

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY
AND RECORD OF ACTION**

May 23, 2023

FROM

DON DAY, Director, Project and Facilities Management Department

SUBJECT

On-Call Consultant Agreements for Architectural; Engineering, Construction, and Other Related Services

RECOMMENDATION(S)

Approve the following agreements with 83 on-call consultants to provide on-call professional Architectural, Engineering, Construction and other related services on an as-needed basis, from May 23, 2023, through May 22, 2028:

1. Architectural Services – Total aggregate not-to-exceed amount of \$4,000,000 for each on-call agreement:
 - a. Miller Architectural Corporation of Redlands **Agreement No. 23-346**
 - b. Perkins Eastman Architects of Los Angeles **Agreement No. 23-347**
 - c. STK Architecture, Inc. of Temecula **Agreement No. 23-348**
 - d. HMC Group (dba HMC Architects) of Ontario **Agreement No. 23-349**
 - e. LPA, Inc. of Irvine **Agreement No. 23-350**
 - f. Westgroup Designs, Inc. of Irvine **Agreement No. 23-351**
 - g. Coar Design Group of San Diego **Agreement No. 23-352**
 - h. Holt Architects, Inc. dba Holt Architecture of Palm Desert **Agreement No. 23-353**
 - i. TR Design Group, Inc. of Riverside **Agreement No. 23-354**
 - j. Marks Architects, Inc. of Palm Desert **Agreement No. 23-355**
2. Healthcare Architectural Services – Total aggregate not-to-exceed amount of \$2,000,000 for each on-call agreement:
 - a. HMC Group (dba HMC Architects) of Ontario **Agreement No. 23-356**
 - b. Brahmbhatt Architects, Inc. of Ontario **Agreement No. 23-357**
 - c. c/a Architects, Inc. of Long Beach **Agreement No. 23-358**
 - d. Savely Healthcare Architects of Irvine **Agreement No. 23-359**
 - e. RBB Architects, Inc. of Los Angeles **Agreement No. 23-360**
 - f. Westgroup Designs of Irvine **Agreement No. 23-361**
 - g. SWA Architects of Pasadena **Agreement No. 23-362**
 - h. Cannon/Parkin, Inc. dba CannonDesign of Riverside **Agreement No. 23-363**
 - i. IDS Group, Inc. of Irvine **Agreement No. 23-364**
 - j. Marks Architects, Inc. of Palm Desert **Agreement No. 23-365**
3. Civil Engineering Services – Total aggregate not-to-exceed amount of \$1,500,000 for each on-call agreement:
 - a. IMEG Consultants Corp. of Ontario **Agreement No. 23-366**
 - b. Ludwig Engineering Associates, Inc. of San Bernardino **Agreement No. 23-367**
 - c. Huitt-Zollars, Inc. of Ontario **Agreement No. 23-368**
4. Structural Engineering Services – Total aggregate not-to-exceed amount of \$1,500,000 for each on-call agreement:

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- a. IMEG Consultants Corp. of Ontario **Agreement No. 23-369**
- b. IDS Group of Irvine **Agreement No. 23-370**
- c. Dahl, Taylor and Associates, Inc. of Santa Ana **Agreement No. 23-371**
- d. DLR Group, Inc. of Riverside **Agreement No. 23-372**
5. Healthcare Structural Engineering Services – Total aggregate not-to-exceed amount of \$3,000,000 for each on-call agreement:
 - a. IMEG Consultants Corp. of Ontario **Agreement No. 23-373**
 - b. Degenkolb Engineers of Los Angeles **Agreement No. 23-374**
 - c. IDS Group, Inc. of Irvine **Agreement No. 23-375**
6. Mechanical, Electrical, and Plumbing Engineering Services – Total aggregate not-to-exceed amount of \$3,000,000 for each on-call agreement:
 - a. IMEG Consultants Corp. of Ontario **Agreement No. 23-376**
 - b. Design West Engineering of San Bernardino **Agreement No. 23-377**
 - c. Salas O'Brien Engineers, Inc. of San Jose **Agreement No. 23-378**
 - d. Kitchell/CEM Inc. of Riverside **Agreement No. 23-379**
 - e. PBS Engineers, Inc. of Glendora **Agreement No. 23-380**
 - f. Dahl, Taylor and Associates, Inc. of Santa Ana **Agreement No. 23-381**
7. Healthcare Mechanical, Electrical, and Plumbing Engineering Services – Total aggregate not-to-exceed amount of \$3,000,000 for each on-call agreement:
 - a. IMEG Consultants Corp. of Ontario **Agreement No. 23-382**
 - b. IDS Group, Inc. of Irvine **Agreement No. 23-383**
 - c. Design West Engineering of San Bernardino **Agreement No. 23-384**
 - d. PBS Engineers, Inc. of Glendora **Agreement No. 23-385**
8. Construction Management Services – Total aggregate not-to-exceed amount of \$4,500,000 for each on-call agreement:
 - a. Griffin Structures, Inc. of Irvine **Agreement No. 23-386**
 - b. Kitchell/CEM, Inc. of Riverside **Agreement No. 23-387**
 - c. Cumming Management Group, Inc. of Murrieta **Agreement No. 23-388**
 - d. CBRE Heery, Inc. of Ontario **Agreement No. 23-389**
 - e. Safework, Inc. of Riverside **Agreement No. 23-390**
 - f. OCMI, Inc. of Irvine **Agreement No. 23-391**
9. Healthcare Construction Management Services – Total aggregate not-to-exceed \$3,000,000 for each on-call agreement:
 - a. Griffin Structures, Inc. of Irvine **Agreement No. 23-392**
 - b. Kitchell/CEM, Inc. of Riverside **Agreement No. 23-393**
 - c. Alliance Planning & Management Inc. of Bellflower **Agreement No. 23-394**
 - d. Cumming Management Group, Inc. of Murrieta **Agreement No. 23-395**
 - e. Citadel CPM, Inc. of Riverside **Agreement No. 23-396**
 - f. Hallsta 360, Inc. of Irvine **Agreement No. 23-397**
10. Audio Visual Design Services – Total aggregate not-to-exceed amount of \$1,000,000 for each on-call agreement:
 - a. IMEG Consultants Corp. of Ontario **Agreement No. 23-398**
11. Water Infiltration Testing, Waterproofing, Roofing Design Services – Total aggregate not-to-exceed amount of \$2,000,000 for each on-call agreement:
 - a. Wiss, Janney, Elstner Associates, Inc. of Pasadena **Agreement No. 23-399**
12. Surveying Services – Total aggregate not-to-exceed amount of \$225,000 for each on-call agreement:
 - a. Ludwig Engineering Associates, Inc. of San Bernardino **Agreement No. 23-400**
 - b. David Evans and Associates, Inc. of Ontario **Agreement No. 23-401**

