

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

May 9, 2023

FROM

DIANA ATKESON, Deputy Executive Officer, Community Revitalization

SUBJECT

Final Program Year 2023-24 United States Department of Housing and Urban Development Annual Action Plan

RECOMMENDATION(S)

1. Approve the Final Program Year 2023-24 United States Department of Housing and Urban Development Annual Action Plan for the grant allocation of \$11,208,852 under the Community Development Block Grant, HOME Investment Partnerships Act Grant, and the Emergency Solutions Grant.
2. Direct the Deputy Executive Officer of Community Revitalization or the Director of the Community Development and Housing Department to submit the Final Program Year 2023-24 United States Department of Housing and Urban Development Annual Action Plan to the United States Department of Housing and Urban Development, including any comments received during the public comment process.
3. Authorize the Chief Executive Officer, Deputy Executive Officer of Community Revitalization, or the Director of the Community Development and Housing Department, upon award from the United States Department of Housing and Urban Development, to accept the Community Development Block Grant Agreement No. B23UC060503, HOME Investment Partnerships Act Grant Agreement No. M23DC060532, and the Emergency Solutions Grant Agreement No. E23UC060503, and sign the grant agreements, along with all other subsequent amendments and documents related to the acceptance or administration of the grants, including documents necessary for the administration of loans made with United States Department of Housing and Urban Development grants, subject to County Counsel review.
4. Direct the Chief Executive Officer, Deputy Executive Officer of Community Revitalization, or the Director of the Community Development and Housing Department to transmit the grant agreements and amendments in Recommendation No. 3 to the Clerk of the Board of Supervisors within 30 days of execution.

(Presenter: **Diana Atkeson, Deputy Executive Officer, 382-3983**)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Ensure Development of a Well-Planned, Balanced, and Sustainable County.

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies and Stakeholders.

FINANCIAL IMPACT

**Final Program Year 2023-24 United States Department of Housing and Urban Development Annual Action Plan
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This item will not result in the use of Discretionary General Funding (Net County Cost). San Bernardino County's (County) 2023-24 United States Department of Housing and Urban Development (HUD) grant entitlement allocation is \$11,208,852; of this amount, \$6,859,659 is for the Community Development Block Grant (CDBG), which includes the allocation for both the County and Cooperating Cities, \$3,735,287 is for HOME Investment Partnerships Act (HOME) Grant, and \$613,906 is for the Emergency Solutions Grant (ESG) program. Adequate appropriation and revenue will be included in the Community Development and Housing Department's (CDH) 2023-24 recommended budget.

Grant	2023-24 Allocation
CDBG	\$6,859,659
HOME	\$3,735,287
ESG	\$613,906
Total	\$11,208,852

BACKGROUND INFORMATION

The County has qualified since 1975, to receive federal housing and community development grant funds from HUD. The County uses the funds to develop viable communities by providing decent housing, suitable living environments, and expanded economic opportunities, mainly for low-and moderate-income persons.

The Program Year (PY) 2023-24 HUD Annual Action Plan is intended to recognize and accept the new PY 2023-24 allocations of HUD CDBG, HOME, and ESG funding and to allocate these funds to activities that will address the strategies and objectives identified in the County's 2020-25 HUD Consolidated Plan, adopted by the Board of Supervisors (Board) on April 21, 2020 (Item No. 25).

For PY 2023-24, the County anticipates receiving approximately \$6,859,659 in CDBG funds, \$3,735,287 in HOME funds, and \$613,906 of ESG funds. Subject to limitations imposed by federal regulations, HOME, ESG, or CDBG funds may be used for emergency shelter, homelessness prevention, housing preservation, capital improvements, public services, housing development, fair housing, and program management. The County will ensure alignment with the Homeless Strategic Plan for all ESG funded activities. Additional resources, such as program income from CDBG and HOME, may become available and be allocated to eligible CDBG and HOME activities. Any activities identified to receive additional CDBG or HOME resources will be brought to the Board for approval.

The County is classified by HUD as an Entitlement Urban County because it includes 13 cities that choose to cooperate with the County and receive CDBG, HOME, and/or ESG funds through the County. The Urban County configuration is determined by cities entering into cooperation agreements with the County for three-year periods. The 13 Cooperating Cities under the 2020-25 Consolidated Plan are: Adelanto, Barstow, Big Bear Lake, Colton, Grand Terrace, Highland, Loma Linda, Montclair, Needles, Redlands, Twentynine Palms, Yucaipa, and the Town of Yucca Valley. The cities of Chino Hills and Rancho Cucamonga have chosen to only participate in the County's HOME program. The 13 Cooperating Cities, plus these two cities, are referred to as the HOME Consortium.

CDBG and ESG funds are used to support eligible projects and activities in the unincorporated communities of the County and the 13 Cooperating Cities (Attachment – Final PY 2023-24 HUD

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Annual Action Plan). HOME funds are used to support affordable housing activities within the HOME Consortium.

On April 25, 2023 (Item No. 78), the Board conducted a public hearing, which included the Draft 2023-24 HUD Annual Action Plan, and directed CDH to return on May 9, 2023, with the Final PY 2023-24 HUD Annual Action Plan for consideration by the Board prior to the plan's submittal to HUD. Public comments were received, taken into consideration and will be included in the PY 2023-24 HUD Annual Action Plan submission to HUD. Responses to public comments will be addressed directly to the submitter, and a summary of the comments and responses will be included in submission of the PY 2023-24 HUD Annual Action Plan to HUD. To accept the federal grant funds on behalf of the County, it is requested that the Board approve the Final PY 2023-24 HUD Annual Action Plan and direct CDH to submit this plan to HUD.

Delegation of the signature authority for the HUD CDBG, HOME, and ESG, is required by HUD and is recommended to be updated to include current position titles and individuals. This signature authority to the Chief Executive Officer, Deputy Executive Officer of Community Revitalization, or the Director of the **Community Development and Housing Department** is recommended for the administration and implementation of the three grants from HUD. Any change to this signature authority requires a formal Board action.

HUD requires local governing bodies to delegate signature authority in order to administer/implement grants in an efficient and effective manner. This signature authority includes, but is not limited to, the signing of documents relating to HUD Certifications; SF-424 Forms; Consolidated/Annual Action Plans; Consolidated Annual Performance and Evaluation Reports (CAPER); Environmental Assessments; Requests to Initiate Project Activity (Attachments A and B); computerized software programs such as Integrated Disbursement and Information Systems (IDIS); and Disaster Recovery Grant Reporting (DRGR), including loan payoff demands, Loan Forgiveness, Substitutions of Trustee, Deeds of Reconveyance, Annual Affidavit Letters, Requests for Full Reconveyance, and any correspondence related to prior authorized HUD Community Planning and Development (CPD) loans and various other HUD reports, correspondence and related documents as required by HUD.

CDH will continue to submit any regional policy and planning documents (including any substantial amendments of these documents) to the Clerk of the Board of Supervisors for public review 30 days prior to their consideration by the Board.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on April 17, 2023; Finance (Christopher Lange, Administrative Analyst, 386-8393) on April 19, 2023; and County Finance and Administration (Cheryl Adams, Deputy Executive Officer, 388-0238) on April 24, 2023.

**Final Program Year 2023-24 United States Department of Housing and
Urban Development Annual Action Plan
May 9, 2023**

Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman

Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: May 9, 2023



cc: File - Community Development & Housing w/attach
CCM 05/10/2023