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SECTION 2. Subsection 84.01.060(c) of the San Bernardino County Code is amended to read:

**84.01.060 Accessory Dwelling Units.**

...

**(c) Common Ownership and Rental Terms.** Accessory dwelling units are not intended for sale separate from the primary residence but may be rented separately from the primary residence in all regions of the County for a term longer than 30 days, or in the Mountain and Desert Regions for a term less than 30 days provided the short-term rental complies with Chapter 84.28 (Short-Term Residential Rentals).

SECTION 3. Chapter 84.28 of the San Bernardino County Code is amended to read:

**Chapter 84.28 Short-Term Residential Rentals**

**Sections:**

**84.28.010 Purpose.**

**84.28.020 Applicability.**

**84.28.030 Definitions.**

**84.28.040 Permit Required.**

**84.28.050 Application Process.**

**84.28.060 Occupancy Standards.**

**84.28.070 Conditions of Operation.**

**84.28.080 Enforcement.**

**84.28.090 Suspension of Permit.**

**84.28.100 Revocation of Permit.**

**84.28.110 Hosting Platform Requirements.**

**84.28.010 Purpose.**

The purpose of this chapter is to establish a permit procedure, and maintenance

1 and operational standards, for the use of legal residential dwelling units located in the  
2 Mountain and Desert Regions as transient occupancies, to ensure the health and safety  
3 of occupants, guests, and the surrounding residential neighborhood, and to minimize  
4 negative secondary effects associated with such use.

5 **84.28.020 Applicability.**

6 The standards and permit procedures of this chapter apply to all persons  
7 involved, and at all times, as more fully set forth herein, in the short-term rental of  
8 residential dwelling units as a single housekeeping unit where allowed in the Mountain  
9 and Desert Regions in compliance with Division 2 (Land Use Zoning Districts and  
10 Allowed Land Uses). "Short-term" means less than 30 days.

11 **84.28.030 Definitions.**

12 The definitions in this section are intended to apply to this chapter only. Any term  
13 which is not specifically defined herein shall have the definition as provided by Division  
14 10 of the Development Code or elsewhere within the County Code.

15 (a) "Booking transaction" means any reservation or payment service provided  
16 by a person who facilitates a short-term rental unit transaction between a prospective  
17 short-term residential rental unit renter and a short-term residential rental unit owner.

18 (b) "Hosting platform" means a marketplace in whatever form or format, which  
19 facilitates rental of a short-term residential rental unit through advertising, match-making  
20 or any other means, using any medium or facilitation, and from which the operator of the  
21 hosting platform derives revenues from providing or maintaining the marketplace.

22 (c) "Inspections – initial" means any inspection incident to the review of an  
23 application for an initial short-term residential rental unit permit. The responsible  
24 department shall inspect the subject property, including the exterior and interior of the  
25 residential dwelling unit, to determine maximum occupancy and parking capacity for the  
26 property, and to verify compliance with the standards of this chapter and of other  
27 applicable County Code provisions.

28 (d) "Inspections – renewal" means the reinspection, upon the application for

1 renewal of a short-term residential unit permit, of the subject property and the residential  
2 dwelling unit and other structures or improvements on the property, based on standards  
3 established by the responsible department, to ensure continued compliance with the  
4 standards of this chapter and of other applicable County Code provisions.  
5 Notwithstanding anything to the contrary, an applicant for the renewal of an expiring  
6 short-term residential rental unit permit is in the same position as a person seeking a  
7 permit in the first place and shall comply with all applicable standards of this chapter at  
8 the time of renewal.

9 (e) "Potentially affected property owner" means the owner of property that is  
10 located within the applicable distance from the short-term residential rental unit as set  
11 forth in Table 85-2 of Section 85.03.080.

12 (f) "Responsible department" means the department or subdivision thereof  
13 designated by the Chief Executive Officer of the County of San Bernardino to implement  
14 this chapter.

15 (g) "Short-term residential rental unit owner" means the owner of a property,  
16 as defined in Section 810.01.170, with a single-family dwelling unit that is being used as  
17 a short-term residential rental unit; any individual or organization working on behalf of  
18 such property owner; or any individual or organization that has the legal right to rent out,  
19 or allow the occupancy of a single-family residential dwelling unit as a short-term  
20 residential rental unit.

21 (h) "Short-term residential rental unit renter" means an individual who enters  
22 into an agreement or is authorized by the short-term residential rental unit owner,  
23 regardless of remunerations, the use of property as a short-term residential rental unit.  
24 Such renter is not considered a tenant or a person who hires a dwelling unit under Civil  
25 Code section 1940.

26 (i) "Short-term residential rental unit" means a residential dwelling unit or  
27 portion thereof rented or otherwise used for residential transient occupancy, as defined  
28 in Section 14.0203. A short-term residential rental unit shall not be used for any

commercial activity, which includes but is not limited to weddings, wedding receptions, corporate retreats, business meetings or conferences, filming photography shoots, a fraternity party, or any other similar gathering, unless regulated under an approved County-issued permit. Transient occupancy generally means occupancy for 30 consecutive calendar days or less.

