

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
SITTING AS THE GOVERNING BOARD FOR THE FOLLOWING:
SAN BERNARDINO COUNTY
BOARD GOVERNED COUNTY SERVICE AREAS
AND RECORD OF ACTION**

May 23, 2023

FROM

**BRENDON BIGGS, Director, Department of Public Works – Special Districts
SHANNON D. DICUS, Sheriff/Coroner/Public Administrator**

SUBJECT

Memorandum of Understanding between the Sheriff/Coroner/Public Administrator and County Service Area 70 for Operation, Maintenance and Management of County-owned Wastewater Collection System at Glen Helen Rehabilitation Center

RECOMMENDATION(S)

1. Acting as the governing body of San Bernardino County, approve Memorandum of Understanding (**Agreement No. 23-444**) between San Bernardino County, through the Sheriff/Coroner/Public Administrator, and County Service Area 70 for County Service Area 70 to provide operation, maintenance and management services for the County-owned wastewater collection system located at the Glen Helen Rehabilitation Center, beginning July 1, 2023 through June 30, 2028, for an aggregate amount not-to-exceed \$133,981, with an option to extend for three additional one-year periods.
2. Acting as the governing body of County Service Area 70 (Countywide), approve Memorandum of Understanding (Agreement No. 23-444) between San Bernardino County, through the Sheriff/Coroner/Public Administrator, and County Service Area 70 for County Service Area 70 to provide operation, maintenance, and management services for the County-owned wastewater collection system located at the Glen Helen Rehabilitation Center, beginning July 1, 2023 through June 30, 2028, for an aggregate amount not-to-exceed \$133,981, with an option to extend for three additional one-year periods.

(Presenter: Brendon Biggs, Director, 387-7906)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). In accordance with the recommended Memorandum of Understanding (MOU), the Sheriff/Coroner/Public Administrator (Sheriff) shall reimburse County Service Area 70 (CSA 70) a total not-to-exceed amount of \$133,981 for the costs of operating and maintaining the wastewater collection system at the Glen Helen Rehabilitation Center (GHRC). This amount would be over the term of the MOU from July 1, 2023, through June 30, 2028, and funded through the Sheriff's existing Net County Cost allocation.

**Memorandum of Understanding between the Sheriff/Coroner/Public Administrator and County Service Area 70 for Operation, Maintenance and Management of County-owned Wastewater Collection System at Glen Helen Rehabilitation Center
May 23, 2023**

Appropriation for the costs of this MOU has been included in the 2023-24 Recommended Budget for both the Sheriff and CSA 70 and will be included in future recommended budgets.

BACKGROUND INFORMATION

The GHRC lies on nine acres of land and consists of three housing facilities for both male and female inmates. The Sheriff is responsible for ensuring that the wastewater collection system operation, maintenance, and management services are conducted according to federal, state and local regulatory requirements. The Sheriff satisfies the obligation to provide the wastewater collection system services through an MOU with CSA 70 for the operation, maintenance, and management of the County-owned wastewater collection system located at GHRC, supporting the County's goal of providing for the health and social services needs of County residents.

CSA 70 has been providing the subject services for the Sheriff since July 1, 2009. The current MOU between the Sheriff and CSA 70, which was approved by the Board of Supervisors (Board) on June 16, 2015 (Item No. 87), expires on June 30, 2023. Board approval of a new MOU is recommended so that CSA 70 can continue to perform system operation, maintenance, and management services for GHRC. CSA 70 staff have the required certifications and experience necessary to ensure public health and safety by meeting all regulatory requirements associated with these services.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Aaron Gest, Deputy County Counsel, 387-5455 and Richard D. Luczak, Deputy County Counsel, 387-5455) on April 24, 2023; Finance (Tom Forster, 387-4635 and Erika Rodarte, 387-4919, Administrative Analysts) on May 5, 2023; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on May 7, 2023.

**Memorandum of Understanding between the Sheriff/Coroner/Public
Administrator and County Service Area 70 for Operation, Maintenance
and Management of County-owned Wastewater Collection System at
Glen Helen Rehabilitation Center
May 23, 2023**

Record of Action of the Board of Supervisors
Board Governed County Service Areas
San Bernardino County

APPROVED (CONSENT CALENDAR)

Moved: Joe Baca, Jr. Seconded: Curt Hagman
Ayes: Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.
Absent: Col. Paul Cook (Ret.)

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: May 23, 2023



cc: Sheriff - Welty w/ agree
Contractor c/o Sheriff w/ agree
File - w/ agree
JLL 05/26/2023