

Haven View Escrow

8429 White Oak Avenue, Suite 104
Rancho Cucamonga, CA 91730

Phone: (909) 373-1200
Fax: (909) 373-1206

Mary Gilreath
Escrow Officer

Date: February 2nd, 2023
Escrow No.: 021729-MG

AMENDED ESCROW INSTRUCTIONS FOR DISBURSEMENT ACCOUNT

PROPERTY ADDRESS: 2626 & 2634 East Pacific Street, San Bernardino, CA 92401

THE ABOVE NUMBERED ESCROW IS HEREBY AMENDED AND/OR SUPPLEMENTED AS FOLLOWS:

Escrow holder is authorized and instructed to disburse the total of \$ 272,000.00 directly to:

Quality Management Group
3105 E. Quasti Road
Suite 100
Ontario, CA 91761

All parties certify that the authorized signors on behalf of LBI Pacific, LLC and Quality Management Group are either Joshua LaBarge or Timothy Johnson. Only one signature is required as authorization for disbursement.

All parties also certify that the authorized signors on behalf of San Bernardino County Director of Community Development and Housing are any one of the following:

Only one signature is required from The San Bernardino County for approval on the disbursement.

All parties are also aware that Haven View Escrow fee for this ongoing transaction is \$1,500.00 as well.

ALL OTHER TERMS AND CONDITIONS TO REMAIN THE SAME.

BUYERS:

Quality Management Group

By: 
Authorized Signature

APPROVED BY:

San Bernardino Community Development and
Housing Agency

By:


Authorized Signature

Quality Management Group
ITF Pacific Village
3105 E. Guasti Road Suite 100
Ontario, CA 91761

(909) 931-9763 Office (909) 982-0293 Fax

BILL TO			JOB ADDRESS	
San Bernardino County, Pacific Village HomeKey Perm Hsg Project			Pacific Village - 2626 & 2634 E. Pacific Street, San Bernardino, Ca 92346	
DATE	INVOICE #	DUE DATE	BRIEF DESC	
01/19/23	11923	01/19/23	Pacific Village operations	
DATE	DESCRIPTION			AMOUNT
1/19/2023	Advance of funds to cover operational costs for Pacific Village per management agreement dated January 26, 2021.			272,000.00
	Per section 3.2 and 4.7 please replenish the reserve account due the account balance is currently below \$100,000.			
	The balance of the operating account as of January 19th was \$3k			
	The funding of \$272,000 should last approximately 5 months.			

TOTAL	\$272,000.00
--------------	--------------

Providing our owners **Quality** service by combining
Precision of large company resources with the
Care of small company personal attention



County of San Bernardino

DELEGATED AUTHORITY – DOCUMENT REVIEW FORM

CLERK OF THE
BOARD OF SUPERVISORS

2023 FEB 21 PM 12:02

COUNTY OF SAN BERNARDINO

This form is for use by any department or other entity that has been authorized by Board of Supervisors/Directors action to execute grant applications, awards, amendments or other agreements on their behalf. All documents to be executed under such delegated authority must be routed for County Counsel and County Administrative Office review prior to signature by designee.

Note: This process should NOT be used to execute documents under a master agreement or template, or for construction contract change orders. Contact your County Counsel for instructions related to review of these documents.

Complete and submit this form, along with required documents proposed for signature, via email to the department's County Counsel representative and Finance Analyst. If the documents proposed for signature are within the delegated authority, the department will submit the requisite hard copies for signature to the County Counsel representative. Once County Counsel has signed, the department will submit the signed documents in hard copy, as well as by email, to CAO Special Projects Team for review. If approved, the department will be provided routing instructions as well as direction to submit one set of the executed documents to the Clerk of the Board within 30 days.

For detailed instructions on submission requirements, reference Section 7.3 of the Board Agenda Item Guidelines as the Delegation of Authority does not eliminate the document submission requirements.

Department/Agency/Entity: Community Development and Housing Agency

Contact Name: Becky Sanabria

Telephone: 382.3995

Agreement No.: 21-132 Amendment No.: 1 Date of Board Item 1/24/23 Board Item No.: 20

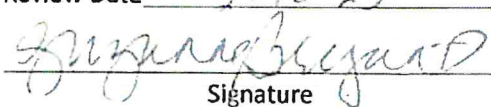

Name of Contract Entity/Project Name: Quality Management Group/Pacific Village

Explanation of request/Special Instructions:

Amendment No. 1 to Agreement 21-132 was approved on 1/24/23, which increased Quality Management Group, Inc. contract amount by \$800,000 and to extend the term of the agreement to February 9, 2024 to assist in the operation of a county owned project called Pacific Village. An additional recommendation allowed for "the Chief Executive Officer or the Deputy Executive Officer of Community Revitalization as the authorized official to approve and sign....Disbursement Account Control Agreement and instructions... on behalf of the County, subject to review by County Counsel." **CEO signature on the Amended Escrow Instructions for Disbursement Account will authorize Haven View Escrow to release disbursement of \$272,000 to Quality Management Group for operating funds of Pacific Village.**

Insert check mark that the following required documents are attached to this request:

- ☒ Documents proposed for signature (Note: For contracts, include a signed non-standard contract coversheet for contracts not submitted on a standard contract form).
- ☒ Board Agenda item that delegated the authority

Department Routed to County Counsel	County Counsel Name: Suzanne Bryant	Date Sent: 2/9/2023
Reviewing County Counsel Use Only	Review Date <u>2-10-23</u>  Signature	Determination: <input checked="" type="checkbox"/> Within Scope of Delegated Authority <input type="checkbox"/> Outside Scope of Delegated Authority
CAO-Special Projects Use Only	Review Date <u>2/16/23</u>  Signature	Disposition: <input checked="" type="checkbox"/> Route for signature to: ____ Chair <input checked="" type="checkbox"/> CEO ____ Department ____ Return to Department for preparation of agenda item