

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

April 7, 2020

FROM

GILBERT RAMOS, Director, Transitional Assistance Department

SUBJECT

Amendment to Contract with Foster Assessment Center & Testing Service, Inc. for Learning Disability Evaluation Services

RECOMMENDATION(S)

Approve **Amendment No. 1 to Contract No. 17-303**, effective July 1, 2020, with Foster Assessment Center & Testing Service, Inc, increasing the total contract amount by \$120,000, from \$300,000 to \$420,000, for the provision of Learning Disability Evaluation Services, and exercising the final two one-year options to extend the contract, for the total contract period of July 1, 2017 through June 30, 2022.

(Presenter: Gilbert Ramos, Director, 388-0245)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

This item does not impact Discretionary General Funding (Net County Cost). The cost of this contract amendment in the amount of \$120,000 is 100% federally funded by the California Work Opportunity and Responsibility to Kids (CalWORKs) Single Allocation – Welfare-to-Work (WTW). Adequate appropriation and revenue have been included in the Human Services Administrative 2020-21 recommended budget, and will be included in the 2021-22 recommended budget.

BACKGROUND INFORMATION

Under the terms of the recommended amendment, the Transitional Assistance Department (TAD) will continue to comply with the CalWORKs legislation requirement to screen CalWORKs customers for the presence of learning disabilities and identify accommodations that will enable individuals with diagnosed learning disabilities to participate to the fullest extent possible in the WTW program.

TAD conducts Learning Disability Evaluation (LDE) testing through the contracted vendor for an average of 80 customers per year. For those customers who are diagnosed with a learning disability, the contractor will recommend appropriate accommodations and identify local resources that are available to the customer. The results of the LDE will assist TAD staff in developing WTW plans that accurately address each customer's needs, ensure the appropriateness of referrals to WTW activities, and arrange for necessary accommodations and/or modifications to program services and activities.

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Contractor performance will continue to be monitored to review for compliance with the administrative, fiscal, and program terms and conditions of the contract. This item exercises the last two one-year options to extend the contract. A procurement will be conducted for a new contract to be effective July 1, 2022.

PROCUREMENT

On May 23, 2017 (Item No. 131), as a result of a formal procurement, the Board of Supervisors approved Contract No. 17-303 with Foster Assessment Center & Testing Service, Inc., in an amount not to exceed \$300,000, to provide LDE Services for the three-year period of July 1, 2017 through June 30, 2020, with the option to extend the contract two additional one-year periods by mutual agreement of the parties.

REVIEW BY OTHERS

This item has been reviewed by Human Services Contracts (Jennifer Mulhall-Daudel, Contracts Manager, 388-0241) on January 30, 2020; County Counsel (Adam Ebright, Deputy County Counsel, 387-5455) on February 5, 2020; Finance (John Hallen, Administrative Analyst, 388-0208) on March 18, 2020; and County Finance and Administration (Tanya Bratton, Deputy Executive Officer, 388-0332) on March 18, 2020.

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Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Robert A. Lovingood Seconded: Josie Gonzales

Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: April 7, 2020



cc: TAD- Harris w/agree
Contractor- C/O TAD w/agree
File- w/agree
la 04/20/2020