**84.28.040 Permit Required.**

(a) A short-term residential rental unit owner may use a single-family dwelling unit as a short-term residential rental unit only if such owner has a current valid short-term residential unit permit and complies with the requirements of this chapter and other applicable provisions of the County Code and other laws. A separate permit shall be required for each dwelling unit used as a short-term residential rental unit when there is more than one legal single-family dwelling unit or a duplex on the parcel. With the exception of a parcel two acres or greater, an accessory dwelling unit, primary dwelling unit, guesthouse, casita, or other residential accessory structure may be permitted as a short-term residential rental unit when at least one of the dwelling units (primary dwelling, accessory dwelling unit, or caretaker dwelling) is occupied by the property owner or legal agent. An owner-occupancy requirement shall not apply to a parcel two acres or greater.

(b) Short-term residential unit renters are subject to the uniform transient occupancy tax of Section 14.0203.

(c) A short-term residential rental unit permit is transferrable to the new owner of the rental unit in question, provided that the new owner informs the County of its desire to assume the responsibilities of holding the short-term residential rental unit permit in question within 30 days of taking title to the property. Within 30 days of taking title to the property, the new owner is also responsible to provide the County with the information necessary to satisfy the requirements of Section 84.28.050(a)(1) through (7), so that the County may be assured that the new owner understands its duties and responsibilities as the owner of a short-term residential rental unit. The County may

1 also charge a fee for changing the permit record, as set forth in the schedule of fees in  
2 Division 6 of Title 1 of the County Code.

3 **84.28.050 Application Process.**

4 (a) **Application.** An application for a short-term residential rental unit permit  
5 shall be submitted to the responsible department on a pre-approved form. The required  
6 content of the form may be revised from time to time, but at a minimum shall require the  
7 following:

8 (1) Property owner name and contact information.

9 (2) Applicant name and contact information, if different from the  
10 property owner.

11 (3) Address and Assessor's parcel number for the property containing  
12 the single-family dwelling unit, accessory dwelling unit or other permitted structure to be  
13 used as a short-term residential rental unit.

14 (4) Total square footage of the single-family dwelling unit, accessory  
15 dwelling unit or other permitted structure to be used as a short-term residential rental  
16 unit.

17 (5) Total square footage of habitable space to be used for overnight  
18 sleeping purposes.

19 (6) The name of the managing agency, agent, or property manager, if  
20 different from the property owner, and a telephone number at which that party may be  
21 immediately reached on a 24-hour basis.

22 (7) Acknowledgment that the property owner and applicant have read  
23 and understand this chapter.

24 (8) A fee amount to cover an initial inspection and one additional  
25 inspection, as set forth in the schedule of fees in Division 6 of Title 1 of the County  
26 Code. If further additional inspections are required, then the owner or applicant shall be  
27 required to pay additional inspection fees.

28 (b) **Notification Requirements.**

1           (1)    The responsible department shall provide notice of the application  
2 to all potentially affected property owners in the following circumstances:

3                   (A)    The application is submitted as a result of the issuance of a  
4 notice of violation due to the advertising of a dwelling unit for short-term residential  
5 rental use or use of a property as a short-term residential rental unit without a short-term  
6 residential rental unit permit.

7                   (B)    During the processing of the application, the responsible  
8 department is made aware of circumstances that would lead it to reasonably believe  
9 that the property has been used in violation of this chapter, including but not limited to  
10 that the property was used as a short-term residential rental unit without a short-term  
11 residential rental unit permit.

12           (2)    If there are additional costs to the County in providing notice to all  
13 potentially affected property owners, the cost of the permit application shall be changed  
14 to allow the County to recover those costs. The notice shall provide that comments may  
15 be submitted to the responsible department up to 20 calendar days after the date of  
16 said notice.

17           (3)    The responsible department shall notify the applicant if the  
18 application is approved or denied at the applicant's mailing address as shown on the  
19 most recent application or otherwise filed with the responsible department. Within 7  
20 calendar days of the issuance or renewal of a short-term residential rental permit, the  
21 responsible department shall send notice to all potentially affected property owners that  
22 a permit was issued. This notice shall contain, at a minimum, the following information:

23                   (A)    The name of the managing agency, agent, property  
24 manager, or owner of the unit, and a telephone number at which that party may be  
25 immediately reached on a 24-hour basis;

26                   (B)    The phone number of the County's 24/7 short-term rental  
27 complaint line;

28                   (C)    The maximum number of occupants allowed in the unit;



1 (D) The maximum number of vehicles allowed to be parked on  
2 the property.

3 (c) **Operation During Application Process.** Notwithstanding Section  
4 84.28.040, while a new application for a short-term residential rental unit permit is  
5 pending, a dwelling may be used as a short-term residential rental unit provided that the  
6 unit has passed a physical inspection by the County and otherwise complies with the  
7 requirements of Sections 84.28.060 and 84.28.070 and any applicable requirements set  
8 forth in Chapter 1 of Division 3 of Title 6 and Chapter 19 of Division 3 of Title 6 of the  
9 County Code and other law.

10 (d) **Application Denial.** An application for a short-term residential rental unit  
11 permit or renewal of a permit under this chapter shall be denied by the responsible  
12 department upon one or more of the following grounds:

13 (1) The application is incomplete or the applicant has otherwise failed  
14 to comply with the requirements of this chapter.

15 (2) The applicant or permittee provided material information that was  
16 knowingly incorrect, or provided material information that the applicant should have  
17 reasonably known was incorrect, in the application for a permit under this chapter.

