DocuSign Envelope ID: 6978CD05-71DB-4873-9254-5E92496A52E9

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY

SAN BERNARDINO COUNTY

Contract Number

17-148 A-2

SAP Number

4400009479

Department of Behavioral Health

Department Contract Representative	Deborah Forthun
Telephone Number	(909) 388-0862
Contractor	Valley Star Behavioral Health, Inc.
Contractor Representative	Rick Klotz
Telephone Number	(909) 388-2222
Contract Term	April 4, 2017 – June 30, 2022
Original Contract Amount	$25,208,333
Amendment Amount	$200,000
Total Contract Amount	$25,408,333
Cost Center	9204332200

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, hereinafter called the County, and Valley Star Behavioral Health, Inc. referenced above, hereinafter called Contractor.

IT IS HEREBY AGREED AS FOLLOWS:

WITNESSETH:

IN THAT CERTAIN **Contract No. 17-148** by and between the County of San Bernardino, a political subdivision of the State of California, and Contractor provision of Crisis Residential Treatment program services, which Contract first became effective April 4, 2017 the following changes are hereby made and agreed to, effective June 9, 2020:

I. ARTICLE IV Funding and Budgetary Restrictions paragraph J is hereby added to read as follows:

J. The maximum financial obligation under this contract shall not exceed $5,200,000 ($2,600,000 for each location) for FY 2019-20. This contract is increased by $200,000 for FY 2019-2020. This amendment shall increase the total contract amount from $25,208,333 to $25,408,333.

II. Schedules A and B for FY 2019-20 are hereby revised and attached. All previously approved schedules remain in effect.

III. All other terms, conditions and covenants in the basic agreement remain in full force and effect.

This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

COUNTY OF SAN BERNARDINO

Curt Hagman, Chairman, Board of Supervisors

Dated: JUN 09 2020

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
of the County of San Bernardino

By _____
Deputy

Valley Star Behavioral Health, Inc.
(Print or type name of corporation, company, contractor, etc.)

By ► DocuSigned by: Kent Dunlap
(Authorized signature - sign in blue ink)

Name Kent Dunlap
(Print or type name of person signing contract)

Title President and Chief Executive Officer
(Print or Type)

Dated: 5/27/2020

Address 1501 Hughes Way, Ste. 150 Long Beach, CA 90810

FOR COUNTY USE ONLY

Approved as to Legal Form	Reviewed for Contract Compliance	Reviewed/Approved by Department
► DocuSigned by: Dawn Martin	► DocuSigned by: Natalie Kessee	► DocuSigned by: Veronica Kelley
Dawn Martin, Deputy County Counsel	Natalie Kessee, Contracts Manager	Veronica Kelley, Director
Date 5/21/2020	Date 5/27/2020	Date 5/27/2020

DocuSign Envelope ID: 6978CD05-71DB-4873-9254-5E92496A52E9

SCHEDULE A - Planning Estimates			SAN BERNARDINO COUNTY						
			DEPARTMENT OF BEHAVIORAL HEALTH			Contractor Name:	Valley Star Behavioral Health		
Actual Cost Contract (cost reimbursement)			East Valley (Casa Paseo)			Provider #			
			Crisis Residential Treatment			Contract#	17-148		
			FY 2019 - 2020			Address:	720 E. Gilbert Street		
Prepared by:		Gary Barnes	July 1, 2019 - June 30, 2020				San Bernardino, CA 92408		
Title:		Assistant CFO	Revised			Date Form Completed:	August 2, 2019		
						Date Form Revised:	August 2, 2019		

