime victim casualty events.
- o Program staff will collaborate with partners to develop protocols and procedures for responding to mass casualty crime events.

The Montclair Police Department will closely coordinate the following services with the San Bernardino County District Attorney's Office VW, UV and XC Programs:

- Coordination of services for victims of VW, UV and XC Program cases
- Provide and make available for use by program staff a county-wide network of law enforcement professionals in the area of victim services.
- Provide feedback and information to the program staff
- As identified, provide training to the program staff on issues related to targeted victims.
- Coordination and collaboration on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events.
- Coordination of emergency services and referrals for mass crime victims.

Point of Contact

Name: Lt. B. Kumanski
Address: 4870 Arrow Highway
Montclair, CA 91763
Phone Number: (909) 370-7740-
448-3605

Compensation


No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.


Montclair Police Department
Chief Robert Avels

5-17-21
Date


San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/13/21
Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office** and the **Ontario Police Department** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the **Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and County Victim Services (XC) Program** in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort and support, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

In fiscal year 2020, the VW and UV Programs provided services to 10,239 victims of crime. We have advocate staff placed at all district attorney offices, Arrowhead Regional Medical Center, the Children's Assessment Center in San Bernardino and the Sheriff's Department Headquarters.

Roles

The **San Bernardino County District Attorney's Office VW, UV Programs** will closely coordinate the following services with the **Ontario Police Department**:

- Program staff will coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Program staff will assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Program staff will provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases
- Program staff will coordinate and collaborate on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events. Specific responsibilities include but are not limited to the following:

- Program staff will coordinate services and provide emergency assistance and referrals to mass crime victims.
- Program staff will participate in trainings in areas important to responding to mass crime victim casualty events.
- Program staff will collaborate with partners to develop protocols and procedures for responding to mass casualty crime events.

The Ontario Police Department will closely coordinate the following services with the San Bernardino County District Attorney's Office VW, UV and XC Programs:

- Coordination of services for victims of VW, UV and XC Program cases
- Provide and make available for use by program staff a county-wide network of law enforcement professionals in the area of victim services.
- Provide feedback and information to the program staff
- As identified, provide training to the program staff on issues related to targeted victims.
- Coordination and collaboration on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events.
- Coordination of emergency services and referrals for mass crime victims.

Point of Contact

Name: Lt. V. Carrillo
Address: 2500 South Archibald Ave
Ontario, CA 91761
Phone Number: (909) 408-1949

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.



Ontario Police Department
Chief Michael Lorenz

5/25/21

Date



San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/13/21

Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office and Option House** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and the County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

Roles

The San Bernardino County District Attorney's Office VW, UV and XC Programs will provide the following services:

- Coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support, and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases.

Option House will coordinate the following services:

- Project staff of both agencies being readily available for service provision
- Meetings as needed to discuss common issues, clarify working relationships, enhance methods to ensure quality services, and identify additional services that could offer increased benefit to our mutual clients

Option House will provide the following domestic violence services:

- 24-hour crisis intervention, advocacy, outreach services, counselling, emergency and transitional shelter, and prevention education
- Domestic violence educational materials (poster, brochures, flyers) to be distributed to victims of domestic violence
- Training and technical assistance that will impact the quality of services in our communities
- Refer victim of domestic violence and their children for appropriate services
- Share information and serve as a resource to provide the best possible services to victims of domestic violence and their children

Point of Contact

Heather Stevning, Executive Director
Option House
813 North D Street, Suite A
San Bernardino, CA. 92401
909-383-1602

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.


Heather Stevning, Executive Director
Option House


Date


San Bernardino County District Attorney's Office
District Attorney Jason Anderson


Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office and Project Sister Family Services** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and the County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

Roles

The **San Bernardino County District Attorney's Office VW, UV and XC Programs** will coordinate and provide the following services:

- Coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support, and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases.

Project Sister Family Services will coordinate the following services:

- The **Project Sister Family Services** will refer to the **San Bernardino County District Attorney's Office** women and male survivors of sexual assault and abuse, child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are

victimized by parental substance abuse, high tech crimes against children to obtain information and assist with filing and filing the California Victim Compensation Board program application, explaining the procedure, obtaining required documentation and tracking information related to the claim

- The Project Sister Family Services will refer to the San Bernardino County District Attorney's Office women and male survivors of sexual assault and abuse, child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children for assisting them in understanding and participation in the criminal justice system/judicial proceedings as a result of a crime committed against the child
- The Project Sister Family Services will provide the following services to victims of sexual assault: 24-hour crisis intervention, advocacy and accompaniment to local hospitals, law enforcement interviews and legal proceedings, individual and group counseling, education and prevention programs to teach the community about the nature of sexual assault

Point of Contact

Julie Boynton, LCSW, Executive Director
Project Sister Family Services
P.O. Box 1369
Pomona, CA. 91769
909-623-1619, ext. 105

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.


