ORDINANCE NO. 4372

An ordinance of the County of San Bernardino, State of California, adding Section 13.0617 to the San Bernardino County Code, relating to the County employee election worker program.

The Board of Supervisors of the County of San Bernardino, State of California, ordains as follows:

SECTION 1. Section 13.0617 is added to the San Bernardino County Code, to read:

Section 13.0617 County Employee Election Worker Program.

- Employees, including but not limited to regular employees, Public Service Employees (PSE), extra-help and recurrent employees, and contract employees, who desire to volunteer their services as Election Workers will apply through the San Bernardino County Registrar of Voters and coordinate their intent to serve through their respective department head or designee. Acceptance as an Election Worker is conditional upon the approval of the employee's department head and the Registrar of Voters. For time spent as an Election Worker, County employees will be compensated in accordance with the applicable memorandum of understanding and/or County ordinances, polices, and procedures. For purposes of compensation under this section, time spent as an Election Worker, including time spent attending a training session during regular work hours or outside of regular work hours, shall be considered as time actually worked under the applicable memorandum of understanding and/or County ordinances, policies, and procedures.
- (b) California Elections Law requires that election workers attend a training session prior to each election. This training will be conducted by the Registrar of Voters during and after regular work hours. County employees will be encouraged to attend training during their regular work hours.

- (c) Any additional equipment or supplies necessary to carry out Election Worker duties on Election Day will be provided by the Registrar of Voters. The Registrar of Voters will keep affected department heads informed of employees who volunteer for service on Election Day in terms of their attendance.
- (d) The Registrar of Voters will reimburse each employee's department for the compensation the employee receives while in election worker training. Regardless of whether the hours worked as an Election Worker on or before Election Day count as overtime, the Registrar of Voters will reimburse an employee's department for any weekly overtime that the department is liable for due to the employee working as an Election Worker on Election Day.
- (e) This section shall remain in effect until January 16, 2025, and as of that date is repealed, unless a later ordinance that is enacted and effective before January 16, 2025, deletes or extends that date.

SECTION 2. This ordinance shall take effect 30 days from the date of adoption.

CURT HAGMAN, Chairman Board of Supervisors

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

LYNNA MONELL, Clerk of the Board of Supervisors

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1	STATE OF CALIFORNIA)
2	COUNTY OF SAN BERNARDINO) ss.
3 4 5 6 7	I, LYNNA MONELL, Clerk of the Board of Supervisors of the County of San Bernardino, State of California, hereby certify that at a regular meeting of the Board of Supervisors of said County and State, held on the 17 th day of December, 2019, at which meeting were present Supervisors: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales and the Clerk, the foregoing ordinance was passed and adopted by the following vote, to wit:
7 8	AYES: SUPERVISORS: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales
9	NOES: SUPERVISORS: None
1	ABSENT: SUPERVISORS: None
2	IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Board of Supervisors this 17 th day of December, 2019.
3 4 5 6 7	LYNNA MONELL, Clerk of the Board of Supervisors of the County of San Bernardino, State of California
19	Approved as to Form:
20	MICHELLE D. BLAKEMORE County Counsel
22 23 24 25	By: Mu C. KENNETH C. HARDY Supervising Deputy County Counsel
26 27	Date: 1/14/20