18 (3) The short-term residential rental unit or property is not in  
19 compliance with the standards of this chapter or other applicable County Code  
20 provisions and has failed to pass the initial or renewal inspection.

21 (e) **Applicant Appeals.** An applicant may appeal the denial or conditional  
22 acceptance of an application for a short-term residential rental permit. Such appeal  
23 must be in writing and submitted to the responsible department within 10 days of the  
24 date of the notice provided pursuant to Section 84.28.050(b)(3). When the tenth day is  
25 not a County business day, the time frame is extended to the second consecutive  
26 County business day following the tenth day. The appeal shall follow the procedure set  
27 forth in Section 84.28.090(c).

28 (f) **Affected Property Owners' Appeals.** Potentially affected property



1 owners may appeal the granting of a new short-term residential rental unit permit. All  
2 such appeals must be submitted to the responsible department within 10 days of the  
3 date of the notice provided pursuant to Section 84.28.050(b)(3). When the tenth day is  
4 not a County business day, the time frame is extended to the second consecutive  
5 County business day following the tenth day. The ground for such appeal is limited to  
6 the claim that past use of the property as a short-term residential rental unit has not  
7 complied with one or more requirements of Sections 84.28.060(b) through (d), or  
8 Section 84.28.070, or that, based on competent evidence, any prospective use for such  
9 purpose will likely not comply with one or more of such requirements. Such appeal shall  
10 be heard in the same manner as specified in Section 84.28.090(c). The applicant shall  
11 be provided notice of the hearing. If the potentially affected property owner prevails in  
12 the appeal, then the applicant's application shall be deemed to be denied and such  
13 decision shall be the final decision of the County. No further appeal shall be available at  
14 the administrative level.

15 (g) **Permit Renewal.** The short-term residential rental unit permit shall be  
16 renewed biennially. Permit renewal shall be approved if the current conditions of  
17 operation and other standards in this chapter have been met, the subject property,  
18 residential dwelling unit, and other structures or improvements on the property pass the  
19 renewal inspection, and the applicable renewal fee as set forth in the San Bernardino  
20 County Code schedule of fees is paid. Renewal payments submitted after permit  
21 expiration are subject to a delinquent fee pursuant to the schedule of fees. Continued  
22 use of a short-term residential rental unit is prohibited following permit expiration until  
23 renewal payment, including any delinquent fee, has been received by the County.  
24 Failure to submit renewal payment within 45 days of permit expiration, including any  
25 delinquent fee, shall result in closure of the short-term residential rental unit permit. The  
26 short-term residential rental unit owner shall be required to submit a new application,  
27 pay the applicable new permit application fee, and be subject to the application process  
28 in subsection (a) above.

1 **84.28.060 Occupancy Standards.**

2 (a) **Compliance with Uniform Codes and Other Laws.** At the time of  
3 issuance of a short-term residential rental unit permit and thereafter, the short-term  
4 residential rental unit shall be in compliance with the California Fire Code, California  
5 Building Code, the National Fire Protection Association Standards or regulations, and  
6 any other applicable uniform codes, as adopted by the County of San Bernardino, and  
7 other applicable laws and codes.

8 (b) **Occupancy Limits.** Occupancy limits per room for all short-term  
9 residential rental units shall be determined as follows:

10 (1) In order for a room to be considered habitable space for overnight  
11 sleeping purposes, it must be a minimum of 70 square feet. A 70 square foot room may  
12 sleep one person. Each sleeping room occupied by more than one person shall contain  
13 not less than 50 square feet of floor area for each additional person.

14 (2) Kitchens, bathrooms, toilet rooms, halls, closets, storage or utility  
15 spaces, and similar areas are not considered habitable rooms for sleeping purposes,  
16 thus the square footage represented by these rooms shall not be used in the calculation  
17 for determining the maximum number of occupants.

18 (c) **Maximum Occupancy Limits.** Maximum occupancy limits per short term  
19 residential rental unit shall be determined as follows:

20 (1) Notwithstanding the allowances per subdivision (b) above, the  
21 maximum occupancy of a short-term residential rental unit shall not exceed 6 persons if  
22 the rental unit is smaller than 800 square feet.

23 (2) Notwithstanding the allowances per subdivision (b) above, the  
24 maximum occupancy of a short-term residential rental unit shall not exceed 8 persons if  
25 the rental unit is smaller than 1,200 square feet.

26 (3) Notwithstanding the allowances per subdivision (b) above, on  
27 parcels smaller than one-quarter acre, the maximum occupancy of a short-term  
28 residential rental unit shall not exceed 10 persons.

1           (4) Notwithstanding the allowances per subdivision (b) above, on  
2 parcels smaller than one-half acre, the maximum occupancy of a short-term residential  
3 rental unit shall not exceed 12 persons.

4           (5) Notwithstanding the allowances per subdivision (b) above, on  
5 parcels one-half acre to one acre, the maximum occupancy of a short-term residential  
6 rental unit shall not exceed 15 persons.

7           (6) Notwithstanding the allowances per subdivision (b) above, on  
8 parcels one acre or greater, the maximum occupancy of a short-term residential rental  
9 unit shall not exceed 20 persons.