Julie Boynton, LCSW
Project Sister Family Services
Executive Director

5-18-2021
Date


San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/12/21
Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office** and the **Redlands Police Department** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort and support, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

In fiscal year 2020, the VW and UV Programs provided services to 10,239 victims of crime. We have advocate staff placed at all district attorney offices, Arrowhead Regional Medical Center, the Children's Assessment Center in San Bernardino and the Sheriff's Department Headquarters.

Roles

The **San Bernardino County District Attorney's Office VW, UV Programs** will closely coordinate the following services with the **Redlands Police Department**:

- Program staff will coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Program staff will assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Program staff will provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases
- Program staff will coordinate and collaborate on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events. Specific responsibilities include but are not limited to the following:

- Program staff will coordinate services and provide emergency assistance and referrals to mass crime victims.
- Program staff will participate in trainings in areas important to responding to mass crime victim casualty events.
- Program staff will collaborate with partners to develop protocols and procedures for responding to mass casualty crime events.

The Redlands Police Department will closely coordinate the following services with the San Bernardino County District Attorney's Office VW, UV and XC Programs:

- Coordination of services for victims of VW, UV and XC Program cases
- Provide and make available for use by program staff a county-wide network of law enforcement professionals in the area of victim services.
- Provide feedback and information to the program staff
- As identified, provide training to the program staff on issues related to targeted victims.
- Coordination and collaboration on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events.
- Coordination of emergency services and referrals for mass crime victims.

Point of Contact

Name: Rachel Tolber
Address: 30 Cajon
Post Office Box 1025
Redlands, CA 92373
Phone Number: (909) 798-7635

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.


Redlands Police Department
Chief Christopher Catren

5/24/21
Date


San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/13/21
Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office** and the **Rialto Police Department** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort and support, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

In fiscal year 2020, the VW and UV Programs provided services to 10,239 victims of crime. We have advocate staff placed at all district attorney offices, Arrowhead Regional Medical Center, the Children's Assessment Center in San Bernardino and the Sheriff's Department Headquarters.

Roles

The **San Bernardino County District Attorney's Office VW, UV Programs** will closely coordinate the following services with the **Rialto Police Department**:

- Program staff will coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Program staff will assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Program staff will provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases
- Program staff will coordinate and collaborate on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events. Specific responsibilities include but are not limited to the following:

- Program staff will coordinate services and provide emergency assistance and referrals to mass crime victims.
- Program staff will participate in trainings in areas important to responding to mass crime victim casualty events.
- Program staff will collaborate with partners to develop protocols and procedures for responding to mass casualty crime events.

The Rialto Police Department will closely coordinate the following services with the San Bernardino County District Attorney's Office VW, UV and XC Programs:

- Coordination of services for victims of VW, UV and XC Program cases
- Provide and make available for use by program staff a county-wide network of law enforcement professionals in the area of victim services.
- Provide feedback and information to the program staff
- As identified, provide training to the program staff on issues related to targeted victims.
- Coordination and collaboration on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events.
- Coordination of emergency services and referrals for mass crime victims.

Point of Contact

Name: Sergeant James Mills
Address: 128 North Willow Ave
Rialto, CA 92376
Phone Number: (909) 820-2550

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.



Rialto Police Department
Chief Mark P. Kling



Date



San Bernardino County District Attorney's Office
District Attorney Jason Anderson



Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the San Bernardino County District Attorney's Office and the San Bernardino County Children's Network intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and the County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort, case status/disposition, notification of family and friends, employer notification/intervention and restitution. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

Roles

The San Bernardino County District Attorney's Office VW, UV and XC Programs will coordinate and provide the following services:

- Coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support, and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases.

