



**Contract Number**  
**17-394 A-2**

**SAP Number**  
**4400009654**

## **Facilities Management**

**Department Contract Representative**  
**Telephone Number**

**Richard Ayala**  
**909-387-5111**

**Contractor**  
**Contractor Representative**  
**Telephone Number**  
**Contract Term**  
**Original Contract Amount**  
**Amendment #1 Amount**  
**Amendment #2 Amount**  
**Total Contract Amount**  
**Cost Center**

**General Building Management Co.**  
**Charles Han**  
**(213) 388-0554**  
**7/1/17 – 3/31/21**  
**\$ 668,052**  
**\$ 167,013**  
**\$ 40,000**  
**\$ 875,065**  
**7303001000**

**IT IS HEREBY AGREED AS FOLLOWS:**

**AMENDMENT NO. 2**  
**CONTRACT NO. 17-394**  
**CUSTODIAL SERVICES CONTRACT**  
**GENERAL BUILDING MANAGEMENT CO.**

The following is an amendment to Contract No. 17-394 between General Building Management, Co. (hereinafter "Contractor") and the County of San Bernardino (hereinafter "County") for custodial services on the premises located at the 14455 Civic Drive, Victorville (Courthouse), 12402 Industrial Blvd, Victorville (Special Districts), and 10530 Palmdale Rd., Victorville (TAD Facility).

**1. REPLACE Section 1 with the following:**

The complete Contract includes all of the Contract Documents (referenced but not attached), to wit:

- A. VENDOR'S proposal dated April 14, 2017
- B. Scope of Work (Attachment "A")
- C. Cost Per Site (Attachment "B")

And they are included in their entirety as a part of this Contract by reference thereto.

**2. ADD Section 4.I CONTRACTOR RESPONSIBILITIES as follows:**

Provide COVID-19 State of Emergency services as more fully set forth in Attachment A, Section I.K. Upon request by the County, provide a written estimate for the cost of any COVID-19 related work to be performed. Said estimate shall include the cost for all labor, supplies, material, taxes, insurance and any other costs required to perform the work. Such services shall be provided only upon written authorization by the County as more fully set forth in Section 7.A.

**3. ADD Section 4.J CONTRACTOR RESPONSIBILITIES as follows:**

During the COVID-19 State of Emergency, CONTRACTOR shall follow all state and local laws and policies re use of face coverings and personal protective equipment (PPE). In the event of a known discovery of COVID-19 exposure, CONTRACTOR and its employees must use PPE when rendering services.

**4. REPLACE Section 7.A FISCAL PROVISIONS, with the following:** COUNTY will compensate VENDOR for its services under this Contract the total amount of Eighteen Thousand, Five Hundred Fifty Seven (\$18,557) dollars per month, one month in arrears. The maximum amount of payment under this Contract shall not exceed Eight Hundred Thirty Six Thousand, Sixty Five (\$875,065) dollars. In addition, during the declared State of Emergency, County will compensate CONTRACTOR for additional COVID-19 related services, if such services are requested by the County in writing (not to exceed \$40,000). CONTRACTOR acknowledges the COVID-19 related services shall be on an on-call basis and there is no guarantee of a minimum amount of work that will be assigned to CONTRACTOR. CONTRACTOR will only be compensated for COVID-19 related work performed following receipt of written or email authorization from the real Estate Services department-Facilities Management Division, approving the work and the estimate provided by Contractor. CONTRACTOR shall include the written or email authorization with any email provided by contractor. The maximum amount of payment under this contract shall not exceed \$875,065 dollars.

**5. ADD Section 29 CONTRACT EXECUTION as follows:**

This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

**6. ADD to Attachment A (Scope of Work) as follows:**

**Section I.K. COVID-19 State of Emergency Services**

1. CONTRACTOR shall provide custodial services as needed on an on-call basis upon written request by County, for additional daily requirement including wipe down of all touch surfaces, handles, and countertops.
2. CONTRACTOR shall provide additional services to sanitize work areas upon written request by County.
3. During the COVID-19 State of Emergency, CONTRACTOR shall follow all state and local laws and policies re use of face coverings and personal protective equipment (PPE). In the event of a known discovery of COVID-19 exposure, CONTRACTOR and its employees must use PPE when rendering services.

**7. ADD ATTACHMENT B, COST PER SITE, Included in this Amendment.**

8. All other terms and conditions of this Contract shall remain the same.

IN WITNESS WHEREOF, the County of San Bernardino and the VENDOR have each caused this Contract to be subscribed by its respective duly authorized officers, on its behalf.

COUNTY OF SAN BERNARDINO

► 

Gary McBride, Chief Executive Officer, County Administrative Office

Dated: 5/2/20  
SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD.



Lynna Morrell  
Clerk of the Board of Supervisors  
Of the County of San Bernardino

GENERAL BUILDING MANAGEMENT CO.

By ►   
(Authorized signature - sign in blue ink)

Name Charles Han  
(Print or type name of person signing contract)

Title Vice President  
(Print or Type)

Dated: 5/18/2020

Address 5900 S. Eastern Ave #125  
Commerce CA 90040

FOR COUNTY USE ONLY  
Approved as to Legal Form

►   
Katherine M. Hardy, Deputy County Counsel

Date 5-20-20

Reviewed for Contract Compliance

► \_\_\_\_\_  
Date \_\_\_\_\_

Reviewed/Approved by Department

►   
Bill Ogg, Deputy Director, Real Estate Services  
Department - Facilities Management Division

Date 5-19-2020

**ATTACHMENT B  
COST PER SITE**

LOCATION	ADDRESS	COVID-19 Svc	Monthly Total	Contract Total
Courthouse	14455 Civic Drive Victorville, CA	-	\$ 11,603	\$ 522,135
Special Districts	12402 Industrial Blvd. Victorville, CA	-	\$ 848	\$ 38,160
TAD Facility	15030 Palmdale Rd. Victorville, CA	-	\$ 6,106	\$ 274,770
Not to exceed amount for COVID-19		\$ 40,000	-	\$ 40,000
Grand Total		\$ 40,000	\$ 18,557	\$875,065

**Note: Additional services requested in writing and related to the COVID-19 State of Emergency may be terminated prior to expiration of the contract term and there is no guarantee of a minimum amount of work that will be assigned to the Vendor.**