1	ORDINANCE NO. 4372
2	An ordinance of the County of San Bernardino, State of
3	California, adding Section 13.0617 to the San Bernardino
4	County Code, relating to the County employee election worker program.
5	
6	The Board of Supervisors of the County of San Bernardino, State of California,
7	ordains as follows:
8	
9	SECTION 1. Section 13.0617 is added to the San Bernardino County Code, to
10	read:
11	Section 13.0617 County Employee Election Worker Program.
12	(a) Employees, including but not limited to regular employees, Public Service
13	Employees (PSE), extra-help and recurrent employees, and contract employees, who
14	desire to volunteer their services as Election Workers will apply through the San
15	Bernardino County Registrar of Voters and coordinate their intent to serve through their
16	respective department head or designee. Acceptance as an Election Worker is
17	conditional upon the approval of the employee's department head and the Registrar of
18	Voters. For time spent as an Election Worker, County employees will be compensated
19	in accordance with the applicable memorandum of understanding and/or County
20	ordinances, polices, and procedures. For purposes of compensation under this section,
21	time spent as an Election Worker, including time spent attending a training session
22	during regular work hours or outside of regular work hours, shall be considered as time
23	actually worked under the applicable memorandum of understanding and/or County
24	ordinances, policies, and procedures.
25	(b) California Elections Law requires that election workers attend a training
26	session prior to each election. This training will be conducted by the Registrar of Voters
27	during and after regular work hours. County employees will be encouraged to attend

28 training during their regular work hours.

1	(c) Any additional equipment or supplies necessary to carry out Election
2	Worker duties on Election Day will be provided by the Registrar of Voters. The
3	Registrar of Voters will keep affected department heads informed of employees who
4	volunteer for service on Election Day in terms of their attendance.
5	(d) The Registrar of Voters will reimburse each employee's department for the
6	compensation the employee receives while in election worker training. Regardless of
7	whether the hours worked as an Election Worker on or before Election Day count as
8	overtime, the Registrar of Voters will reimburse an employee's department for any
9	weekly overtime that the department is liable for due to the employee working as an
10	Election Worker on Election Day.
11	(e) This section shall remain in effect until January 16, 2025, and as of that
12	date is repealed, unless a later ordinance that is enacted and effective before January
13	16, 2025, deletes or extends that date.
14	
15	SECTION 2. This ordinance shall take effect 30 days from the date of adoption.
16	
17	CURT HAGMAN, Chairman
18	Board of Supervisors
19	
20	SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED
21	TO THE CHAIRMAN OF THE BOARD
22	LYNNA MONELL, Clerk of the
23	Board of Supervisors
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1	STATE OF CALIFORNIA)) ss.
2	COUNTY OF SAN BERNARDINO)
3	I, LYNNA MONELL, Clerk of the Board of Supervisors of the County of San
4	Bernardino, State of California, hereby certify that at a regular meeting of the Board of Supervisors of said County and State, held on the 17 th day of December, 2019, at which
5 6	meeting were present Supervisors: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales, and the Clerk, the foregoing ordinance was passed and adopted by the following vote, to wit:
7	
8	AYES: SUPERVISORS: Robert A. Lovingood, Janice Rutherford Dawn Rowe, Curt Hagman, Josie Gonzales
9	NOES: SUPERVISORS: None
10	ABSENT: SUPERVISORS: None
11	
12	IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Board of Supervisors this 17 th day of December, 2019.
13	LYNNA MONELL, Clerk of the
14	Board of Supervisors of the
15	County of San Bernardino, State of California
16	
17	Deputy
18	Deputy
19	Approved as to Form:
20	MICHELLE D. BLAKEMORE
21	County Counsel
22	
23	By: KENNETH C. HARDY
24	Supervising Deputy County Counsel
25	
26	Date:
27	
28	