10           (7) Notwithstanding the allowances per subdivisions (b) and (c)(1)  
11 through (6) above, the maximum occupancy of a short-term residential rental unit shall  
12 not exceed the occupancies supported by the on-site parking spaces as required by  
13 subdivision (d) below.

14           (d) **Parking.** All vehicles of short-term residential rental unit renters must be  
15 parked on the short-term residential rental unit property. No vehicle of renters shall be  
16 parked on neighboring properties or within the transportation right-of-way, or in any  
17 manner that would create an obstruction. Parking shall be provided on-site at a ratio of  
18 not less than one parking space for every four renters. Short-term residential rental  
19 properties with occupancy limits of two renters shall be limited to two vehicles. Parking  
20 spaces may include garage, carport, and driveway spaces, and may allow for tandem  
21 parking. On-site parking areas shall be kept free from any obstructions, including but  
22 not limited to excessive amounts of snow, which would prevent use for vehicle parking.  
23 Only the approved parking areas/spaces pursuant to the short-term residential rental  
24 unit permit shall be used for vehicle parking. Pursuant to Section 84.28.080(a)(2),  
25 violations of the parking requirements of this chapter may result in vehicles being towed  
26 without notice.

27 **84.28.070 Conditions of Operation.**

28           The following are minimal requirements for short-term residential rental units.

1 These are in addition to any other applicable requirements of this chapter, other  
2 applicable provisions of the County Code, or other law.

3 (a) **Prohibited Uses of Property.** A short-term residential rental unit may not  
4 be used for any transient occupancy other than the purposes described in the definition  
5 of short-term residential rental unit set forth in Section 84.28.030(i), and in conformity  
6 with the requirements of this chapter. A short-term residential rental unit shall not be  
7 used for any commercial activity, which includes but is not limited to weddings, wedding  
8 receptions, corporate retreats, business meetings or conferences, filming photography  
9 shoots, a fraternity party, or any other similar gathering, unless regulated under an  
10 approved County-issued permit.

11 (b) **Record Keeping.** The property owner or property manager shall maintain  
12 records sufficient to prove compliance with this chapter and other applicable laws.  
13 These records shall be maintained so that they can be readily provided to the County,  
14 and provided in such a manner that establishes that the property owner or property  
15 manager is routinely maintaining such records.

16 (c) **Registration.** The short-term residential rental unit owner, as defined in  
17 Section 84.28.030(g), shall administer registration prior to allowing occupancy of the  
18 rental unit. The registration shall include review of the short-term residential rental unit  
19 regulations with at least one adult renter of the rental unit. At the time of such  
20 registration, the renter shall be provided a complete written or digital copy of the rental  
21 unit rules and regulations, as well as disclosure of the penalties associated with  
22 violations. The registration material shall advise the renter of the occupancy and  
23 vehicle/parking limitations, responsibility to avoid nuisance behavior, and that the use of  
24 the rental unit for commercial activity, which includes, but is not limited to weddings,  
25 wedding receptions, corporate retreats, business meetings or conferences, fraternity  
26 parties, or any other similar gatherings shall be prohibited unless authorized by a  
27 County-issued permit. The registration material shall contain a space for an  
28 acknowledgement to be signed by the renter as having read, understood and agreed to

1 all provisions. Registration materials shall be preserved for the term of the short-term  
2 residential rental unit permit, and shall be provided to the County, when requested, to  
3 confirm compliance with short-term residential rental unit permit conditions of operation  
4 and regulations set forth in this chapter. If the owner fails to provide adequate  
5 directions to the unit or fails to confirm acknowledgement and understanding of the  
6 rental unit rules and regulations, the conditions of operation of the short-term residential  
7 rental unit permit may be amended by the County to require in-person registration.

8 (d) **Advertising.**

9 (1) Advertising that promotes a short-term residential rental unit for a  
10 use that is not permitted or could not be permitted by this code or other law, is  
11 prohibited.

12 (2) All advertising, including real-estate magazines, fliers, newspapers,  
13 television or radio commercials, internet pages, or coupons, that promote the use of a  
14 short-term residential rental unit prior to approval of a short-term residential rental unit  
15 permit pursuant to Section 84.28.040(a), shall be prohibited. All advertisements  
16 featuring a permitted short-term residential rental unit shall specify the maximum  
17 permitted number of occupants and vehicles for the rental unit.

18 (e) **Posted Notices within Unit.** The County-issued short-term residential  
19 rental unit permit shall be posted inside the unit on or adjacent to the front door, along  
20 with an exit/emergency evacuation map. In addition, each short-term residential rental  
21 unit shall have a clearly visible and legible notice posted in a prominent location within  
22 the unit, containing the following information:

23 (1) The address of the short-term residential rental unit.

24 (2) The name of the managing agency, agent, property manager, or  
25 owner of the unit, and a telephone number at which that party may be immediately  
26 reached on a 24-hour basis.

27 (3) The maximum number of occupants permitted to stay overnight in  
28 the unit.

1 (4) The maximum number of vehicles allowed to be parked on the  
2 property.

3 (5) The contact person or agency, and phone number for snow  
4 removal.

5 (6) Notification of the arrangements that the owner has made to allow  
6 the renter to properly store and dispose of trash or refuse in accordance with the  
7 requirements of this chapter.