LINE #		MODE OF SERVICE / SERVICE FUNCTION		15-Outpatient Case Management (01-09)	15-Outpatient Medication Support (60)	05- 24 hr. Svcs Adult Crisis Residental (40-49)	60- Support Client Flexible Support (72)	60 - Support Other Non-Medi-Cal Client Support (78)	Operating Income	TOTAL
1	100%	Distribution %		0.00%	1.95%	82.45%	0.00%	15.59%	0.00%	
		EXPENSES								
2		SALARIES		49	23,256	981,142	0	185,555	0	1,190,002
3		BENEFITS		14	6,395	269,816	0	51,028	0	327,253
		(2+3 must equal total staffing costs)		63	29,652	1,250,958	0	236,582	0	1,517,255
4		OPERATING EXPENSES		37	17,348	731,899	82,000	138,418	113,043	1,082,745
5		TOTAL EXPENSES (2+3+4)		100	47,000	1,982,857	82,000	375,000	113,043	2,600,000
		AGENCY REVENUES								
6		PATIENT FEES								0
7		PATIENT INSURANCE								0
8		MEDI-CARE								0
9		GRANTS/OTHER								0
10		TOTAL AGENCY REVENUES (6+7+8+9)		0	0	0	0	0	0	0
11		CONTRACT AMOUNT (5-10)		100	47,000	1,982,857	82,000	375,000	113,043	2,600,000
	Mix %	FUNDING	Share %							
12	75.00%	MEDI-CAL (FFP)	50.00%	38	17,625	743,571	0	0	0	761,234
13	50.00%	EPSDT (2011 Realignment)	36.03%	14	6,350	267,909	0	0	0	274,273
14		MHSA MATCH	13.97%	23	11,275	475,663	0	0	0	486,961
15		MHSA FUNDING		25	11,750	495,714	82,000	375,000	113,043	1,077,532
16	0.00%	REALIGNMENT - NET COUNTY		0	0	0	0	0	0	0
17										0
18		FUNDING TOTAL		100	47,000	1,982,857	82,000	375,000	113,043	2,600,000
19		NET COUNTY FUNDS (Local Cost) MUST = ZERO		0	0	0	0	0	0	0
20		STATE FUNDING (Including Realignment)		62	29,375	1,239,286	82,000	375,000	113,043	1,838,766
21		FEDERAL FUNDING		38	17,625	743,571	0	0	0	761,234
22		TOTAL FUNDING		100	47,000	1,982,857	82,000	375,000	113,043	2,600,000
23		SCHEDULE OF MAXIMUM ALLOWANCES (CCR)		2.12	5.06	365.35				
24		TARGET COST PER UNIT OF SERVICE		1.83	4.58	365.35				
25		UNITS OF TIME (Minutes) or (Days)		55	10,262	5,427		Minutes	10317	
								Days		5,427

DocuSign Envelope ID: 6978CD05-71DB-4873-9254-5E92496A52E9

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH

Schedule B — STAFFING DETAIL — FY 2019 - 2020 — July 1, 2019 - June 30, 2020 — (12 months) — Crisis Residental Treatment

