

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY



Contract Number

13-27

SAP Number

District Attorney

Department Contract Representative	Claudia Walker
Telephone Number	(909) 382-7689
Contractor	California Department of Insurance
Contractor Representative	Sara Marshall, Program Analyst
Telephone Number	(916) 854-5818
Contract Term	July 1, 2023 – June 30, 2024
Original Contract Amount	\$437,669
Amendment Amount	\$0
Total Contract Amount	\$437,669
Cost Center	4500002754

Briefly describe the general nature of the contract:

Under the direction of the Insurance Commissioner of the State of California and pursuant to California Insurance Code Section 1874.8, the California Department of Insurance administers the Organized Automobile Fraud Activity Interdiction Program and distributes grant funds to district attorneys for prosecution and elimination of organized automobile fraud activity. The Grant Award amount of \$437,669 will support the Organized Automobile Fraud Activity Interdiction Program for 2022-2023.

FOR COUNTY USE ONLY

Approved as to Legal Form

▶ 
Katherine Hardy, Deputy County Counsel

Date 1/10/23

Reviewed for Contract Compliance

▶ _____

Date _____

Reviewed/Approved by Department

▶ 
Jason Anderson, District Attorney

Date 1/17/23



RICARDO LARA
CALIFORNIA INSURANCE COMMISSIONER

September 14, 2021

The Honorable Jason Anderson
District Attorney
San Bernardino County District Attorney's Office
303 West Third St., Sixth Floor
San Bernardino, CA 92415

**RE: Grant Award for Organized Automobile Fraud Activity Interdiction Program
Fiscal Years 2021-2022, 2022-2023, and 2023-2024**

Dear District Attorney Anderson:

I am very pleased to report that for Fiscal Years 2021-2022, 2022-2023, and 2023-2024, the Organized Automobile Fraud Activity Interdiction Program has \$6,841,000 available to distribute each Fiscal Year to eight District Attorney Offices. **San Bernardino County** has been awarded **\$437,669, \$437,669, and \$437,669** for each of the Fiscal Years 2021-2022, 2022-2023, and 2023-2024. This grant award is to be used for the coordinated efforts targeted at the investigation and prosecution of organized automobile fraud activity.

The appropriation is based on projected revenues, including the amount of restitution collected. Grant disbursements are contingent on actual revenues; therefore, if the amount of revenue collected is less than the projected amount, grant disbursements to counties will be adjusted accordingly.

It is my continuing intent that these funds be used effectively to pursue and investigate fraud across California. It is important to focus these finite resources on combating fraud committed by individuals, businesses, providers, and others who prey upon the system. Additionally, a coordinated and aggressive outreach program to all communities by your office, including to diverse and underserved communities, with measurable outcomes remains a priority.

Thank you for submitting your application for grant funding and, moreover, congratulations on your award. Please feel free to contact Assistant Chief Victoria Martinez at (323) 278-5062 should you have any questions regarding your award. I look forward to working together with you in our continuing pursuit against automobile insurance fraud.

Sincerely,

RICARDO LARA
Insurance Commissioner

cc via email: Mr. Robert P. Brown, Chief Deputy District Attorney

PROTECT • PREVENT • PRESERVE
300 CAPITOL MALL, 17TH FLOOR
SACRAMENTO, CALIFORNIA 95814
TEL: (916) 492-3500 • FAX: (916) 445-5280
COMMISSIONERLARA@INSURANCE.CA.GOV

White, Karen

From: Lee, William
Sent: Monday, December 19, 2022 2:47 PM
To: White, Karen; Walker, Claudia; Brown, Robert - DA
Subject: FW: IMPORTANT: FY 22-23 Grant Award Agreement DocuSign Procedures
Attachments: Instructions for DocuSign.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

FYI.