8 (7) Notification that failure to comply with the requirements of this  
9 chapter, including parking and occupancy standards, as well as public and private  
10 nuisance standards, is a violation of the County Code, and that such violation may  
11 result in enforcement actions to address the violation. These may include actions to  
12 abate the nonconformity, the institution of criminal, civil, or administrative actions, or,  
13 under certain circumstances, the calling of law enforcement for the removal of guests  
14 and their vehicles from the property to the extent authorized by law. The notification  
15 shall state in a prominent format that users of the unit are prohibited from disturbing the  
16 peace of the surrounding neighborhood and that doing so is a violation of this chapter  
17 and the rental agreement.

18 (8) Location of utility service connections, including how to access  
19 service connections and instructions and any tools necessary to disconnect the short-  
20 term residential rental unit from utility services in the event of an emergency.

21 (9) Phone numbers of local emergency medical and law enforcement  
22 services.

23 (10) Property boundary map for the purpose of deterring trespassing on  
24 other privately owned properties and identification of the approved parking area(s).

25 (f) **Call Response.**

26 (1) The short-term residential rental unit owner or agent shall be  
27 personally available by telephone on a 24-hour basis and maintain the ability to be  
28 physically present at the property within one hour in order to respond and remedy calls



1 or complaints regarding the condition or operation of the unit or the behavior of persons  
2 on the property in violation of this chapter or other law.

3 (2) On a 24-hour basis, within one hour of receiving a call or a  
4 complaint, the short-term residential rental unit owner must confirm whether or not the  
5 complaint is valid. If the complaint is valid the short-term residential rental unit owner  
6 shall immediately take corrective action within the lawful authority of the owner to abate  
7 the violation, or to cause the nuisance behavior that disturbs the peace of the  
8 neighboring properties to stop, for the entire duration of the occupancy of the person  
9 causing or allowing such violation or nuisance behavior. Such corrective action may  
10 necessarily include, under certain circumstances, the contacting of law enforcement,  
11 County officials, or other appropriate officials for the removal of guests and their  
12 vehicles from the property to the extent authorized by law.

13 (3) Calls or complaints about physical conditions or circumstances that  
14 constitute an immediate threat to the public health and safety shall obligate the owner to  
15 immediately contact the appropriate law enforcement, fire, or other authority.

16 (4) Each owner shall keep a written record of the times and type of  
17 complaints received, what response was undertaken by the owner, and when such  
18 complaints were resolved. This written record shall be made available to the County  
19 upon request, and shall be retained by the owner for the term of the short-term  
20 residential rental unit permit.

21 (g) **Responsibilities of Owner to Prevent Nuisance Behavior and**  
22 **Maintain Neighborhood Peace and Quiet.** The owner shall take all lawful action  
23 necessary to ensure that renters and occupants abide by the terms of this chapter and  
24 other applicable provisions of the County Code and law. The owner must inform renters  
25 and occupants that they are not to violate any noise standards, parking standards, or  
26 otherwise create a public or private nuisance.

27 (h) **Loud and Disturbing Noise.**

28 (1) It is unlawful for any owner, renter, occupant, or guest located at a



1 short-term residential rental unit to make, cause to be made, or allow to be made, either  
2 willfully or through failure to exercise control, any loud, excessive, impulsive, or intrusive  
3 noise that disturbs the peace or quiet or that causes discomfort or annoyance to any  
4 reasonable person of normal sensitivities in the area. Such types of noises or actions  
5 causing noises include, but are not limited to, yelling, shouting, hooting, whistling,  
6 singing, playing a musical instrument, emitting or transmitting any loud music or noise  
7 from any mechanical or electrical sound making or sound amplifying device, and the  
8 habitual barking, howling, or crowing of animals.

9 (2) The standard for enforcement of this subdivision is the "reasonable  
10 person" standard. The inquiry is whether the noise would disturb the peace or quiet or  
11 cause discomfort or annoyance to a reasonable person under the same or similar  
12 circumstances.

13 (3) Factors that may be considered in determining whether a violation  
14 of this subdivision has been committed include, but are not limited to, the following:

- 15 (A) The level of noise;
- 16 (B) The level and intensity of the background (ambient) noise, if  
17 any;
- 18 (C) The proximity of the noise to the residential unit in question;
- 19 (D) The time of day or night the noise occurs;
- 20 (E) The duration of the noise;
- 21 (F) Whether the noise is constant, recurrent, or intermittent; and
- 22 (G) Whether the noise is produced by a mechanical or electronic  
23 device.

24 (i) **Safety.**

25 (1) Solid fuel burning outdoor fireplaces, chimineas, barbeques, and  
26 fire pits are prohibited in the Mountain Region.

27 (2) The interior and exterior of the short-term residential rental unit  
28 shall be kept free of hazardous conditions at all times.

1 (3) Spas/hot tubs shall be covered and locked when not in use.

2 (j) **Sanitation.**

3 (1) Every short-term residential rental unit shall be cleaned after each  
4 occupancy change in order to make the unit sanitary.

5 (2) If linens are provided for use by renters, said linens will be  
6 exchanged for clean linens after each occupancy.

7 (3) The exterior of the short-term residential rental unit shall be  
8 maintained and kept free of debris.

9 (4) Spas/hot tubs shall be maintained and cleaned as frequently as  
10 needed to preserve sanitary conditions.