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- c. GIS Surveyors, Inc. of Poway **Agreement No. 23-402**
 - d. IMEG Consultants Corp. of Ontario **Agreement No. 23-403**
 - 13. Cost Estimating, Scheduling Services – Total aggregate not-to-exceed amount of \$2,000,000 for each on-call agreement:
 - a. OCMI, Inc. of Irvine **Agreement No. 23-404**
 - b. Griffin Structures, Inc. of Irvine **Agreement No. 23-405**
 - c. Cumming Management Group, Inc. of Murrieta **Agreement No. 23-406**
 - d. Kitchell/CEM, Inc. of Riverside **Agreement No. 23-407**
 - e. Safework, Inc. of Riverside **Agreement No. 23-408**
 - f. Military Grade Consulting Corp. of Corona **Agreement No. 23-409**
 - 14. Commissioning, Air Balancing Services – Total aggregate not-to-exceed amount of \$750,000 for each on-call agreement:
 - a. IMEG Consultants Corp. of Ontario **Agreement No. 23-410**
 - b. Design West Engineering of San Bernardino **Agreement No. 23-411**
 - c. Shadpour Consulting Engineers, LP of San Diego **Agreement No. 23-412**
 - 15. Geotechnical, Materials Testing, Inspection Services – Total aggregate not-to-exceed amount of \$1,000,000 for each on-call agreement:
 - a. RMA Group of Rancho Cucamonga **Agreement No. 23-413**
 - b. Ninyo & Moore Geotechnical & Environmental Sciences Consultants of Fontana **Agreement No. 23-414**
 - c. Geocon West, Inc. of Redlands **Agreement No. 23-415**
 - d. Leighton Consulting, Inc. of Rancho Cucamonga **Agreement No. 23-416**
 - e. Terracon Consultants, Inc. of Colton **Agreement No. 23-417**
 - 16. Environmental Consulting Services – Total aggregate not-to-exceed amount of \$500,000 for each on-call agreement:
 - a. The Converse Professional Group of Redlands **Agreement No. 23-418**
 - b. Terracon Consultants, Inc. of Colton **Agreement 23-419**
 - c. EFI Global, Inc. of Riverside **Agreement 23-420**
 - 17. Labor Compliance Provider Services – Total aggregate not-to-exceed amount of \$450,000 for each on-call agreement:
 - a. TSG Enterprises, Inc. dba the Solis Group of Pasadena **Agreement No. 23-421**
 - b. Cumming Management Group, Inc. of Murrieta **Agreement No. 23-422**
 - c. Fountainhead Consulting Corporation of Fontana **Agreement No. 23-423**
 - d. Safework, Inc. of Riverside **Agreement No. 23-424**
 - 18. Inspector of Record Services – Total aggregate not-to-exceed amount of \$750,000 for each on-call agreement:
 - a. TYR, Inc. of Huntington Beach **Agreement No. 23-425**
 - b. Bashlor Constructors, Inc. dba Strategic Building Services of Burbank **Agreement No. 23-426**
 - c. MKH Testing & Inspection of Chino Hills **Agreement No. 23-427**
 - 19. Utility Coordinator Services – Total aggregate not-to-exceed amount of \$750,000 for each on-call agreement:
 - a. TKE Engineering, Inc. of Riverside **Agreement No. 23-428**
- (Presenter: Don Day, Director, 387-5000)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The on-call professional services provided under these agreements are fully funded within the individual project budgets as part of the Capital Improvement Program (CIP), as approved by the Board of Supervisors (Board).

