

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE BOARD GOVERNED COUNTY SERVICE AREAS  
AND RECORD OF ACTION**

June 2, 2020

**FROM**

**LUTHER SNOKE, Interim Director, Special Districts Department**  
**TERRY W. THOMPSON, Director, Real Estate Services Department**

**SUBJECT**

Revenue License Agreement with the Arrowhead Arts Association Inc. for Exterior Storage Space for County Service Area 70 D-1 in Lake Arrowhead

**RECOMMENDATION(S)**

Acting as the governing body of the Board Governed County Service Area 70 D-1, approve a five-year **Revenue License Agreement No. 20-354** for the period of June 2, 2020 through June 1, 2025 with Arrowhead Arts Association, Inc., commencing on the full execution, for approximately 750 square feet of land for exterior storage space in Lake Arrowhead for County Service Area 70 D-1 in the amount of \$3,000.

(Presenter: Terry W. Thompson, Director, 387-5252)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The total revenue to be received during this five-year agreement is a minimum of \$3,000. Revenue will be deposited in the County Service Area 70 Zone D-1 (District) budget (1301351408). Maintenance costs are considered minimal and will be paid from the District's budget (1301351408). There are no other costs to the District associated with this license. Annual revenue is as follows:

<u>Year</u>	<u>Annual Revenue</u>
June 2, 2020 – June 1, 2021	\$ 600
June 2, 2021 – June 1, 2022	\$ 600
June 2, 2022 – June 1, 2023	\$ 600
June 2, 2023 – June 1, 2024	\$ 600
June 2, 2024 – June 1, 2025	\$ 600
<b>Total Revenue</b>	<b>\$3,000</b>

**BACKGROUND INFORMATION**

The recommended action will provide for a five-year license agreement with the Arrowhead Arts Association Inc. (Arts), commencing on the full execution of the agreement, for approximately 750 square feet of land for exterior storage space located at 29419 Torrey Road in Lake Arrowhead.

**Revenue License Agreement with the Arrowhead Arts Association Inc.  
for Exterior Storage Space for County Service Area 70 D-1 in Lake  
Arrowhead**

Arts is a public service organization composed of local Lake Arrowhead residents dedicated to preserving and supporting the artist community in the Lake Arrowhead area. The District owns a storage lot adjacent to Papoose Lake at 29419 Torrey Road. Arts requested permission from the District to store a trailer containing equipment used in public service activities on a portion of the District-owned parcel. The District requested the Real Estate Services Department (RES D) prepare an agreement for the use of the space. This new five-year license agreement, commencing on the full execution, provides for the use of approximately 750 square feet of land for exterior storage space for the storage of a trailer containing equipment used in public service activities in support of the arts in Lake Arrowhead and provides on-going revenue for the District.

Staff has reviewed the recommended action pursuant to the California Environmental Quality Act (CEQA) and has determined that it does not constitute a project. Accordingly, no further action is required under CEQA.

Summary of License  
Terms

Licensee:	Arrowhead Arts Association Inc. (Sharon McCormick, President)
Location:	29419 Torrey Road, Lake Arrowhead
Size:	Approximately 750 square feet of land for exterior storage space
Term:	Five years, commencing on June 2, 2020, upon full execution
Options	None
Rent:	Revenue: Monthly: \$50 Annual: \$600 *Low-range for comparable facilities in the Lake Arrowhead area
Annual Increases:	Based upon the percentage change in the Consumer Price Index (CPI)
Improvement Costs:	None
Maintenance:	Provided by District
Insurance:	The Certificate of Liability Insurance, as required by the license is on file with RESD
Right to Terminate:	Either party has the right to terminate with 30-days' written notice

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Arrowhead**

**PROCUREMENT**

Not applicable

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Agnes Cheng, Deputy County Counsel and Dawn Martin, Deputy County Counsel, 387-5455) on April 23, 2020; Special Districts Department (Luther Snoke, Interim Director, 386-8811) on April 21, 2020; Purchasing Department (Bill Brock, Buyer II, 387-2464) on April 20, 2020; Finance (Tom Forster, Administrative Analyst, 387-4635 and Wen Mai, Principal Administrative Analyst, 387-4020) on May 8, 2020; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on May 18, 2020.

(KB: 677-7961)

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Arrowhead**

Record of Action of the Board of Supervisors  
Board Governed County Service Areas

**APPROVED (CONSENT CALENDAR)**

Moved: Dawn Rowe Seconded: Robert A. Lovingood  
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 2, 2020



cc: RESD- Thompson w/agree  
Contractor- C/O RESD w/agree  
File- w/agree  
la 06/10/2020