



## California Interagency Council on Homelessness

### HHAP-4 GUIDANCE

Thank you for your partnership in the development of the Homeless Housing, Assistance and Prevention Round 4 (HHAP-4) applications. Supporting robust goals that propose to reduce the number of people experiencing unsheltered homelessness and increase the number of people placed in permanent housing is a top priority for the state. We must also ensure that HHAP resources and solutions are advancing equity by reaching organizations, neighborhoods, and communities that have been marginalized and under-resourced.

#### *Commitment*

In the spirit of partnership, your HHAP-4 plan will be objectively conditioned upon committing to further your HHAP-3 outcome goals by pursuing the following:

1. Establish more ambitious outcomes for Goal 1B during the HHAP-4 consultation and review process.
2. Implement as many of the best practices listed below as possible.

#### *Best Practices*

- 1) Enter into regional Memoranda of Understanding (MOUs) with detailed commitments that focus on coordinating and integrating interim and permanent housing resources (both capital and rental subsidies), supportive services, and outreach and engagement strategies.
- 2) Streamline Coordinated Entry System processes to ensure that housing resources are being effectively matched to people based on need so that the right housing interventions are being targeted to the right people at the right time.
- 3) Utilize available land slated for supportive housing development for interim housing solutions during the entitlement process, where feasible.
- 4) Streamline multifamily affordable housing development, specifically housing Extremely Low and Very Low-Income housing, and further efforts to remove local barriers to development and accelerate the implementation of state laws that provide for streamlined approval of affordable housing.
- 5) Develop and strengthen relationships with local Public Housing Authorities (PHA) to increase voucher utilization and success rates, implement strategies to maximize emergency vouchers for households experiencing homelessness or at imminent risk of homelessness; explore prioritization for special populations; work with landlords to increase participation; and pair PHA



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resources, including vouchers, with services and housing units to create permanent supportive housing opportunities.

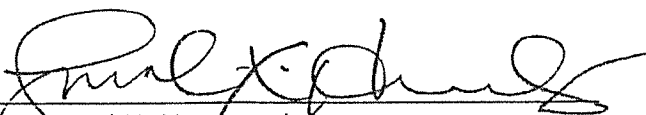
- 6) Leverage funding sources, including, but not limited to, CalAIM, Housing and Homelessness Incentive Program, Behavioral Health Bridge Housing, Homekey, Mental Health Services Act, Emergency Solutions Grants or other locally funded rental assistance opportunities.
- 7) Establish cross-system partnerships to enhance person-centered and effective homelessness response system outcomes. Examples include partnerships with local jails and/or sheriff departments, child welfare agencies, and/or institutions of higher education.

During the HHAP-4 consultation process, you will be asked to provide a written narrative that describes which of the best practices above will be implemented or are already being implemented. If a specified best practice is not within your authority, or you are otherwise limited in implementing a specific best practice, you will be asked to specify that limitation during the HHAP-4 consultation process.

Cal ICH requests that a program designee attest to the foregoing commitment and transmit a signed copy to Cal ICH at [HHAP@bcsh.ca.gov](mailto:HHAP@bcsh.ca.gov) as soon as possible, but no later than November 29, 2022.

San Bernardino County

Authorized Signatory: \_\_\_\_\_

  
Leonard X. Hernandez  
Chief Executive Officer  
San Bernardino County



## County of San Bernardino DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel and County Administrative Office review prior to signature by designee.

**Note:** *This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.*

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Counsel representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Counsel representative. Once County Counsel has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.

*For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.*

Department/Agency/Entity: Community Revitalization/ Office of Homeless Services

Contact Name: Kristin Stevens Telephone: 501-0614

Agreement No.: N/A Amendment No.: \_\_\_\_\_ Date of Board Item 11/15/22 Board Item No.: 28

Name of Contract Entity/Project Name: CalICH/ Homeless Housing, Assistance and Prevention Round 4

**Explanation of request/Special Instructions:**

This request is to have the Chief Executive Officer sign the required California Interagency Council on Homeless, Letter of Commitment, affirming that as a recipient of HHAP funds that the County will support the state's agenda to develop robust goals that propose to reduce the number of people experiencing unsheltered homelessness and increase the number of people placed in permanent housing as a top priority. This form must be signed and submitted by November 29, 2022 in order to receive the remaining balance of HHAP-3 funds and to guide outcomes for goals for HHAP-4 and the receipt of funds. This delegation of authority was approved by the Board of Supervisors on November 15, 2022 (Item No. 28).

**Insert check mark that the following required documents are attached to this request:**

- ☒ Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- ☒ Board Agenda item that delegated the authority

Department Routed to County Counsel	County Counsel Name: Suzanne Bryant	Date Sent: 11/29/22
Reviewing County Counsel Use Only	Review Date <u>11/29/22</u>  <u>Suzanne Bryant</u> Signature	Determination: <input checked="" type="checkbox"/> Within Scope of Delegated Authority <input type="checkbox"/> Outside Scope of Delegated Authority
CAO-Special Projects Use Only	Review Date <u>11/29/22</u>  <u>S. Bryant</u> Signature	Disposition: <input checked="" type="checkbox"/> Route for signature to: ___ Chair <input checked="" type="checkbox"/> CEO ___ Department ___ Return to Department for preparation of agenda item