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health

Name	Degree/ License	Position Title	Full Time Annual Salary*	Full Time Fringe Benefits*	Total Full Time Salaries & Benefits*	% Cost Allocated Contract Services	Total Salaries and Benefits Charged to Contract Services	Budgeted Hours of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
TBD	Masters and licensed by BBS	Licensed Program/Clinical Director	43,170	11,872	55,042	100%	55,042	2,080	43,170	11,872
TBD	Masters, BBS intern	Mental Health Specialists II	54,080	14,872	68,952	100%	68,952	2,080	54,080	14,872
TBD	Masters, BBS intern	Mental Health Specialists II	47,466	13,053	60,519	100%	60,519	2,080	47,466	13,053
TBD	Masters, BBS intern	Mental Health Specialists II	47,466	13,053	60,519	100%	60,519	2,080	47,466	13,053
TBD	Registered Nurse	RN	84,989	23,372	108,361	80%	86,689	1,664	67,991	18,698
TBD	Licensed Vocational Nurse	LVN	45,406	12,487	57,893	100%	57,893	2,080	45,406	12,487
TBD	Licensed Vocational Nurse	LVN	45,406	12,487	57,893	100%	57,893	2,080	45,406	12,487
TBD	Licensed Vocational Nurse	LVN	45,406	12,487	57,893	100%	57,893	2,080	45,406	12,487
TBD	Licensed Vocational Nurse	LVN	45,406	12,487	57,893	100%	57,893	2,080	45,406	12,487
TBD	Bachelors	Program Manager	67,808	18,647	86,455	100%	86,455	2,080	67,808	18,647
TBD	Bachelors	Resource Specialist/Substance Abuse Counselor	38,750	10,656	49,407	100%	49,407	2,080	38,750	10,656
TBD	Bachelors	Recovery Counselor	26,000	7,150	33,150	100%	33,150	2,080	26,000	7,150
TBD	CAADAC or other substance use certification	Recovery Counselor	26,000	7,150	33,150	100%	33,150	2,080	26,000	7,150
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Recovery Counselor	26,000	7,150	33,150	100%	33,150	2,080	26,000	7,150
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Recovery Counselor	26,000	7,150	33,150	100%	33,150	2,080	26,000	7,150
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Recovery Counselor	26,000	7,150	33,150	100%	33,150	2,080	26,000	7,150
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Recovery Counselor	26,000	7,150	33,150	100%	33,150	2,080	26,000	7,150
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Recovery Counselor	26,000	7,150	33,150	100%	33,150	2,080	26,000	7,150
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Recovery Counselor	26,000	7,150	33,150	100%	33,150	2,080	26,000	7,150
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Recovery Counselor	26,000	7,150	33,150	100%	33,150	2,080	26,000	7,150
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Recovery Counselor	26,000	7,150	33,150	100%	33,150	2,080	26,000	7,150
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Recovery Counselor	26,000	7,150	33,150	100%	33,150	2,080	26,000	7,150
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Recovery Counselor	26,000	7,150	33,150	100%	33,150	2,080	26,000	7,150
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Household Coach	26,000	7,150	33,150	100%	33,150	2,080	26,000	7,150
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Household Coach	26,000	7,150	33,150	100%	33,150	2,080	26,000	7,150
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Household Coach	26,000	7,150	33,150	100%	33,150	2,080	26,000	7,150
TBD	GED/HS Diploma	Peer Counselor	24,586	6,761	31,347	100%	31,347	2,080	24,586	6,761
TBD	GED/HS Diploma	Peer Counselor	24,586	6,761	31,347	100%	31,347	2,080	24,586	6,761
TBD	Bachelors, Masters preferred	Administrator	123,843	34,057	157,900	10%	15,790	208	12,384	3,406
TBD	Bachelors or licensed nurse	Assistant Administrator	85,000	23,375	108,375	63%	68,276	1,310	53,550	14,726
TBD	Bachelors, Masters preferred	HR/Training	65,000	17,875	82,875	30%	24,863	624	19,500	5,363
TBD	GED/HS Diploma	QA/Medical Records	46,675	12,836	59,511	100%	59,511	2,080	46,675	12,836
TBD	GED/HS Diploma	Billing Clerk/Receptionist	24,960	6,864	31,824	100%	31,824	2,080	24,960	6,864
									0	0
									1,190,002	327,253

TOTAL COST: 1,517,255

Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

* = Sub-Contracted Person listed on Schedule "A" Planning as operating expenses, not salaries & benefits.

DocuSign Envelope ID: 6978CD05-71DB-4873-9254-5E92496A52E9

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
Crisis Residental Team
FY 2019 - 2020

Contractor Name: Valley Star Behavioral Health
Provider #:
Contract/RFP#: 17-148
Address: 720 E. Gilbert Street
San Bernardino, CA 92408
Date Form Completed: August 2, 2019
Date Form Revised: August 2, 2019

