

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

September 13, 2022

**FROM**

**DIANA ALEXANDER, Assistant Executive Officer, Department Operations**

**SUBJECT**

Non-Financial Standard Student Facilities Use Agreement Template with Private Schools/Other Institutions

**RECOMMENDATION(S)**

1. Approve the non-financial Standard Student Facilities Use Agreement template with private schools/other institutions that establishes the terms and conditions for training and field experience of students, for the period of September 1, 2022 through June 30, 2025.
2. Authorize the Deputy Executive Officer or the Director of Fleet Management to execute the non-financial standard student facilities use agreement template with the individual private schools/other institutions and make any non-substantive changes to the non-financial student facilities use agreement template, on behalf of the County, subject to review by County Counsel.

(Presenter: Michael Jimenez, Deputy Executive Officer, 387-4444)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.**

**Create, Maintain and Grow Jobs and Economic Value in the County.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The Standard Student Facilities Use Agreement template (agreement template) is non-financial in nature.

**BACKGROUND INFORMATION**

Fleet Management (Fleet) employs qualified professionals in a variety of areas, including Vehicle Technicians, Mechanics Assistants, and Parts Specialists. Fleet can provide the needed tutelage and guidance to students participating in a variety of fleet related educational programs. Through the Facilities Use Program, Fleet will provide facilities, equipment, and guidance that will help students receive the skills they need to prosper in the 21st century economy, which aligns with the San Bernardino Countywide Vision2Succeed initiative.

Fleet conducted this program prior to the COVID-19 pandemic, and it was stopped during the pandemic. Previously, the agreement was a non-standard agreement titled Joint Venture Training Agreement for Use of Facilities. Fleet technicians were teaching automotive maintenance and basic repair for a non-internship program that lasted six weeks. Once completed, participants were qualified for entry-level positions at various automotive maintenance garages or dealerships.

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The recommended agreement template will allow Fleet to facilitate agreements with schools and other institutions to allow for the use of Fleet facilities and equipment so long as such access does not interfere with the regular activities of Fleet.

In addition, Fleet is requesting authorization for the Director of Fleet to execute the individual agreement templates, as well as making any non-substantive changes, subject to review by County Counsel. Templates are being utilized due to the potential for multiple schools and other institutions interested in participating in this type of program. Approval of this request will expedite the process with participating schools and allow Fleet to continue to maximize available public resources.

The recommended agreement template will be used for private schools/other institutions and contains specific insurance requirements to be maintained by the private school/other institution, as well as a mutual indemnification provision. Upon approval, the agreement template will be effective for the period of September 1, 2022 through June 30, 2025 and may be terminated without cause with 30-days written notice.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Adam Ebright, Deputy County Counsel, 387-5455) on July 13, 2022; Risk Management (Victor Tordesillas, Director, 909 386-8623) On July 13, 2022; Human Resources (Cheryl Ford, Business Partner, 388-5916) on July 11, 2022; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on August 8, 2022.

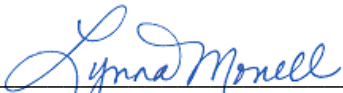
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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Janice Rutherford  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: September 13, 2022



cc: File- Fleet Management Department w/attach  
LA 09/30/2022