



**Contract Number**

21-764 A1

**SAP Number**

## District Attorney

**Department Contract Representative  
Telephone Number**

Claudia Walker  
(909) 382-7689

**Contractor  
Contractor Representative  
Telephone Number  
Contract Term  
Original Contract Amount  
Amendment Amount  
Total Contract Amount  
Cost Center**

California Department of Insurance  
Sara Marshall, Program Analyst  
(916) 854-5818  
July 1, 2021 – June 30, 2022  
\$760,898  
\$57,632  
\$818,530  
4500002670

### Briefly describe the general nature of the contract:

Section 1872.8 of the California Insurance Code and California Code of Regulations, Title 10, Section 2698.65 authorize the State Insurance Commissioner to distribute funds assessed against insurers, for investigation and prosecution of Automobile Insurance Fraud cases. These assessed funds represent a percentage of total insurance premiums collected by automobile insurance companies in the State.

The Grant Award Amendment increases the award by an additional \$57,632 for a total award of \$818,530, which will support the Automobile Insurance Fraud Prosecution Program for 2021-22.

#### FOR COUNTY USE ONLY

Approved as to Legal Form



Katherine Hardy, Deputy County Counsel

Date

2-1-22

Reviewed for Contract Compliance



Date

Reviewed/Approved by Department



Jason Anderson, District Attorney

Date

2/1/22



**RICARDO LARA**  
CALIFORNIA INSURANCE COMMISSIONER

January 5, 2022

The Honorable Jason Anderson  
District Attorney  
San Bernardino County District Attorney's Office  
303 West Third St., Sixth Floor  
San Bernardino, CA 92415

**RE: Grant Award for Automobile Insurance Fraud Program  
Fiscal Year 2021-22 Additional Funding**

Dear District Attorney Anderson:

I am pleased to report that there is a Fiscal Year (FY) 2020-21 Year-End Balance in the Automobile Insurance Fraud Program (Program) grant funds available to distribute to participating District Attorney Offices. We are proceeding with a disbursement of an additional **\$1,108,629** of which an additional **\$57,632** will be awarded to **San Bernardino County** for this important Program. This additional grant award is to be used in FY 2021-22 for the investigation and prosecution of automobile insurance fraud.

It is Commissioner Lara's continuing intent that these funds be used effectively to pursue and investigate fraud across California. It is important to focus these finite resources on combating fraud committed by individuals, businesses, providers, and others who prey upon the system. Additionally, a coordinated and aggressive outreach program to all communities by your office, including to diverse and underserved communities, with measurable outcomes remains a priority.

Please feel free to contact Assistant Chief Victoria Martinez at (323) 278-5062 should you have any questions regarding your amended award. I look forward to working together with you in our continuing pursuit against automobile insurance fraud.

Sincerely,

**George Mueller**  
Deputy Commissioner, Enforcement Branch

cc via email: Mr. Robert P. Brown, Chief Deputy District Attorney  
Ms. Claudia Walker, Chief, Bureau of Administration

## Medina, Malina

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**From:** White, Karen  
**Sent:** Thursday, January 6, 2022 2:16 PM  
**To:** Medina, Malina  
**Subject:** FW: AUTO FY 21-22 Additional Funding Award & Grant Award Amendment - San Bernardino  
**Attachments:** AUTO Additional Funding Letter 21-22 - San Bernardino.pdf; AUTO Amended GAA 21-22 - San Bernardino.pdf

See additional funding...

**From:** Brown, Robert - DA <RBrown@sbcda.org>  
**Sent:** Thursday, January 6, 2022 2:05 PM  
**To:** Walker, Claudia <CWalker@sbcda.org>; White, Karen <KWhite@sbcda.org>  
**Cc:** Lee, William <WLee@sbcda.org>  
**Subject:** FW: AUTO FY 21-22 Additional Funding Award & Grant Award Amendment - San Bernardino

We receive an additional \$57,632 for AIF.

**From:** Local Assistance Unit <LocalAssistanceUnit@insurance.ca.gov>  
**Sent:** Thursday, January 6, 2022 2:00 PM  
**To:** Brown, Robert - DA <RBrown@sbcda.org>; Walker, Claudia <CWalker@sbcda.org>  
**Subject:** AUTO FY 21-22 Additional Funding Award & Grant Award Amendment - San Bernardino

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. If you suspect this is a phishing or malicious email, please contact the DA HelpDesk immediately for assistance.

Hi Robert and Claudia,

CDI is pleased to announce that at the end of Fiscal Year (FY) 2020-21 there was a balance in the Program's Insurance Fraud Account. We have received additional budget authority and are using the pro-rata approach to distribute these funds based on the applications for funding received for FY 2021-22.

Attached is your copy of the Automobile FY 2021-22 Additional Funding letter. This letter was mailed to your elected official on January 5, 2022. Also attached is a Grant Award Amendment for the amended amount of your award.