Prepared by: Gary Barnes
Title: Assistant CFO

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

July 1, 2019 - June 30, 2020

	ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
1	PSYCHIATRIST/MED SUPPORT	$120,000	0%	$0	100%	$120,000
2	PROFESSIONAL FEES	$11,000	0%	$0	100%	$11,000
3	PURCHASED SERVICES	$40,911	0%	$0	100%	$40,911
4	TRANSPORTATION- GAS, INS, MAINT	$6,832	0%	$0	100%	$6,832
5	MAINTENANCE	$420	0%	$0	100%	$420
6	SUPPLIES-HOUSE MEDS	$4,800	0%	$0	100%	$4,800
7	SUPPLIES-MEDICAL	$10,800	0%	$0	100%	$10,800
8	SUPPLIES NON-MEDICAL	$2,400	0%	$0	100%	$2,400
9	MEDICAL RECORD SUPPLIES	$0	0%	$0	100%	$0
10	OFFICE SUPPLIES	$7,000	0%	$0	100%	$7,000
11	HOUSEKEEPING SUPPLIES	$2,348	0%	$0	100%	$2,348
12	FOOD	$44,500	0%	$0	100%	$44,500
13	SUPPLIES- NON PERISHABLE	$900	0%	$0	100%	$900
14	RENT	$254,016	0%	$0	100%	$254,016
15	UTILITIES	$0	0%	$0	100%	$0
16	LAUNDRY & LINEN	$1,200	0%	$0	100%	$1,200
17	LEASED EQUIPMENT	$13,725	0%	$0	100%	$13,725
18	MINOR EQUIPMENT	$2,000	0%	$0	100%	$2,000
19	TELEPHONE	$4,700	0%	$0	100%	$4,700
20	DEPRECIATION	$12,800	0%	$0	100%	$12,800
21	CLIENT SUPPORT SERVICES	$82,000	0%	$0	100%	$82,000
22	CENTRALIZED SERVICE - ADMIN	$238,549	0%	$0	100%	$238,549
23	CENTRALIZED SERVICE - PROGRAM	$64,889	0%	$0	100%	$64,889
24	EDUCATION & TRAINING	$2,240	0%	$0	100%	$2,240
25	LICENSES-BUSINESS	$975	0%	$0	100%	$975
26	TRAVEL	$11,677	0%	$0	100%	$11,677
27	RECRUITMENT	$7,770	0%	$0	100%	$7,770
28	GENERAL INSURANCE	$12,400	0%	$0	100%	$12,400
29	PROPERTY TAXES	$8,850	0%	$0	100%	$8,850
30	OPERATING INCOME	$113,043	0%	$0	100%	$113,043
SUBTOTAL B:		$1,082,745		$0		$1,082,745
	Less Operating Income	$113,043				$113,043
	Less Client Support Services	$82,000				$34,132
		$887,702				$887,702
GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:						$2,600,000

DocuSign Envelope ID: 6978CD05-71DB-4873-9254-5E92496A52E9

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2019 - 2020

Prepared by: Gary Barnes
Title: Assistant CFO

Contractor Name: Valley Star Behavioral Health
Provider #:
Contract/RFP#: 17-148
Address: 720 E. Gilbert Street
San Bernardino, CA 92408
Date Form Completed: August 2, 2019
Date Form Revised: August 2, 2019

