

**REPORT/RECOMMENDATION TO THE BOARD OF GOVERNORS  
OF THE HOUSING AUTHORITY OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

**August 20, 2019**

**FROM**

**MARIA RAZO, Executive Director, Housing Authority of the County of San Bernardino**

**SUBJECT**

Contract with San Bernardino County Department of Aging and Adult Services Housing Navigation Services for the At Home Program

**RECOMMENDATION(S)**

Approve **Contract No. 19-573** between the Housing Authority of the County of San Bernardino and San Bernardino County Department of Aging and Adult Services for housing navigation services for the At Home Program in an amount not to exceed \$109,692 for a period beginning September 1, 2019 through June 30, 2021 with the option to extend three additional one-year periods by mutual agreement of the parties.

(Presenter: Maria Razo, Executive Director, 332-6305)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies.**

**FINANCIAL IMPACT**

This item will not result in the use of Discretionary General Funding (Net County Cost). The San Bernardino County Department of Aging and Adult Services (DAAS) will allocate \$109,692 to the Housing Authority of the County of San Bernardino (HACSB) for housing navigation services for the At Home Program (AHP) for a period beginning September 1, 2019 through June 30, 2021. The funding from this agreement will be included in the HACSB's current federal fiscal year 2019-2020 budget and will be included in future HACSB recommended federal fiscal year budgets, as pass-through funding to its non-profit affiliate Knowledge, Education, for Your Success, Inc. (KEYS).

**BACKGROUND INFORMATION**

California Department of Social Services' Home Safe Program, created by Assembly Bill 1811 (Chapter 35, Statutes of 2018), is intended to support the safety and housing stability of individuals involved in Adult Protective Services (APS) by providing housing-related assistance using evidence-based practices for homeless assistance prevention. The County of San Bernardino (County) operating the Home Safe program through AHP, utilizes a range of strategies to support housing stability for APS clients including housing navigation services. If approved, HACSB and its non-profit affiliate, Knowledge, Education for Your Success, Inc. (KEYS) will work with DAAS APS clients to provide housing navigation services. This will allow DAAS staff to work towards finding the most immediate and viable long-term housing placement for the AHP clients.

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The agreement will be approved by the Director of Purchasing on behalf of DAAS.

**PROCUREMENT**

The San Bernardino County Purchasing Department determined the contract award was non-competitive due to DAAS writing HACSB and KEYS directly into the original contract proposal for the state funding.

**REVIEW BY OTHERS**

This item has been reviewed by Legal Counsel (Julie J. Surber, Principal Assistant County Counsel, 387-5455) on August 12, 2019; Finance (Kathleen Gonzalez, Administrative Analyst, 387-5412) on August 12, 2019 and Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-4523) on August 12, 2019.


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**APPROVED (CONSENT CALENDAR)**

Moved: Josie Gonzales   Seconded: Sylvia Miller  
Ayes: Josie Gonzales, Curt Hagman, Sylvia Miller, Jessie Muñoz, Dawn Rowe, Janice  
Rutherford  
Absent: Robert A. Lovingood

Lynna Monell, SECRETARY

BY  \_\_\_\_\_  
DATED: August 20, 2019



cc:     Housing Authority - Razo w/ agree  
         Contractor c/o Housing Authority w/ agree  
         File w/ agree  
jll      08/22/2019