### **Please read and follow these instructions for the FISCAL YEAR 2021-22 GRANT AWARD AMENDMENT**

Attached to this email is your Grant Award Amendment (GAA) for signature. You will NOT receive a paper copy in the mail.

Please have the official, designated in the Resolution from the Board of Supervisors, sign and date the GAA and return to the CDI Local Assistance Unit by **Friday, February 4, 2022**.

**Signature Options (use only one):**

- **Digital Signatures:**
  - Certified digital signatures will be accepted.
  - **Acceptable digital signatures are:** Adobe certified signature, Docu-sign, or certified signature from comparable software.

- Return one (1) digitally signed Grant Award Amendments to [LAU@insurance.ca.gov](mailto:LAU@insurance.ca.gov).
- **Paper Signatures:**
  - Print two (2) copies of the attached Grant Award Amendment
  - Obtain an original signature on both
  - Return the two (2) Grant Award Amendments with original signatures to:

CDI Enforcement Branch Headquarters  
Local Assistance Unit Manager  
2400 Del Paso Road, Suite 250  
Sacramento, CA 95834

Once all required signatures are obtained, a fully executed Grant Award Amendment will be returned to the County.

**Please review your County's Board of Supervisors (BOS) Resolution to ensure it includes authority to enter into a Grant Award Amendment with the California Department of Insurance (CDI).** Grant funds will not be distributed to the award recipient unless a BOS Resolution has been received with the authority to accept the funding and the Grant Award Amendments are fully executed. Sample Resolution wording can be provided upon request.

Thanks,

*Jan Perschler*

Janis Perschler  
Manager, Local Assistance Unit

**CALIFORNIA DEPARTMENT OF INSURANCE**  
Enforcement Branch, Local Assistance Unit  
2400 Del Paso Road, Suite 250, Sacramento, CA 95834  
**Phone: (916) 854-5774 || Cell: (916) 436-6237**  
[Janis.Perschler@insurance.ca.gov](mailto:Janis.Perschler@insurance.ca.gov)

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INSURANCE COMMISSIONER  
OF THE STATE OF CALIFORNIA

**GRANT AWARD AGREEMENT**  
of Additional Funds for Fiscal Year 2021-22  
Automobile Insurance Fraud Program

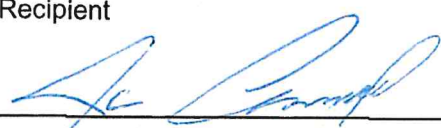

The Insurance Commissioner of the State of California hereby makes an amendment to the award of funds to **San Bernardino County**, Office of the District Attorney, in the amount and for the purpose and duration set forth in this grant award.

This grant award consists of this agreement and the application for the grant and made a part hereof. By acceptance of the grant award, the grant award recipient agrees to administer the grant program in accordance with all applicable statutes, regulations, and Request-for-Application (RFA).

**Duration of Amended Grant:** The grant award is for the program period **July 1, 2021 through June 30, 2022**.

**Purpose of Amended Grant:** This grant award is made pursuant to the provisions of California Insurance Code §1872.8 and shall be used solely for the purposes of enhanced investigation and prosecution of automobile insurance fraud and economic car theft cases.

**Amount of Amended Grant:** The grant award agreed to herein is in the amount of **\$818,530** which is an increase of **\$57,632** above the initial funding amount. This amount has been determined by the Insurance Commissioner. However, the actual total award amount for the county is contingent on the collection and the authorization for expenditure pursuant to the Government Code §13000 et seq. The grant award shall be distributed pursuant to §1872.8 of the Insurance Code and to the California Code of Regulations Sub-Chapter 9, Article 4, §2698.65.

<p>Official Authorized to Sign for Applicant/Grant Recipient</p>  <p>Name: Jason Anderson Title: District Attorney</p> <p>Address: 303 West Third St., Sixth Floor San Bernardino, CA 92415</p> <p>Date: <u>2/9/22</u></p>	<p><b>RICARDO LARA</b> Insurance Commissioner</p>  <p>Name: <b>George Mueller</b> Title: Deputy Commissioner</p> <p>Date: <u>3-8-22</u></p>
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I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure.