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

July 1, 2019 - June 30, 2020

	ITEM	Justification of Cost
1	PSYCHIATRIST	Contract Psychiatrist is paid a flat rate of $10,000 a month. Which includes Med Support, On Call support, evaluations and attend staff meetings.
2	PROFESSIONAL FEES	AUDIT FEES & REGISTERED DIETICIAN 6 hours/month ($320 Month X 12 = $3,840)
3	PURCHASED SERVICES	ADP PAYROLL PROCESSING FEES, SHREDDING, WASTE SERVICES, CABLE, WATER SERVICE, SHIPPING COSTS
4	TRANSPORTATION- GAS, INS, MAINT	COSTS OF FUEL AND MAINTENANCE OF VEHICLES TO TRANSPORT CLIENTS
5	MAINTENANCE	COSTS OF LOCKSMITH, QUARTERLY EXTERMINATOR, JANITORIAL, LANDSCAPING
6	SUPPLIES-HOUSE MEDS	MEDICATIONS SUCH AS ASPIRIN, FIRST AID KIT, OVER THE COUNTER MEDICATIONS
7	SUPPLIES-MEDICAL	TWO WEEK SUPPLY OF PRESCRIPTION MEDICATIONS, AND MONTHLY MEDICATIONS
8	SUPPLIES NON-MEDICAL	TOILETRIES SUCH AS COMBS, TOOTHBRUSH, FEMALE HYGIENE PRODUCTS
9	MEDICAL RECORD SUPPLIES	MEDICAL RECORDS, CHARTS, FORMS AND COPYING
10	OFFICE SUPPLIES	PAPER, PRINTER SUPPLIES, ENVELOPES, PENS, ETC
11	HOUSEKEEPING SUPPLIES	INCLUDES SUPPLIES SUCH AS DISINFECTANT WIPES, VINYL GLOVES AND POWER CLEANERS ETC.
12	FOOD	MEALS FOR CLIENTS
13	SUPPLIES- NON PERISHABLE	PAPERPLATES, UTENSILS, CUPS, NAPKINS ETC.
14	RENT	FACILITY RENT WHICH INCLUDES UTILITIES, BASIC JANITORIAL SERVICES AND BUILDING MAINTENANCE.
15	UTILITIES	ELECTRIC, GAS, WATER, TRASH
16	LAUNDRY & LINEN	TOWELS, SHEETS AND BLANKETS
17	LEASED EQUIPMENT	COST OF COPIER MACHINE BASE CHARGE AND OVERAGES
18	MINOR EQUIPMENT	MINOR EQUIPMENT LESS THAN $5000 WHICH INCLUDES COMPUTERS, PRINTERS, SOFTWARE AND LICENSES.
19	TELEPHONE	MONTHLY BASE COST FOR FACILITY LANDLINE, INTERNET and CELLPHONE REIMBURSEMENT FOR ADMINISTRATOR AND MANAGERS
20	DEPRECIATION	COST OF DEPRECIATING FOR 2 VANS
21	CLIENT SUPPORT SERVICES	COST OF PROVIDING SUPPORT TO CLIENTS AND THEIR CAREGIVERS SUCH CLOTHING AND SOCIALIZATION RECREATION ACTIVITIES
22	CENTRALIZED SERVICE - ADMIN	THIS IS AN ALLOCATION FROM STARS BEHAVIORAL HEALTH GROUP OF ADMINISTRATION,INFORMATION TECHNOLOGY, HUMAN RESOURCES, COMMUNICATIONS, FINANCE, AND ASSOCIATED FRINGE BENEFITS AND EXPENSES. COSTS CAN BE UP TO 10% of direct costs. (Total of 15% of direct cost (with 5% of Operating income))
23	CENTRALIZED SERVICE - PROGRAM	THIS IS A PROGRAM ALLOCATION FROM STARS BEHAVIORAL HEALTH GROUP OF TRAINING, OUTCOME RESEARCH AND PROGRAM PRACTICES, ELECTRONIC MEDICAL RECORDS, QUALITY ASSURANCE, AND ASSOCIATED EMPLOYEE BENEFITS AND EXPENSES BASED ON HISTORICAL COSTS.
24	EDUCATION & TRAINING	ONGOING REQUIRED TRAINING FOR STAFF
25	LICENSES-BUSINESS	SAN BERNARDINO COUNTY BUSINESS LICENSE
26	TRAVEL	LODGING AND MILEAGE @ .58 cents
27	RECRUITMENT	ADVERTISING/CLASSFIED/BACKGROUND CHECKS/PHYSICAL EXAMS ETC
28	GENERAL INSURANCE	PROPERTY AND PROFESSIONAL LIABILITY INSURANCE
29	PROPERTY TAXES	SELF-DESCRIPTIVE
30	OPERATING INCOME	Calculated at 5% of cost (Mode 60). Indirect administration is 10% for a total of 15% of the direct costs (Total Indirect Admin. and Operating Income cannot exceed 15% of direct costs)

DocuSign Envelope ID: 6978CD05-71DB-4873-9254-5E92496A52E9

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2019 - 2020
Mode 15 and Mode 5 - Service Projections

Contractor Name:	Valley Star Behavioral Health
Provider #	
Contract/RFP#	17-148
Address:	720 E. Gilbert Street
	San Bernardino, CA 92408
Date Form Completed:	August 2, 2019
Date Form Revised:	August 2, 2019

