

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

June 2, 2020

**FROM**

**TERRY W. THOMPSON, Director, Real Estate Services Department**

**SUBJECT**

Revenue License Agreement with Consolidated Fire Agencies for Rack Space at the High Desert Government Center in Hesperia

**RECOMMENDATION(S)**

Approve a five-year revenue **License Agreement No. 20-326** with Consolidated Fire Agencies for the period of July 1, 2020 through June 30, 2025 for communication racks and equipment spaces in the County-owned building at the High Desert Government Center in Hesperia for total revenue in the amount of \$89,378.

(Presenter: Terry W. Thompson, Director, 387-5000)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item will not require Discretionary General Funding (Net County Cost). The total revenue to be received by the County during this five-year license agreement is \$88,378, which includes a contract administration charge of \$500. Other costs associated with this license include electrical utility costs, which are considered minimal. Revenue will be deposited in Rents budget (7810001000). Annual revenue effective July 1, 2020 is as follows:

<u>Year</u>	<u>Annual Revenue</u>
July 1, 2020 – June 30, 2021	\$17,074.00*
July 1, 2021 – June 30, 2022	\$17,154.10
July 1, 2022 – June 30, 2023	\$17,754.50
July 1, 2023 – June 30, 2024	\$18,375.90
July 1, 2024 – June 30, 2025	<u>\$19,019.06</u>
<b>Total Revenue</b>	<b>\$89,377.56</b>

- Includes a \$500 one-time contract administration charge

**BACKGROUND INFORMATION**

The recommended action will provide for a new revenue license with Consolidated Fire Agencies (CONFIRE) for the period of July 1, 2020 through June 30, 2025 for two communication rack spaces in the County-owned server room and shared space for equipment in the communication rooms at the High Desert Government Center (HDGC) located at 15900 Smoke Tree Street in Hesperia for the operation and maintenance of an electronic server system.

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CONFIRE occupies approximately 3,441 square feet of office space situated in the County-owned HDGC for the operation of its 911 call center under the provisions of revenue Lease Agreement No. 19-505 as approved by the Board of Supervisors (Board) on July 23, 2019 (Item No. 36). The call center is linked electronically with various fire agencies in the Hesperia/Victorville area for data transmission. CONFIRE contacted Real Estate Services Department (RES D) and requested the County consider a proposal to permit the collocation of its electronic server system in the County's server and communication rooms at the HDGC.

RES D, with the approval of ISD who administers these spaces at HDGC for the County, prepared a license agreement for the use of rack space within the County-owned server room on the first floor and shared space for equipment in the communication rooms on the second floor of the HDGC. This new five-year revenue license agreement provides for CONFIRE's use of two communication rack spaces for server equipment associated with CONFIRE's 911 call center within the County-owned server room and shared space for equipment in the communication rooms at the HDGC located at 15900 Smoke Tree Street in Hesperia for the period of July 1, 2020 through June 30, 2025 and provides revenue to the County.

Staff has reviewed the recommended action pursuant to the California Environmental Quality Act (CEQA) and has determined it does not constitute a project. Accordingly, no further action is required under CEQA.

Summary of License  
Terms

Licensee:	Consolidated Fire Agencies (Mike Bell, Director)
Location:	15900 Smoke Tree Street, Hesperia
Size:	Two communication rack spaces in the server room and equipment space in the communications rooms
Term:	Five years commencing July 1, 2020
Options	None
Rent:	Annual: \$16,574 *Mid-range for comparable facilities in the Hesperia area per the competitive set analysis on file with RES D
Annual Increases:	3.5%
Improvement Costs:	None; Licensee to provide its own server equipment and installation
Maintenance:	Provided by Licensee for Licensee's server equipment
Utilities:	Provided by County

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Insurance: The Certificate of Liability Insurance, as required by the license,  
is on file with the RESD

Right to Terminate: Both the County and the Licensee have the right to terminate  
with 120-days' written notice

**PROCUREMENT**

Not Applicable

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Agnes Cheng, Deputy County Counsel, 387-5455) on April 23, 2020; Finance (Wen Mai, Principal Administrative Analyst, 387-4020) on May 8, 2020; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on May 18, 2020.

(KB: 677-7961)

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Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Dawn Rowe    Seconded: Robert A. Lovingood  
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 2, 2020



cc:    RESD- Thompson w/agree  
      Contractor- C/O RESD w/agree  
      File- w/agree  
la     06/9/2020