

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

January 10, 2023

FROM

BEAHTA R. DAVIS, Director, Regional Parks Department

SUBJECT

Revenue Interim Use Permit with Vietnamese Eucharistic Youth Movement in the United States of America for the Annual Dai Hoi Nguon Song Event at Prado Regional Park

RECOMMENDATION(S)

Approve a three-year revenue Interim Use Permit (**County Contract No. 23-24**) with the Vietnamese Eucharistic Youth Movement in the United States of America for the use of a portion of Prado Regional Park for three days each June, in 2023 through 2025, to hold the Dai Hoi Nguon Song Event, for total revenue in the amount of \$9,455 each year.
(Presenter: Beahta R. Davis, Director, 387-2340)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Operate in a Fiscally Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item does not require the use of Discretionary General Funding (Net County Cost). Under this Interim Use Permit (Permit), the Vietnamese Eucharistic Youth Movement in the United States of America (Permittee) will pay the Regional Parks Department (Department) \$9,455 in use fees each year for the use of Prado Regional Park (Park) as detailed in the below table:

Fee	Amount
Contract Preparation Fee	\$200
Mallard Shelter for three days at a rate of \$400 per day	\$1,200
Seventy-five full hook-up camping sites for two nights at a rate of \$40 per site per night	\$6,000
Ten group tent camping sites for two nights at a rate of \$100 per site per night	\$2,000
Tally Fee for Entrance	\$30
Non-Food Vendor Fee	\$25
Total	\$9,455

All fees charged to the Permittee are consistent with the 2022-23 Board of Supervisors (Board) approved fee schedule.

The Permittee will also submit a \$3,500 deposit to be used for any possible damages incurred to County property due to the Permittee's use of the Park each year. The 75 RV sites are

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allowed six persons per site for a total of 450 persons, and the 10 group tent camping sites are allowed 20 persons per site for a total of 200 persons. Park staff will tally all participants (Talley Fee for Entrance) and Permittee will pay an additional \$5 per camper after the allowed amounts. The Non-Food Vendor Fee is included as a charge for the Permittee to have a non-food vendor at the Park. Permittee will be responsible for obtaining all necessary permits, licenses, and applicable approvals, as well as security and obtaining the required insurance for the Permittee's annual Dai Hoi Nguon Song Event (Event). Adequate appropriation and revenue are included in the Department's 2022-23 budget and will be included in applicable future recommended budgets.

BACKGROUND INFORMATION

The Department operates and maintains eight regional parks, including this Park in the City of Chino, and provides for the rental of park property through Board approved fees. The recommended Permit between the Department and Permittee allows for the use of the Park on June 23 through June 25, 2023; June 21 through June 23, 2024; and June 20, 2025 through June 22, 2025, wherein the Department will receive \$9,455 per year for the next three years, with total revenue of \$28,365.

The Permittee has been hosting this event since 2015, except for 2021 and 2022 due to COVID, where youth group members camp, perform live skits and participate in games, activities, and religious celebrations.

This recommended Permit aligns with the County and Chief Executive Officer's goal and objective to operate in a fiscally responsible and business-like manner by allowing the Department to leverage its amenities and land to raise revenue to support park maintenance and development.

PROCUREMENT

N/A

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on December 7, 2022; Finance (Elias Duenas, Administrative Analyst, 387-4052) on December 14, 2022; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on December 15, 2022.

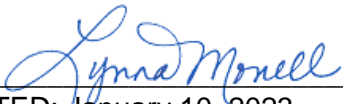
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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: January 10, 2023



cc: Parks- Davis w/agree
Contractor- C/O Parks w/agree
File- w/agree
LA 01/19/2023