RESOLUTION NO. 2025-73

A RESOLUTION OF THE BOARD OF SUPERVISORS OF SAN BERNARDINO COUNTY, STATE OF CALIFORNIA, TO MODIFY THE SAN BERNADINO COUNTY HEALTH CENTER GOVERNING BOARD BYLAWS

On Tuesday April 8, 2025, on motion of Supervisor Baca, Jr., duly seconded by Supervisor Hagman and carried, the following resolution is adopted by the Board of Supervisors of San Bernardino County, State of California.

WHEREAS, on October 4, 2011, the San Bernardino County, Board of Supervisors approved the submission of a grant application to the United States Department of Health and Human Services, Health Resources and Services Administration (HRSA) for the Service Area Competition to provide operational support to two Federally Qualified Health Centers (FQHCs) operated by the Department of Public Health and located in the High Desert Region; and

WHEREAS, Section 330 of the Public Health Services Act (42 U.S.C. § 254b) requires FQHCs to establish a governing board composed of individuals of whom a majority are being served by the FQHCs and who, as a group, represent the individuals being served by the FQHCs; and

WHEREAS, the Board of Supervisors adopted Resolution No. 2011-220 establishing the San Bernardino County Health Center Governing Board (Governing Board) on November 15, 2011; and,

WHEREAS, the expansion of FQHCs to additional regions of the County required a revision to the composition of the Governing Board as established on November 15, 2011; and

WHEREAS, the Board of Supervisors adopted Resolution No. 2013-59 superseding Resolution No. 2011-20 on April 23, 2013 modifying the membership of the Governing Board; and

WHEREAS, on August 15, 2014 and September 23, 2014, the Board of Supervisors approved the submission of a grant application to the United States Department of Health and Human Services, Health Resource and Services Administration for the Service Area Competition to provide operational support for two (2) additional FQHCs operated by the Department of Public Health and located in the Valley Region; and

WHEREAS, the Board of Supervisors adopted Resolution No. 2017-182 superseding Resolution No. 2013-59 on September 12, 2017 modifying the membership of the Governing Board; and

WHEREAS, the Board of Supervisors adopted Resolution No. 2019-58 superseding Resolution No. 2017-182 on April 30, 2019 modifying the membership of the Governing Board; and

WHEREAS, the Board of Supervisors adopted Resolution 2022-53 superseding Resolution No. 2019-58 on March 29, 2022 revising requirements pertaining to members, temporary voting privileges, meeting rules, elections, and committees.

WHEREAS, the Governing Board functions through monthly meetings where program operational status, financial status, and other business is reviewed; and

WHEREAS, the Board of Supervisors shall maintain the authority to set general policy of fiscal and personnel matters at the San Bernardino County FQHCs, including those matters in County Code,

policies related to fiscal management practices, labor relations, and conditions of employment. The Governing Board may not adopt any policy or practice, or take any action, which is inconsistent with the County Code, or which alters the scope of any policy set by the Board of Supervisors on fiscal and personnel issues; and

WHEREAS, the purpose of the Governing Board is to act in conjunction with the Board of Supervisors, pursuant to 42 U.S.C. §1395x(aa)(3) and/or 42 U.S.C. §1396(e)(2)(B); and

WHEREAS, County Policy 02-09 requires the Board of Supervisors to establish local advisory and regulatory boards, commissions, and committees; and

WHEREAS, all members must attend one (1) in-person meeting once a quarter at their closest health center site. A member with three (3) unexcused absences in one calendar year, or that fails to meet the responsibility of the membership, will then require the active members to make a motion and vote to remove the member from the board; and

WHEREAS, the CHCGB will strive to send a written notice of each regular meeting of the Governing Board, specifying the time, place and agenda items, to each member not less than seven (7) calendar days before the meeting; and

WHEREAS, the CHCGB will report annually to the Board of Supervisors regarding the County FQHCs' utilization, productivity, patient satisfaction, and achievement of project objectives; and

WHEREAS, the Secretary shall ensure new members receive welcoming packets; and

WHEREAS, Committees, with the exception of the Executive Committee, shall consist of no less than three (3) members. The committee members will be determined by a majority vote of the Governing Board during the meeting held in April following the election of officers that takes place in February, or as needed upon the vacancy of a member; and

WHEREAS, one (1) member of the Council Development Committee or designee will serve as a mentor for new members upon request. The duties of the mentor role are described in Appendix B. Mentorship is available to members upon request.; and.

NOW THEREFORE, BE IT RESOLVED, the Board of Supervisors hereby approves this Resolution to in person attendance, written notice of Governing Board meetings, annual reporting to the Board of Supervisors, new member welcome packets, composition of committees and mentorship. This Resolution supersedes Resolution No. 2022-53.

PASSED AND ADOPTED by the Board of Supervisors of San Bernardino County, State of California, by the following vote:

AYES: SUPERVISORS: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

NOES: SUPERVISORS: None

ABSENT: SUPERVISORS: None

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STATE OF CALIFORNIA)
) ss.
SAN BERNARDINO COUNTY)

I, **LYNNA MONELL**, Clerk of the Board of Supervisors of San Bernardino County, State of California, hereby certify the foregoing to be a full, true and correct copy of the record of the action taken by the Board of Supervisors, by vote of the members present, as the same appears in the Official Minutes of said Board at its meeting of April 8, 2025. #41 CCM

LYNNA MONELL
Clerk of the Board of Supervisors

By _____
Deputy