

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY

**Contract Number**

21-65 (A-1)

SAP Number

Community Revitalization- Office of Homeless Services

Department Contract Representative	Stephanie Navarro
Telephone Number	909-501-0642
Contractor	Family Assistance Program
Contractor Representative	Darryl Evey
Telephone Number	(760) 843-0701
Contract Term	January 26, 2021- June 30, 2025
Original Contract Amount	\$245,684.77
Amendment Amount	\$75,000
Total Contract Amount	\$320,684.77
Cost Center	9200002715

IT IS HEREBY AGREED AS FOLLOWS:

Amendment No. 1

It is hereby agreed to amend Contract 21-65, effective upon endorsement, as follows:

- I. Remove and replace Exhibit 1- HHAP Award by Category with the attached Exhibit R1 – Revised HHAP Award by Category.
- II. Remove and replace Exhibit 2 – SCOPE OF WORK with the attached Exhibit R2 – Revised SCOPE OF WORK

All other terms and conditions of Contract No. 21-65 remain in full force and effect.

This Amendment may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Amendment. The parties shall be entitled to sign and transmit an electronic signature of this Amendment (whether by facsimile, PDF, or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Amendment upon request.

IN WITNESS WHEREOF, San Bernardino County and the Contractor have each caused this Amendment No. 1 to be subscribed by its respective duly authorized officers, on its behalf.

SAN BERNARDINO COUNTY

► 
Dawn Rowe, Chair, Board of Supervisors

Dated: MAY 23 2023

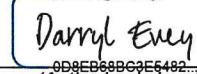
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

By 
Lynna Monell, Clerk of the Board of Supervisors
San Bernardino County
Deputy



Family Assistance Program

(Print or type name of corporation, company, contractor, etc.)

By ► 
(Authorized signature - sign in blue ink)

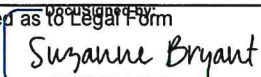
Name Darryl Evey
(Print or type name of person signing contract)

Title Chief Executive Officer
(Print or Type)

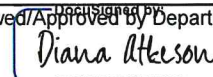
Dated: May 15, 2023

Address 15075 7th Street
Victorville, CA 92395

FOR COUNTY USE ONLY

Approved as to Legal Form
► 
Suzanne Bryant, Deputy County Counsel
Date May 15, 2023

Reviewed for Contract Compliance
► _____
Date _____

Reviewed/Approved by Department
► 
Diana Atkeson, Deputy Executive Officer
Date May 15, 2023

R1 REVISED HHAP AWARD BY CATEGORY

HHAP Award by Category Family Assistance Program January 26, 2021 through June 30, 2025			
Eligible Use Category	Award/ Allocation	Service Unit	Number Expected to be Served
Rental Assistance (RA)/Rapid Rehousing:			
Central Valley Region			
Desert Region - RA			
East Valley Region -All Populations			
East Valley Region - Senior Set Aside			
Mountain Region			
West Valley Region			
Operating Subsidies and Reserves:			
East Valley Region			
Mountain Region			
Landlord Incentives:			
Mountain Region			
West Valley Region			
Outreach and Coordination (Including employment):			
Desert Region - Transportation			
East Valley Region			
Mountain Region			
Systems Support to Create Regional Partnerships:			
Mountain Region			
West Valley Region			
Delivery of Permanent Housing:			
Central Valley Region			
Desert Region - Family Housing			
Mountain Region			
Prevention/Shelter Diversion-Permanent Housing:			
Central Valley Region			
East Valley Region - Transitional Housing Units			
Mountain Region			
West Valley Region			
New Navigation Centers/Emergency Shelters (ES):			
Central Valley Region			
Desert Region - Wellness/Recuperative Care Center			
Desert Region - ES Barstow Area			
East Valley Region			
Mountain Region			
West Valley Region			
Innovative Solutions:			
Mountain Region			
West Valley Region - Innovative Housing Solutions			
Infrastructure Development CES:			
Central Valley Region			
East Valley Region			
West Valley Region			
Desert Region			
Homeless Youth Set-Aside (County-wide):	\$320,684.77	Youth	24
Total Award	\$320,684.77		
Note: Bed rate is calculated at \$45 per person/night			

Exhibit R2

R2 Revised SCOPE OF WORK

FAMILY ASSISTANCE PROGRAM

Name of Project: Transitional Housing for Homeless Youth

Scope of Work:

CONTRACTOR will provide transitional housing services to homeless youth throughout San Bernardino County (County). The Project will provide a total of 24 beds to homeless youth and will be a collaboration between multiple agencies which span the entire County, covering all five regions (West Valley, East Valley, Central Valley, Desert, and Mountains), providing access to transitional housing services for all youth in the County.

The Project will help 24 youth transition from homelessness to independent and self-supporting members of the community. The Project will provide shared housing that includes all expenses, at no cost to the youth. Youth will be invited to participate in weekly case management to help them achieve the goals they create for themselves.

Youth will enter the Project from homelessness and remain for an average of 12 months. The Project will assist the youth work toward achieving educational goals while seeking employment. Project case managers will assist youth to schedule their classes, arrange transportation to and from school, and set aside study time and also to identify and apply for employment including assisting with writing resumes, completing job applications, and preparing for interviews. After obtaining employment, Project case managers will help the youth learn how to manage their money and how to be a good employee, including arriving for work on time, not calling off sick, arriving to work clean and dressed appropriately, and treating the employer and coworkers with respect. The Project will teach youth how to cohabitate with housemates, including how to share a refrigerator and kitchen with people who may eat on different schedules and eat different foods; and how to share a television, gaming console, and communal spaces. Project case managers will help the youth learn how to settle disputes without violence or supervision.

The Project will teach the youth how to manage their money including creating a budget and savings for unexpected expenses and they will also learn about credit. Each youth will have a planned exit to move into their own house or apartment and will exit with a savings account and a budget. The Project will assist the youth find their new housing, help them complete the application process, move into their new place, and provide them with some essential items such as furniture and utensils. Once the youths exit the Project into permanent housing, the Project case manager will conduct 30, 60, and 90-day follow-ups to examine project effectiveness and inquire about any additional services that may benefit the youth as they move forward with their successful lives.

Measurable Outcomes:

- 24 youth will participate in 650 case management sessions.
- 24 youth will demonstrate an increase in their communication skills.
- 24 youth will demonstrate an ability to create a budget.
- 18 youth will move into stable housing.
- 18 youth will gain employment.
- 14 youth will enroll in continuing education.

Case managers will track these outcomes and report them into the data management system each week.