William Lee

From: Local Assistance Unit <LocalAssistanceUnit@insurance.ca.gov>
Sent: Monday, December 19, 2022 2:45 PM
Cc: Martinez, Victoria <Victoria.Martinez@insurance.ca.gov>
Subject: IMPORTANT: FY 22-23 Grant Award Agreement DocuSign Procedures

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. If you suspect this is a phishing or malicious email, please contact the DA HelpDesk immediately for assistance.

Thank you for agreeing to be the Grant Award Agreement (GAA) signer for your county's grant program(s).

You will receive your FY 2022-23 GAA(s) via DocuSign on Wednesday, December 21, 2022. The email will come from GMS Admin via DocuSign (dse_NA4@docusign.net). You will not receive a paper copy in the mail.

Please sign the GAA(s) in DocuSign by Friday, January 20, 2023. If you do not sign by this date, the document(s) will no longer be available and you will need to contact LAU.

NOTE: If your elected District Attorney is changing effective January 2023, your county will need a new Delegated Authority Designation (DAD) letter completed by the newly Elected DA unless the designated person signs the GAA(s) on or before Friday, December 30, 2022.

If you have not received the GAA(s) by the end of the day on Wednesday, December 21, 2022 please check your junk/spam folder. If you need assistance, send an email to LAU at LAU@insurance.ca.gov with "GAA Assistance" in the subject line.

After all parties have signed, you will receive an email with a PDF of the fully executed GAA.

Sincerely,

Diana Russell

Manager, Local Assistance Unit
California Department of Insurance | Fraud Division
916-854-5774 office
916-216-0599 cell

INSURANCE COMMISSIONER
OF THE STATE OF CALIFORNIA

GRANT AWARD AGREEMENT
Fiscal Year 2022-23
Organized Automobile Fraud Activity Interdiction Program ("Urban Grant")

The Insurance Commissioner of the State of California hereby makes an award of funds to **San Bernardino County**, Office of the District Attorney, in the amount and for the purpose and duration set forth in this grant award.

This grant award consists of this agreement and the application for the grant and made a part hereof. This also incorporates, by reference, the grantee's original application for funding as supplemented and/or modified by the conditions to this agreement. By acceptance of the grant award, the grant award recipient agrees to administer the grant project in accordance with all applicable statutes, regulations and the grant application.

Duration of Grant: The grant award is for the program period, **July 1, 2022** through **June 30, 2023**.

Purpose of Grant: This grant award is made pursuant to the provisions of California Insurance Code Section 1874.8; the emergency regulations adopted pursuant to California Insurance Code Section 1874.81, and shall be used solely for the purposes of prosecuting and eliminating organized automobile insurance fraud activity.

Amount of Grant: The grant award agreed to herein is in the amount of **\$437,669**. This amount has been determined by the Insurance Commissioner. However, the actual total award amount for the county is contingent on the collection and the authorization for expenditure pursuant to Government Code §13000 et seq. The grant award shall be distributed pursuant to Section 1874.8 of the Insurance Code and by the California Code of Regulations Subchapter 9, Article 5, Section 2698.73.

<p>Jason Anderson District Attorney</p> <p>DocuSigned by: <i>William Lee</i> 2328719AFF9B4AA... Authorized Official</p> <p>Name: William Lee Title: Chief Deputy District Attorney</p> <p>Date: <u>1/25/2023</u></p>	<p>RICARDO LARA Insurance Commissioner</p> <p>DocuSigned by: <i>George Mueller</i> 64CC0C759E10408... Authorized Official</p> <p>Name: George Mueller Title: Deputy Commissioner</p> <p>Date: <u>1/30/2023</u></p>
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I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purposes of this expenditure.

