



## SURPLUS PROPERTY TRANSFER FORM

*Distribution to Purchasing Surplus Division*

Control No. \_\_\_\_\_

This form serves one purpose: **SURPLUS PROPERTY TRANSFER TO PURCHASING** NOTE: Do not combine casualty/loss or transfer to another department on this form.

**I. PROPERTY INVOLVED** (Group/Department to fill out boxes 1-9)

1	2	3	4	6	7	9	10
Description/ Serial No. (if available)	Condition	Inventory No.	Purchase Price	Estimated Current Value	Mileage OR	Fully Depreciated?	Purchasing Use Only Assigned Auctioneer
			Purchase Date		8 Hours		
1 Hughes Helicopter Model # 369E Tail N808SB 0037E	Other	255846	\$0.01 11/28/1995	\$ 0.00		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
2	SELECT:					Yes <input type="checkbox"/> No <input type="checkbox"/>	
3	SELECT:					Yes <input type="checkbox"/> No <input type="checkbox"/>	
4	SELECT:					Yes <input type="checkbox"/> No <input type="checkbox"/>	
5	SELECT:					Yes <input type="checkbox"/> No <input type="checkbox"/>	

**II. TO PURCHASING – SURPLUS PROPERTY**

The above property is surplus to the needs of \_\_\_\_\_ San Bernardino County Sheriff's Department  
Department

\_\_\_\_\_ at \_\_\_\_\_ 655 E. 3RD STREET SAN BERNARDINO \_\_\_\_\_ as of 12/13/2022 per  
Cost Center Location Date

/s/ Carolina Mendoza \_\_\_\_\_  
Department Head Name Signature Date

Reason for surplus: \_\_\_\_\_ No longer used \_\_\_\_\_ Not For Public Use/Auction

Department's surplus contact: \_\_\_\_\_ Lynn Golding \_\_\_\_\_ Phone (909) 387-3441

**BOARD AGENDA ITEM APPROVAL INFORMATION** (Required for items valued at over \$10,000)

Board Approved Meeting Date \_\_\_\_\_

Board Agenda Item Number \_\_\_\_\_

For Purchasing Use Only \_\_\_\_\_

Received by: \_\_\_\_\_ on \_\_\_\_\_ Disposition of surplus property: \_\_\_\_\_ SELECT:

Surplus Property