11 (k) **Trash/Refuse.** Trash shall be deposited in approved trash collection  
12 containers on the short-term residential rental unit property. Trash containers shall be  
13 kept closed when not in use, never be permitted to overflow, and kept in a clean  
14 condition without excessive build-up of encrusted wastes in or on the container.

15 (1) In the Mountain Region, short-term residential rental unit owners  
16 shall procure pull-out trash collection service and animal-proof trash containers from the  
17 County-approved refuse collection hauler when said service is available. A sufficient  
18 number of containers based on occupancy levels of the rental unit shall be procured.

19 (2) In the Desert Region, short-term residential rental unit owners shall  
20 procure trash collection service and trash collection containers from the County-  
21 approved refuse collection hauler when said service is available. A sufficient number of  
22 containers based on occupancy levels of the rental unit shall be procured.

23 (3) Trash shall be removed from the premises after each occupancy  
24 unless routine commercial trash collection is provided to the premises.

25 (l) **Animals.**

26 (1) **License.** No person shall have, keep, or maintain any dog on the  
27 property of a short-term residential rental unit unless he or she is able to provide proof  
28 of a current license or license tag issued by the County or other applicable municipal

1 dog licensing agency.

2 (2) **Control of Animals.** No person owning or having control of any  
3 animal shall permit such animal to stray or run at large upon any unenclosed area on or  
4 off the short-term residential rental unit property. No person may lawfully bring his or  
5 her dog off a short-term residential rental property unless the dog is restrained by a  
6 leash and the person is competent to restrain the dog, or the dog is properly restrained  
7 and enclosed in a vehicle, cage, or similar enclosure.

8 (3) **Noise.** It shall be unlawful for any person owning or having control  
9 of any animal to be allowed to create excessive noise in violation of subdivision (h) of  
10 this section.

11 **84.28.080 Enforcement.**

12 (a) **General.**

13 (1) Owners and renters of short-term residential rental units shall  
14 comply with the requirements of this Chapter and all other applicable sections of the  
15 County Code and other law. A hosting platform shall comply with the requirements of  
16 Section 84.28.110 and all other applicable sections of the County Code and other law.

17 (2) In addition to any enforcement action and remedy authorized by  
18 this Chapter, a violation of any requirement of this chapter may result in remedial action  
19 by appropriate members of County staff or any enforcement officer as defined in  
20 Chapter 2 of Division 1 of Title 1 of the County Code without notice if providing notice is  
21 not reasonable considering the need for immediate remedial action, and/or if prior notice  
22 to the property owner or the renters, either verbal or written, has not resulted in  
23 appropriate remedial action by the property owner. If the violation consists of a violation  
24 of any of the parking requirements of this chapter, then the remedy may include the  
25 towing of the vehicle or vehicles causing the violation of the parking requirement.  
26 Remedial actions taken under this section, other than any criminal citations, are subject  
27 to appeal pursuant to Chapter 2 of Division 1 of Title 1 of the County Code or other  
28 applicable provision, but no request for appeal shall stay the remedial actions taken

1 pursuant to this section.

2 (3) In addition to any enforcement action and remedy authorized by  
3 this chapter, a violation of any requirement of this chapter may be subject to the  
4 enforcement and remedy provisions of Chapter 2 of Division 1 of Title 1 of the County  
5 Code and any other applicable enforcement and remedy provisions of the County Code  
6 or provided under the law.

7 (b) **Uniform Transient Occupancy Tax - Failure to Pay.** Failure by the  
8 owner, or when applicable, a hosting platform to collect and remit to the Tax Collector  
9 the Uniform Transient Occupancy Tax may result in the Tax Collector pursuing any  
10 remedy against the owner or hosting platform, including imposing and collecting said tax  
11 from the owner or hosting platform, authorized under Chapter 2 of Division 4 of Title 1 of  
12 the County Code or other applicable law. Notwithstanding the duty imposed by Section  
13 84.28.110(a), the use of a hosting platform to facilitate the rental of a short-term  
14 residential rental unit shall not relieve an owner of liability for violations of this  
15 subsection.

16 (c) **Administrative Subpoena.** The County may issue and serve an  
17 administrative subpoena as necessary to obtain specific information identified in Section  
18 84.28.110 regarding short-term residential rental unit listings located in the  
19 unincorporated areas of San Bernardino County. Any subpoena issued pursuant to this  
20 subsection shall not require the production of information sooner than 30 days from the  
21 date of service. A person that has been served with an administrative subpoena may  
22 seek judicial review during that 30-day period.

23 **84.28.090 Suspension of Permit.**

24 (a) **Suspension of Permit.** A short-term residential rental unit permit may be  
25 suspended for the following reasons:

26 (1) Substandard building or property or unsafe building or structure.  
27 Any violation of the requirements of Chapter 1 of Division 3 of Title 6 or Chapter 19 of  
28 Division 3 of Title 6 of the County Code that results in the issuance of a notice of defect

1 or notice and order to repair. Notice of such suspension shall be provided pursuant to  
2 the requirements of Chapter 1 of Division 3 of Title 6 of the County Code.

