

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY  
AND RECORD OF ACTION**

April 8, 2025

**FROM**

**LUTHER SNOKE, Chief Executive Officer, County Administrative Office**

**SUBJECT**

Adoption of the Fiscal Year 2025-26 Proposed Annual County Fee Ordinance

**RECOMMENDATION(S)**

Adopt **Ordinance No. 4483** to amend Chapters 1 and 2 of Division 6 of Title 1 of the San Bernardino County Code, relating to fees charged by the County, which was introduced on March 25, 2025, Item No. 76.

(Presenter: Matthew Erickson, County Chief Financial Officer, 387-5423)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

San Bernardino County (County) fee revenue is projected to be \$251.1 million for 2025-26. This includes changes to fees driven by several factors: Board of Supervisors (Board) approved Memoranda of Understanding; insurance; and the annual number of productive hours, as calculated by the Auditor-Controller/Treasurer/Tax Collector (ATC) and others, to ensure full cost recovery. This fee revenue will enable the County to recover costs incurred to provide products and services to members of the public, businesses, and other government agencies.

**BACKGROUND INFORMATION**

The ordinance to amend Chapters 1 and 2 of Division 6 of Title 1 of the San Bernardino County Code, relating to fees charged by the County, was introduced on March 25, 2025, Item No. 76. The recommendation before the Board is to adopt the ordinance on the Consent Calendar.

The ordinance will amend the San Bernardino County Code as described above and will adopt the fees charged by the County for Fiscal Year 2025-26. The effective date for these fees will be July 1, 2025, with the exception of Regional Parks' fees, which are scheduled to become effective on May 10, 2025.

**PROCUREMENT**

Not applicable.

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**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Jolena Grider, Deputy County Counsel, 387-4310) on March 24, 2025; Finance (Jessica Trillo, Administrative Analyst, 387-4222) on March 24, 2025; and County Finance and Administration (Paloma Hernandez-Barker, Deputy Executive Officer, 387-5423) on March 26, 2025.

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Record of Action of the Board of Supervisors  
San Bernardino County

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Curt Hagman  
Ayes: Col. Paul Cook (Ret.), Jesse Armendarez, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: April 8, 2025



cc: File - Administrative Office w/ ordinance  
JLL 04/10/2025