Crista Hill  
Crista Hill, Budget Officer, CDI

3/12/22  
Date

**DEPARTMENT OF INSURANCE  
AUTOMOBILE INSURANCE FRAUD PROGRAM**

1/7/2022

BUDGET CATEGORY AND LINE ITEM DETAIL	2021-22 AMENDED BUDGET
<b>A. Personnel Services - Salaries/Employee Benefits</b>	
All program salary and benefit rates are per the Attorney, Safety, and General current Memorandum of Understanding with the County of San Bernardino.	
1.0 FTE DEPUTY DISTRICT ATTORNEY IV	190,093
2.0 FTE SENIOR INVESTIGATOR	276,171
1.0 FTE SECRETARY I	51,491
<b>TOTAL SALARIES</b>	<b>517,755</b>
<b>BENEFITS FOR 4.0 FTE EMPLOYEES FOR ONE YEAR:</b>	
1.0 FTE DEPUTY DISTRICT ATTORNEY IV Indemnification Indemnification Allowance/Cafeteria Plan Life Insurance Medical Insurance Retirement Short-term Disability Social Security Medicare Survivor's Benefits Vision Care Workers' Compensation	89,344
2.0 FTE SENIOR INVESTIGATOR Indemnification Indemnification Allowance/Cafeteria Plan Long-Term Disability Medical Insurance Retirement Social Security Medicare Uniform Allowance Vision Care Workers' Compensation	173,328
	<b>CONT'D</b>

**DEPARTMENT OF INSURANCE  
AUTOMOBILE INSURANCE FRAUD PROGRAM**

1/7/2022

BUDGET CATEGORY AND LINE ITEM DETAIL	2021-22 AMENDED BUDGET
<b>A. Personnel Services - Salaries/Employee Benefits</b>	
<p>All program salary and benefit rates are per the general employees current Memorandum of Understanding with the County of San Bernardino.</p> <p>1.0 FTE SECRETARY I</p> <ul style="list-style-type: none"> <li>Indemnification</li> <li>Indemnification Allowance/Cafeteria Plan</li> <li>Life Insurance</li> <li>Retirement</li> <li>Short-Term Disability</li> <li>Social Security Medicare</li> <li>Survivor's Benefits</li> <li>Vision Care</li> <li>Workers' Compensation</li> </ul>	<p style="text-align: right;"><b>38,103</b></p>
<b>TOTAL BENEFITS</b>	<b>300,775</b>
<b>TOTAL SALARIES AND BENEFITS</b>	<b>818,530</b>

**DEPARTMENT OF INSURANCE  
AUTOMOBILE INSURANCE FRAUD PROGRAM**

1/7/2022

BUDGET CATEGORY AND LINE ITEM DETAIL	2021-22 AMENDED BUDGET
<b>B. Operating Expenses</b>	
<b>OFFICE EXPENSE</b> Consumable office supplies necessary to administer and run program.	-
<b>AUDIT ALLOWANCE</b> Financial and compliance audit per guidelines.	-
<b>MOTOR POOL</b> 1 full-size sedan \$78 per month x 12 months 2,000 mi x .47 per mile x 12 months  1 SUV \$78 per month x 12 months 2,000 mi x .47 per mile x 12 months	-
<b>DISCOVERY COSTS</b> For discovery costs associated with current cases.	-
<b>COMMUNICATIONS</b> Communication services and long distance expenses necessary to administer and run program.	-
<b>MEMBERSHIP</b> \$510. X 1 attorney 510 \$100. X 2 investigators 200 Allowance for membership per Memorandum of Understanding and miscellaneous memberships	-
<b>TRAINING</b> Tuition costs & registration fees for Automobile Insurance Fraud training.	-
<b>DATA PROCESSING</b> County mandated charges for ISD services.	-
<b>TOTAL</b>	<b>CONT'D</b>



**DEPARTMENT OF INSURANCE  
AUTOMOBILE INSURANCE FRAUD PROGRAM**

1/7/2022

BUDGET CATEGORY AND LINE ITEM DETAIL	2021-22 AMENDED BUDGET
<b>B. Operating Expenses</b>	
<b>SUBSCRIPTIONS AND PUBLICATIONS</b> Legal updates and publications pertaining to Automobile Insurance Fraud	-
<b>OTHER TRAVEL</b> Funds for training, seminars and meetings for investigative and prosecution staff	-
<b>PROFESSIONAL SERVICES</b> Expert witnesses to conduct evaluations and provide expert testimony in the courtroom.	-
<b>NON-INVENTORIABLE EQUIPMENT</b> To replace office equipment necessary to administer and run the Automobile Insurance Fraud program efficiently.	-
<b>PRINTING SERVICES</b> Request based on program needs including quick copy costs, printed envelopes and forms.	-
<b>PRIVATE MILEAGE</b> 500 miles x .56/mile	-
<b>INSURANCE</b> County charges for general liability, auto liability and other insurance requirements.	-
<b>POSTAGE</b>	-
<b>INDIRECT EXPENSES</b>	-
<b>TOTAL</b>	-

DEPARTMENT OF INSURANCE  
AUTOMOBILE INSURANCE FRAUD PROGRAM

1/7/2022

BUDGET CATEGORY AND LINE ITEM DETAIL	2021-22
C. Equipment	AMENDED BUDGET
CATEGORY TOTAL	0
PROJECTED PROGRAM BUDGET	818,530
CARRYOVER TOTAL	-
INTEREST TOTAL	0