DocuSigned by:
Crista Hill
1DE7081E192107...
Crista Hill, Division Chief/Budget Officer,
Financial and Business Management Division, CDI

2/3/2023
Date

**DEPARTMENT OF INSURANCE
ORGANIZED AUTOMOBILE FRAUD ACTIVITY
INTERDICTION PROGRAM (URBAN GRANT)**

BUDGET CATEGORY AND LINE ITEM DETAIL	2022-23 AWARDED BUDGET
A. Personnel Services - Salaries/Employee Benefits	
All program salary and benefit rates are per the general employees current Memorandum of Understanding with the County of San Bernardino.	
1.0 FTE DEPUTY DISTRICT ATTORNEY IV	181,444
1.0 FTE SENIOR INVESTIGATOR	96,635
TOTAL SALARIES	278,079
BENEFITS FOR 2.0 FTE EMPLOYEES FOR ONE YEAR:	
1.0 FTE DEPUTY DISTRICT ATTORNEY IV Retirement Survivor's Benefits Indemnification Vision Care Short-term Disability Social Security Medicare Workers' Compensation Life Insurance Indemnification Allowance/Cafeteria Plan Medical Insurance	78,021
1.0 FTE SENIOR INVESTIGATOR Retirement Survivor's Benefits Indemnification Vision Care Short-term Disability Social Security Medicare Workers' Compensation Life Insurance Indemnification Allowance/Cafeteria Plan Medical Insurance	81,569
TOTAL BENEFITS	159,590
TOTAL SALARIES AND BENEFITS	437,669

**DEPARTMENT OF INSURANCE
ORGANIZED AUTOMOBILE FRAUD ACTIVITY
INTERDICTION PROGRAM (URBAN GRANT)**

BUDGET CATEGORY AND LINE-ITEM DETAIL	2022-23 AWARDED BUDGET
B. Operating Expenses	
OFFICE EXPENSE	-
Consumable office supplies necessary to administer and run program.	
AUDIT ALLOWANCE	-
Financial and compliance audit per guidelines.	
COMMUNICATIONS	-
Communication services and long distance expenses necessary to administer and run program.	
MEMBERSHIP	-
Allowance for membership per Memorandum of Understanding.	
TRAINING	-
Tuition costs & registration fees for unit training.	
DATA PROCESSING	-
County mandated charges for ISD services.	
SUBSCRIPTIONS AND PUBLICATIONS	-
Legal updates and publications pertaining unit.	
OTHER TRAVEL	-
Funds for travel to trainings, seminars and meetings for unit.	
PROFESSIONAL SERVICES	-
Charges for online research. County mandated charges for ISD services.	
TOTAL	
	CONT'D

**DEPARTMENT OF INSURANCE
 ORGANIZED AUTOMOBILE FRAUD ACTIVITY
 INTERDICTION PROGRAM (URBAN GRANT)**

BUDGET CATEGORY AND LINE-ITEM DETAIL	2022-23 AWARDED BUDGET
B. Operating Expenses cont'd	
RENTS/LEASES EQUIPMENT Computers	-
NON-INVENTORIAL EQUIPMENT To replace office equipment necessary to administer and run the Urban program efficiently.	-
PRINTING SERVICES Request based on program needs including quick copy costs, printed envelopes and forms.	-
PRIVATE MILEAGE Reimburse for use of personal vehicle.	-
INSURANCE County charges for general liability, auto liability and other insurance requirements.	-
FORENSIC INVESTIGATIONS Forensic computer upgrades, hard drives for imaging, supplies and software upgrades	-
COMMUNITY OUTREACH Advertising & related materials	-
INDIRECT EXPENSES	-
AIR TRAVEL Airline charges for personnel attending trainings	-
TOTAL OPERATING EXPENSES	-

**DEPARTMENT OF INSURANCE
 ORGANIZED AUTOMOBILE FRAUD ACTIVITY
 INTERDICTION PROGRAM (URBAN GRANT)**

BUDGET CATEGORY AND LINE ITEM DETAIL	2022-23 AWARDED BUDGET
C. Equipment	
CATEGORY TOTAL	-
PROJECTED PROGRAM BUDGET	437,669
CARRYOVER TOTAL	-
INTEREST TOTAL	-