The San Bernardino County Children's Network will coordinate the following services:

- The Children's Network staff will refer to the San Bernardino County District Attorney's Office child and adult victims of crime to obtain information and assist with completing and filing the California Victim Compensation Board program application, explaining the procedure, obtaining required documentation and tracking information related to the claim

- The Children's Network staff will refer to the San Bernardino County District Attorney's Office child and adult victims of crime for assisting them in understanding and participation in the criminal justice system/judicial proceedings
- Participation in meetings as needed to discuss interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases

Point of Contact

Janki Patel, Children's Network Officer
Children's Network
County of San Bernardino
825 E. Hospitality Ln., 2nd Floor
San Bernardino, CA. 92415
909-383-9677

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.



Janki Patel, Children's Network Officer
San Bernardino County
Children's Network

5/19/2021

Date



San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/12/21

Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office** and the **San Bernardino County Sheriff's Department** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort and support, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

In fiscal year 2020, the VW and UV Programs provided services to 10,239 victims of crime. We have advocate staff placed at all district attorney offices, Arrowhead Regional Medical Center, the Children's Assessment Center in San Bernardino and the Sheriff's Department Headquarters.

Roles

The **San Bernardino County District Attorney's Office VW, UV Programs** will closely coordinate the following services with the **San Bernardino County Sheriff's Department**:

- Program staff will coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Program staff will assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Program staff will provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases
- Program staff will coordinate and collaborate on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events. Specific responsibilities include but are not limited to the following:

- Program staff will coordinate services and provide emergency assistance and referrals to mass crime victims.
- Program staff will participate in trainings in areas important to responding to mass crime victim casualty events.
- Program staff will collaborate with partners to develop protocols and procedures for responding to mass casualty crime events.

The San Bernardino County Sheriff's Department will closely coordinate the following services with the San Bernardino County District Attorney's Office VW, UV and XC Programs:

- Coordination of services for victims of VW, UV and XC Program cases
- Provide and make available for use by program staff a county-wide network of law enforcement professionals in the area of victim services.
- Provide feedback and information to the program staff
- As identified, provide training to the program staff on issues related to targeted victims.
- Coordination and collaboration on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events.
- Coordination of emergency services and referrals for mass crime victims.

Point of Contact

Name: John Ades
Address: 655 E. 3rd Street
San Bernardino, CA 92415
Phone Number: (909) 884-0156

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.


San Bernardino County Sheriff's Department
Sheriff John McMahon

5/14/21
Date


San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/13/21
Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office and Partners Against Violence/Crime Survivor Services** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and the County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

Roles

The **San Bernardino County District Attorney's Office VW, UV and XC Programs** will coordinate and provide the following services:

- Coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support, and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases.

Partners Against Violence/Crime Survivor Services will coordinate the following services:

- Refer victims to the **San Bernardino County District Attorney's Office** for the services provided above
- Refer to the **San Bernardino County District Attorney's Office** survivors of violent

crimes to obtain information and assist with completing and filing the California Victim Compensation Board program application, explaining the procedure, obtaining required documentation and tracking information related to the claim

- Refer to the San Bernardino County District Attorney's Office survivors of violent crimes to assist in understanding and participation in the criminal justice system/judicial proceedings
- Provide the following services to survivors of violent crimes: 24-hour crisis intervention hotline and on-site response, advocacy and accompaniment to local hospitals, law enforcement interviews and legal proceedings, individual and group counseling, education and prevention programs and community referrals

Point of Contact

Michelle Cates, Executive Director
Partners Against Violence/Crime Survivor Services
444 N. Arrowhead Ave., Suite 101
San Bernardino, CA. 92401
909-885-8884

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval


We, the undersigned, have read and agree with the terms of the Operational Agreement.



Michelle Cates, Executive Director
Partners Against Violence



Date



San Bernardino County District Attorney's Office
District Attorney Jason Anderson



Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office** and the **San Bernardino County Children and Family Services** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the **Victim/Witness (VW) Assistance Program**, **Unserved/Underserved (UV) Victim Advocacy and Outreach Program** and the **County Victim Services (XC) Program** in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort, case status/disposition, notification of family and friends, employer notification/intervention and restitution. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

Roles

The **San Bernardino County District Attorney's Office VW, UV and XC Programs** will coordinate and provide the following services:

- Coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support, and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases.