3 (2) **General Violations.** Any failure to comply with, or respond to, any  
4 notice of violation or other notice from the County requiring compliance with one or  
5 more requirements of this chapter or other applicable provision of the County Code or  
6 other law. Property owners shall be informed of such suspension in a written notice  
7 mailed using both certified mail with return receipt and first class service. In addition,  
8 although not required, the notice may also be posted on the property and/or mailed to  
9 any additional individuals or companies listed on the permit application.

10 (b) **Use of Property During Suspension and Stays.**

11 (1) When a short-term residential rental unit permit is suspended, the  
12 property or properties affected by the suspension shall not be used as a short-term  
13 residential rental until such time as the suspension is stayed or lifted.

14 (2) Permits suspended pursuant to Section 84.28.090(a)(1) will remain  
15 suspended until such time as the Building Official or his or her designee confirms that all  
16 violations have been corrected or the Building Appeals Board has ruled in favor of the  
17 appellant.

18 (3) Permits suspended for general violations, i.e., those under Section  
19 84.28.090(a)(2), will remain suspended until such time as the violations are abated, or  
20 the property owner can reasonably demonstrate substantive changes in the property  
21 management practices that would mitigate or correct these violations, or a hearing  
22 officer has ruled in favor of the appellant. If an appeal hearing for a general violation  
23 cannot be scheduled within 14 calendar days after an appeal was filed or if the hearing  
24 is scheduled but, through no fault of the appellant, not held within 30 days after the  
25 appeal was filed, the suspension must be stayed through the date a ruling on the appeal  
26 is issued.

27 (c) **Appeals of Suspensions.** An appeal must be filed no later than 10 days  
28 of the date the notice of suspension is issued. When the tenth day is not a County

1 business day, the time frame is extended to the second consecutive County business  
2 day following the tenth day.

3 (1) The suspension of a permit pursuant to Section 84.28.090(a)(1)  
4 may be appealed for a hearing before the Building Appeals Board. The format and  
5 process of the appeal shall be as required by Section 63.0107. A decision by the  
6 Building Appeals Board shall be final and no further appeal within the County shall be  
7 available.

8 (2) The suspension of a permit for a general violation may be appealed  
9 to a County-designated hearing officer. The decision by the hearing officer shall be final  
10 and no further appeal within the County shall be available. The hearing procedure shall  
11 include the following:

12 (A) At least 10 days written notice of the hearing shall be given  
13 to the permit holder prior to the hearing date. The hearing date may be postponed or  
14 continued by stipulation of the parties. If the permit holder does not respond or appear,  
15 no further hearing procedure shall be required.

16 (B) Witnesses shall swear or affirm to tell the truth. The oath or  
17 affirmation shall be taken by the hearing officer. The County shall present its case first,  
18 with oral testimony and documentary evidence or other evidence. The County shall  
19 have the right of cross-examination. The permit holder shall have the right to be  
20 represented and shall have the right of cross-examination. The permit holder may  
21 present his or her response after the County has presented its case. Both parties may  
22 thereafter present argument.

23 (C) No determination or order shall be based solely on hearsay  
24 evidence. The hearing officer shall make his or her determination within five working  
25 days of the end of the hearing, unless a party requests a greater period of time. The  
26 determination shall be in writing, and shall state the findings upon which the  
27 determination is made. The decision by the hearing officer shall be final and no further  
28 appeal within the County shall be available.

1 (3) The failure to appeal a suspension in a timely manner shall render  
2 the action to suspend final and no further appeal within the County shall be available.

3 **84.28.100 Revocation of Permit.**

4 (a) **Revocation of Permit.** A short-term residential rental unit permit may be  
5 revoked for the following reasons:

6 (1) The severity of a violation of a requirement of Chapter 1 of Division  
7 3 of Title 6 or Chapter 19 of Division 3 of Title 6 of the County Code necessitated the  
8 immediate vacation of the property.

9 (2) The conditions or actions that resulted in the suspension of the  
10 permit have not been abated, or addressed by a demonstrable change in the business  
11 practices associated with the short-term residential rental unit, within 60 days of the  
12 suspension being upheld on appeal or otherwise deemed final.

13 (3) The condition or the business practice that resulted in the  
14 suspension of the permit re-occurs within 12 months of the date the suspension was  
15 upheld on appeal or otherwise deemed final.

16 (4) A permit is suspended two times in a consecutive 24-month period,  
17 where said suspensions are either upheld on appeal or otherwise deemed final.

18 (5) The permit was obtained through fraud or deceit.

19 (6) The permit was issued in error.

20 (b) **Appeals of Revocation of Permit.**

21 (1) The revocation of a permit pursuant to Section 84.28.100(a)(1) may  
22 be appealed for a hearing before the Building Appeals Board. The format and process  
23 of the appeal shall be as required by Section 63.0107. A decision by the Building  
24 Appeals Board shall be final and no further appeal within the County shall be available.

25 (2) The revocation of a permit pursuant to Section 84.28.100(a)(2),  
26 (a)(3), or (a)(4), where the underlying violation or violations are based on a failure to  
27 comply with the requirements of Chapter 1 of Division 3 of Title 6 or Chapter 19 of  
28 Division 3 of Title 6 of the County Code, may be appealed for a hearing before the



1 Building Appeals Board. The format and process of the appeal shall be as required by  
2 Section 63.0107. A decision by the Building Appeals Board shall be final and no further  
3 appeal within the County shall be available.