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Required Productivity (based on 168 hours per month per FTE)	Case Management (01-09)		Medication Support (60)			Estimated Number of Unduplicated Clients Served
Jul-19	860	0.19	45%	$8	$0	$3,917	$0	$0	23
Aug-19	860	0.19	45%	$8	$0	$3,917	$0	$0	16
Sep-19	860	0.19	45%	$8	$0	$3,917	$0	$0	4
Oct-19	860	0.19	45%	$8	$0	$3,917	$0	$0	9
Nov-19	860	0.19	45%	$8	$0	$3,917	$0	$0	7
Dec-19	860	0.19	45%	$8	$0	$3,917	$0	$0	14
Jan-20	860	0.19	45%	$8	$0	$3,917	$0	$0	16
Feb-20	860	0.19	45%	$8	$0	$3,917	$0	$0	10
Mar-20	860	0.19	45%	$8	$0	$3,917	$0	$0	8
Apr-20	860	0.19	45%	$8	$0	$3,917	$0	$0	8
May-20	860	0.19	45%	$8	$0	$3,917	$0	$0	8
Jun-20	860	0.19	45%	$8	$0	$3,917	$0	$0	8
TOTAL	10,317			$100		$47,000			131

MONTH	Estimated Units of Service (Days)	Planned Clinical FTE's	Required Productivity (based on 21 days per month per FTE)	Adult Crisis Residental (Day) 05 (40-49)	Estimated Number of Unduplicated Clients Served
Jul-19	457	25.20	86%	$167,065	23
Aug-19	457	25.20	86%	$167,065	16
Sep-19	457	25.20	86%	$167,065	4
Oct-19	457	25.20	86%	$167,065	9
Nov-19	457	25.20	86%	$167,065	7
Dec-19	457	25.20	86%	$167,065	14
Jan-20	457	25.20	86%	$167,065	16
Feb-20	457	25.20	86%	$167,065	10
Mar-20	457	25.20	86%	$167,065	8
Apr-20	457	25.20	86%	$167,065	8
May-20	457	25.20	86%	$167,065	8
Jun-20	457	25.20	86%	$167,065	8
TOTAL	5,427			$1,982,857	131

DocuSign Envelope ID: 6978CD05-71DB-4873-9254-5E92496A52E9

SCHEDULE A - Planning Estimates			SAN BERNARDINO COUNTY						
			DEPARTMENT OF BEHAVIORAL HEALTH			Contractor Name:	Valley Star Behavioral Health		
Actual Cost Contract (cost reimbursement)			**High Desert (Desert Hill)**			Provider #			
		REVISED	**Crisis Residential Treatment**			Contract/RFP#	**CRT - High Desert** 17-710		
			FY 2019 - 2020			Address:	16552 Sunhill Dr		
Prepared by:		Gary Barnes	July 1, 2019 - June 30, 2020				Victorville, CA		
Title:		Assistant CFO				Date Form Completed:	1/7/17		
						Date Form Revised:	August 28, 2019		

LINE #		MODE OF SERVICE / SERVICE FUNCTION	15-Outpatient Case Management (01-09)	15-Outpatient Medication Support (60)	05- 24 hr. Svcs Adult Crisis Residental (40-49)	60- Support Client Flexible Support (72)	60 - Support Other Non-Medi-Cal Client Support (78)	Operating Income	TOTAL
			0.00%	1.95%	82.98%		15.07%		
		EXPENSES							
2		SALARIES	0	23,895	1,016,844		184,669	0	1,225,408
3		BENEFITS	0	6,571	279,636		50,785	0	336,992
		(2+3 must equal total staffing costs)	0	30,467	1,296,480	0	235,454	0	1,562,400
4		OPERATING EXPENSES	0	16,510	702,555	82,000	127,591	108,944	1,037,600
5		TOTAL EXPENSES (2+3+4)	0	46,977	1,999,035	82,000	363,045	108,944	2,600,000
		AGENCY REVENUES							
6		PATIENT FEES							0
7		PATIENT INSURANCE							0
8		MEDI-CARE							0
9		GRANTS/OTHER							0
10		TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0	0
11		CONTRACT AMOUNT (5-10)	0	46,977	1,999,035	82,000	363,045	108,944	2,600,000
	Mix %	FUNDING Share %							
12	75.00%	MEDI-CAL (FFP) 50.00%	0	17,616	749,638	0	0	0	767,254
13	50.00%	EPSDT (2011 Realignment) 36.03%	0	6,347	270,095	0	0	0	276,442
14		MHSA MATCH 13.97%	0	11,269	479,543	0	0	0	490,812
15		MHSA FUNDING	0	11,744	499,759	82,000	363,045	108,944	1,065,492
16	0.00%	REALIGNMENT - NET COUNTY	0	0	0	0	0	0	0
17									0
18		FUNDING TOTAL	0	46,977	1,999,035	82,000	363,045	108,944	2,600,000
19		NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0	0	0
20		STATE FUNDING (Including Realignment)	0	29,361	1,249,397	82,000	363,045	108,944	1,832,746
21		FEDERAL FUNDING	0	17,616	749,638	0	0	0	767,254
22		TOTAL FUNDING	0	46,977	1,999,035	82,000	363,045	108,944	2,600,000
23		SCHEDULE OF MAXIMUM ALLOWANCES (CCR)	2.20	5.56	365.35				
24		TARGET COST PER UNIT OF SERVICE	1.83	4.58	365.35				
25		UNITS OF TIME (Minutes) or (Days)	0	10,257	5,472		Minutes	10257	
							Days		5,472