BACKGROUND INFORMATION

Since its inception in July 2005, the on-call consultant process has provided expert services for numerous CIP projects. The availability of on-call services allows the Project and Facilities Management Department (PFMD) to accelerate the selection of design, engineering, or construction related professional services, resulting in valuable savings of time and cost in the overall design/construction timeline, thereby improving the delivery of much needed projects.

On July 10, 2018 (Item No.35), following a competitive process, the Board approved agreements with 60 firms for on-call professional services. These previously approved on-call agreements expire on July 9, 2023. The current recommendation seeks Board approval of 83 on-call professional services agreements required to provide professional services for numerous current and future CIP projects. If approved, these agreements will be used for a variety of CIP projects with various funding sources.

The project services will be subject to a per project maximum of \$200,000 for the following categories: Surveying; Cost Estimating, Scheduling; Commissioning, Air Balancing; Geotechnical, Materials Testing, Inspection; Environmental Consulting; Labor Compliance Provider; Inspector of Record; and Utility Coordinator Services. Project services of \$200,000 or less will be assigned by direct selection.

Project services in excess of \$200,000 will be selected following submission of project proposals and evaluation of submittals from on call consultants for the following categories: Architectural; Healthcare Architectural; Civil Engineering; Structural Engineering; Healthcare Structural Engineering; Mechanical, Electrical, Plumbing Engineering; Healthcare Mechanical, Electrical, Plumbing Engineering; Construction Management; Healthcare Construction Management; Audio Visual Design; and Water Infiltration Testing, Waterproofing, Roofing Design. Selection may be made on a lowest price basis where required by the funding source.

PROCUREMENT

On December 1, 2022, two separate Requests for Proposals (RFPs) were released for on-call professional services. RFP No. ANE223-ANE2C-4789 was released to solicit proposals to provide services in the categories of architectural; healthcare architectural; civil engineering; structural engineering; healthcare structural engineering; mechanical, electrical, plumbing engineering; healthcare mechanical, electrical, plumbing engineering; construction management; healthcare construction management; audio visual design; water infiltration testing, waterproofing, roofing design. RFP No. ANE223-ANE2C-4786 was released to solicit proposals to provide services in the categories of surveying; cost estimating, scheduling; commissioning, air balancing; geotechnical, materials testing, inspection; environmental consulting; labor compliance provider; inspector of record; and utility coordinator services, through the County's Electronic Procurement Network.

On January 17, 2023, a combined total of 127 responses were received for the two RFP's. RFP No. ANE223-ANE2C-4789 received 80 responses and RFP No. ANE223-ANE2C-4786 received

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47 responses. Selection Committees, comprised of personnel from PFMD were established to review the responses according to the RFP selection criteria and County Policies 11-04, 11-04SP1 and 11-04SP3. Proposals were graded by a committee using the following criteria in its evaluation and comparison of proposals submitted:

- Responsiveness to the RFP
- Professional Reputation of Firm
- Experience with Designing Projects for Public Agencies
- Experience with Publicly Bid Projects
- Adequacy of Staff/Sub-consultants
- Satisfaction of Current/Past Clients
- Proven Experience in Meeting Schedules
- Experience with Local Approval Agencies

On April 24, 2023, Denial of Award and Notice of Intent to Award (NOIA) letters were mailed via the United States Postal Service. Proposers had 10 calendar days, from the date of issuance of the NOIA, to submit a formal protest in writing to the Purchasing Department. No protests were received.

After completion of the evaluation and ranking of the proposal responses, PFMD is recommending award of on-call professional services agreements to 83 firms, detailed in the Recommendation, each for a term of May 23, 2023, through May 22, 2028, to provide a variety of professional services for CIP projects on an as-needed/as-requested basis.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Katherine Hardy, Deputy County Counsel 387-5455) on March 29, 2023; Purchasing (Bruce Cole, Supervising Buyer, 387-2148) on April 10, 2023; Project and Facilities Management (Robert Gilliam, Chief of Project Management, 387-5000) on March 29, 2023; Finance (Yael Verduzco, Principal Administrative Analyst, 387-5285) on May 8, 2023; and County Finance and Administration (Valerie Clay, Deputy Executive Officer, 387-5423) on May 8, 2023.

(PB: 462-8490)

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Record of Action of the Board of Supervisors
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.
Absent: Col. Paul Cook (Ret.)

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: May 23, 2023



cc: PFMD - Day w/ agrees
Contractor c/o PFMD w/ agree
File w/ agree
JLL 05/24/2023