4 (3) The revocation of a permit pursuant to Section 84.28.100(a)(2),  
5 (a)(3), or (a)(4), where the underlying violation or violations are general violations, or  
6 pursuant to Section 84.28.100(a)(5) or (a)(6), may be appealed for a hearing before a  
7 County appointed hearing officer as defined by Sections 12.2701, 12.2702, 12.2703,  
8 and 12.2705. The procedure for such hearing is set forth in Sections 84.28.090(c)(2)(A)  
9 through (C) and (c)(3). A decision by the hearing officer shall be final and no further  
10 appeal within the County shall be available.

11 (4) The revocation of a permit pursuant to Section 84.28.100(a)(2),  
12 (a)(3), or (a)(4), where the underlying violations include a general violation or violations  
13 and a violation or violations based on a failure to comply with the requirements of  
14 Chapter 1 of Division 3 of Title 6 or Chapter 19 of Division 3 of Title 6 of the County  
15 Code, shall be heard by the Building Appeals Board in the form and manner defined by  
16 Section 63.0107. A decision by such body shall be final and no further appeal within the  
17 County shall be available.

18 (c) **New Application After Revocation of Permit.** No application for a  
19 permit shall be permitted within 12 months after a revocation is made final.

20 (d) **Suspensions or Revocations of Permits for Multiple Properties.** If is  
21 determined that the conditions or the business or management practices cause  
22 violations of this chapter to occur on multiple properties of the same owner, the short-  
23 term residential rental unit permits for all of those properties may be suspended and/or  
24 revoked at the same time. In such circumstance all affected parties must be provided  
25 notice and the opportunity to appeal the suspension and/or revocation of the permit for  
26 every affected property.

27 **84.28.110 Hosting Platform Requirement.**

28 (a) For purposes of this chapter a hosting platform shall be responsible for

1 collecting all applicable uniform transient occupancy tax required by Section 14.0203  
2 and remitting the same to the County. The hosting platform shall be considered an  
3 agent of the short-term residential rental owner for purposes of transient occupancy tax  
4 collections and remittance, as set forth in Section 14.0203, if the hosting platform  
5 collects payment for the rental. If a hosting platform does not collect payment for  
6 rentals, the short-term residential rental unit owner is solely responsible for the  
7 collection of all applicable transient occupancy taxes.

8 (b) Subject to applicable laws and procedures provided in Section  
9 84.28.080(c), when requested by the County, a hosting platform shall disclose, in a  
10 commonly used electronic format, the address of each short-term residential rental unit  
11 within the unincorporated San Bernardino County listed on the hosting platform, the  
12 names of the persons responsible for each such listing, the address of each such listing,  
13 the length of stay for each such listing and the price paid for each stay.

14 (c) A hosting platform operating exclusively on the internet, which operates in  
15 compliance with subsection (a) and (b) above, shall be presumed to be in compliance  
16 with this chapter, except that the hosting platform remains responsible for compliance  
17 with the administrative subpoena provisions of this chapter.

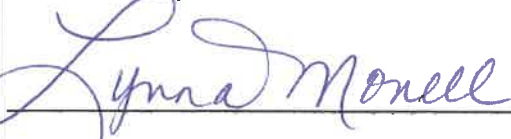
18 (d) The provisions of this section shall be interpreted in accordance with  
19 otherwise applicable state and federal laws and will not apply if determined by the  
20 County to be in violation of, or preempted by, any such laws.

21  
22 SECTION 4. This ordinance shall take effect 30 days from the date of adoption.

23  
24   
25 CURT HAGMAN, Chairman  
26 Board of Supervisors  
27  
28

1 SIGNED AND CERTIFIED THAT A COPY  
2 OF THIS DOCUMENT HAS BEEN DELIVERED  
3 TO THE CHAIRMAN OF THE BOARD

4 LYNNA MONELL, Clerk of the  
5 Board of Supervisors

6 

7 STATE OF CALIFORNIA )  
8 ) ss.  
9 COUNTY OF SAN BERNARDINO )

10 I, LYNNA MONELL, Clerk of the Board of Supervisors of the County of San  
11 Bernardino, State of California, hereby certify that at a regular meeting of the Board of  
12 Supervisors of said County and State, held on the 5<sup>th</sup> day of November, 2019, at which  
13 meeting were present Supervisors: Robert A. Lovingood, Janice Rutherford, Dawn  
14 Rowe, Curt Hagman, Josie Gonzales and the Clerk, the foregoing ordinance was  
15 passed and adopted by the following vote, to wit:



16 AYES: SUPERVISORS: Robert A. Lovingood, Janice Rutherford  
17 Dawn Rowe, Curt Hagman, Josie Gonzales

18 NOES: SUPERVISORS: None

19 ABSENT: SUPERVISORS: None

20 IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official  
21 seal of the Board of Supervisors this 5<sup>th</sup> day of November, 2019.

22 LYNNA MONELL, Clerk of the  
23 Board of Supervisors of the  
24 County of San Bernardino,  
25 State of California

26   
27 Deputy  
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Approved as to Form:

MICHELLE D. BLAKEMORE  
County Counsel

By:   
KENNETH C. HARDY  
Supervising Deputy County Counsel

Date: 11/21/19