The **San Bernardino County Children and Family Services** will coordinate the following services:

- The **Children and Family Services** staff will refer to the **San Bernardino County District Attorney's Office** child and adult victims of crime to obtain information and assist with completing and filing the California Victim Compensation Board program application, explaining the procedure, obtaining required documentation and tracking information related to the claim

- The Children and Family Services staff will refer to the San Bernardino County District Attorney's Office child and adult victims of crime for assisting them in understanding and participation in the criminal justice system/judicial proceedings
- Participation in meetings as needed to discuss interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases

Point of Contact

Marlene Hagen, Director
San Bernardino County
Children and Family Services
150 S. Lena Road
San Bernardino, Ca. 92415
909-388-0242

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.



Marlene Hagen, Director
San Bernardino County
Children and Family Services

5-21-21
Date



San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/12/21
Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office** and the **San Bernardino Police Department** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the **Victim/Witness (VW) Assistance Program**, **Unserved/Underserved (UV) Victim Advocacy and Outreach Program** and **County Victim Services (XC) Program** in San Bernardino County.

Each participating agency believes that implementation of the **VW, UV and XC Programs**, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's **VW, UV and XC Programs** provide mandatory services under **PC 13835.5** to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort and support, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

In fiscal year 2020, the **VW and UV Programs** provided services to 10,239 victims of crime. We have advocate staff placed at all district attorney offices, Arrowhead Regional Medical Center, the Children's Assessment Center in San Bernardino and the Sheriff's Department Headquarters.

Roles

The **San Bernardino County District Attorney's Office VW, UV Programs** will closely coordinate the following services with the **San Bernardino Police Department**:

- Program staff will coordinate services and provide referrals and emergency assistance to crime victims of **VW, UV and XC Program** cases
- Program staff will assist victims by providing the **California Victim Compensation Board (Cal VCB)** program application and assisting them through the application process
- Program staff will provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of **VW, UV and XC Program** cases
- Program staff will coordinate and collaborate on planning, training and deployment of **D.A. Bureau of Victim Services** staff for mass crime victim events. Specific responsibilities include but are not limited to the following:

- o Program staff will coordinate services and provide emergency assistance and referrals to mass crime victims.
- o Program staff will participate in trainings in areas important to responding to mass crime victim casualty events.
- o Program staff will collaborate with partners to develop protocols and procedures for responding to mass casualty crime events.

The San Bernardino Police Department will closely coordinate the following services with the San Bernardino County District Attorney's Office VW, UV and XC Programs:

- Coordination of services for victims of VW, UV and XC Program cases
- Provide and make available for use by program staff a county-wide network of law enforcement professionals in the area of victim services.
- Provide feedback and information to the program staff
- As identified, provide training to the program staff on issues related to targeted victims.
- Coordination and collaboration on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events.
- Coordination of emergency services and referrals for mass crime victims.

Point of Contact

Name: Lt. T. Shank
Address: 710 North D Street
San Bernardino, CA 92401
Phone Number: (909) 384-5846

Compensation

No compensation is associated with this Agreement.

Term


This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.


San Bernardino Police Department
Chief Eric McBride

5-18-21
Date


San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/13/21
Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the **San Bernardino County District Attorney's Office** and **Morongo Basin Unity Home** intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the **Victim/Witness (VW) Assistance Program**, **Unserved/Underserved (UV) Victim Advocacy and Outreach Program** and the **County Victim Services (XC) Program** in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

Roles

The **San Bernardino County District Attorney's Office** VW, UV and XC Programs will provide the following services:

- Coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support, and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases.

Morongo Basin Unity Home will coordinate the following services:

- Project staff of both agencies being readily available for service provision
- Meetings as needed to discuss common issues, clarify working relationships, enhance methods to ensure quality services, and identify additional services that could offer increased benefit to our mutual clients

Morongo Basin Unity Home will provide the following domestic violence services:

- 24-hour crisis intervention, advocacy, outreach services, counseling, emergency and transitional shelter, and prevention education
- Domestic violence educational materials (poster, brochures, flyers) to be distributed to victims of domestic violence
- Training and technical assistance that will impact the quality of services in our communities
- Refer victim of domestic violence and their children for appropriate services
- Share information and serve as a resource to provide the best possible services to victims of domestic violence and their children

Point of Contact

Susanna Barnett, Executive Director
Morongo Basin Unity Home
P.O. Box 966
Yucca Valley, CA. 92286
760-366-9663

Compensation

No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval

We, the undersigned, have read and agree with the terms of the Operational Agreement.



Susanna Barnett, Executive Director
Morongo Basin Unity Home

5/17/21

Date



San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/12/21

Date



County of San Bernardino
Office of the District Attorney
JASON ANDERSON, District Attorney

Operational Agreement

This Operational Agreement stands as evidence that the San Bernardino County District Attorney's Office and the Upland Police Department intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in San Bernardino County through the Victim/Witness (VW) Assistance Program, Unserved/Underserved (UV) Victim Advocacy and Outreach Program and County Victim Services (XC) Program in San Bernardino County.

Each participating agency believes that implementation of the VW, UV and XC Programs, as described herein, will further this goal. To this end, each agency agrees to participate in the program, if funded and implemented, by coordinating and providing services outlined herein.

Program Background

The District Attorney's VW, UV and XC Programs provide mandatory services under PC 13835.5 to victims of all crime types. The services include: crisis intervention, emergency assistance, resource and referral assistance, emotional support, victim of crime claim assistance, property return, orientation to the criminal justice system, court escort and support, case status/disposition, notification of family and friends, employer notification/intervention and restitution assistance. Presentations and training for criminal justice agencies and public presentations are also mandated services through this program.

In fiscal year 2020, the VW and UV Programs provided services to 10,239 victims of crime. We have advocate staff placed at all district attorney offices, Arrowhead Regional Medical Center, the Children's Assessment Center in San Bernardino and the Sheriff's Department Headquarters.

Roles

The San Bernardino County District Attorney's Office VW, UV Programs will closely coordinate the following services with the Upland Police Department:

- Program staff will coordinate services and provide referrals and emergency assistance to crime victims of VW, UV and XC Program cases
- Program staff will assist victims by providing the California Victim Compensation Board (Cal VCB) program application and assisting them through the application process
- Program staff will provide to crime victims an orientation to the criminal justice system, case status and disposition, court escort and court support and restitution assistance
- Provide training to staff on a regular basis and that said training will be expanded to include all components of the program
- Participation in meetings as needed to discuss issues of interagency coordination and information to ensure appropriate delivery of services for victims of VW, UV and XC Program cases
- Program staff will coordinate and collaborate on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events. Specific responsibilities include but are not limited to the following:

- o Program staff will coordinate services and provide emergency assistance and referrals to mass crime victims.
- o Program staff will participate in trainings in areas important to responding to mass crime victim casualty events.
- o Program staff will collaborate with partners to develop protocols and procedures for responding to mass casualty crime events.

The Upland Police Department will closely coordinate the following services with the San Bernardino County District Attorney's Office VW, UV and XC Programs:

- Coordination of services for victims of VW, UV and XC Program cases
- Provide and make available for use by program staff a county-wide network of law enforcement professionals in the area of victim services.
- Provide feedback and information to the program staff
- As identified, provide training to the program staff on issues related to targeted victims.
- Coordination and collaboration on planning, training and deployment of D.A. Bureau of Victim Services staff for mass crime victim events.
- Coordination of emergency services and referrals for mass crime victims.

Point of Contact

Name: Diana Vasquez
Address: 1499 West 13th Street
Upland, CA 91786
Phone Number: (909) 946-7624

Compensation


No compensation is associated with this Agreement.

Term

This agreement will be effective beginning July 1, 2021 through December 31, 2024, or until otherwise modified by written consent of all involved parties.

Approval


We, the undersigned, have read and agree with the terms of the Operational Agreement.



Upland Police Department
Chief Darren L. Goodman

5/18/21

Date



San Bernardino County District Attorney's Office
District Attorney Jason Anderson

5/13/21

Date



Cal OES

GOVERNOR'S OFFICE
OF EMERGENCY SERVICES

Report of Expenditure Submission Change Request

Grant Subaward #: XC22 03 0360

Subrecipient: San Bernardino County

Requested Reporting Frequency:



Monthly



Quarterly

Justification for Change:

Due to the recent increase in the inflation rate, San Bernardino County would like to ensure that its departments closely monitor expenses and receive reimbursements in a timely manner. Submitting claims on a monthly basis aligns more closely with the County's directives.

I hereby certify that the Subrecipient will maintain the frequency for the duration of the Grant Subaward performance period.

Flerida Alarcon

Grant Subaward Director Name

Grant Subaward Director Signature

Date

Claudia Walker

Financial Officer Name

Financial Officer Signature

Date

Cal OES Approval



Approved



Denied

Program Specialist Signature

Date

Grants management system updated:

Grants Processing Representative
Signature

Date