DocuSign Envelope ID: 6978CD05-71DB-4873-9254-5E92496A52E9

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH

Schedule B — **STAFFING DETAIL**

FY 2019 - 2020

July 1, 2019 - June 3s Residental T (12 months)

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health

Name	Degree/ License	Position Title	Full Time Annual Salary*	Full Time Fringe Benefits*	Total Full Time Salaries & Benefits*	% Cost Allocated Contract Services	Total Salaries and Benefits Charged to Contract Services	Budgeted Hours of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
TBD	Masters and licensed by BBS	Licensed Program/Clinical Director	77,692	21,365	99,057	100%	99,057	2,080	77,692	21,365
TBD	Masters, BBS intern	Mental Health Specialists II	55,415	15,239	70,654	100%	70,654	2,080	55,415	15,239
TBD	Masters, BBS intern	Mental Health Specialists II	55,415	15,239	70,654	100%	70,654	2,080	55,415	15,239
TBD	Masters, BBS intern	Mental Health Specialists II	55,415	15,239	70,654	100%	70,654	2,080	55,415	15,239
TBD	Registered Nurse	RN	96,304	26,484	122,788	25%	30,697	520	24,076	6,621
TBD	Licensed Vocational Nurse	LVN	45,500	12,513	58,013	100%	58,013	2,080	45,500	12,513
TBD	Licensed Vocational Nurse	LVN	45,500	12,513	58,013	100%	58,013	2,080	45,500	12,513
TBD	Licensed Vocational Nurse	LVN	45,500	12,513	58,013	100%	58,013	2,080	45,500	12,513
TBD	Licensed Vocational Nurse	LVN	45,500	12,513	58,013	100%	58,013	2,080	45,500	12,513
TBD	Licensed Vocational Nurse	LVN	45,500	12,513	58,013	100%	58,013	2,080	45,500	12,513
TBD	Bachelors	Program Manager	67,490	18,560	86,050	100%	86,050	2,080	67,490	18,560
TBD	Bachelors	Resource Specialist	38,750	10,656	49,407	100%	49,407	2,080	38,750	10,656
TBD	Bachelors	Resource Specialist	38,750	10,656	49,407	33%	16,304	686	12,788	3,517
TBD	GED/HS Diploma, BA preferred, **2 years** mental health experience	Recovery Counselor	34,661	9,532	44,193	100%	44,193	2,080	34,661	9,532
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Recovery Counselor	34,661	9,532	44,193	100%	44,193	2,080	34,661	9,532
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Recovery Counselor	34,661	9,532	44,193	100%	44,193	2,080	34,661	9,532
TBD	GED/HS Diploma, BA preferred, **2 years** mental health experience	Recovery Counselor	34,661	9,532	44,193	100%	44,193	2,080	34,661	9,532
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Recovery Counselor	34,661	9,532	44,193	100%	44,193	2,080	34,661	9,532
TBD	GED/HS Diploma, **BA preferred**, 2 years mental health experience	Recovery Counselor	34,661	9,532	44,193	100%	44,193	2,080	34,661	9,532
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Recovery Counselor	34,661	9,532	44,193	100%	44,193	2,080	34,661	9,532
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Recovery Counselor	34,661	9,532	44,193	100%	44,193	2,080	34,661	9,532
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Recovery Counselor	34,661	9,532	44,193	100%	44,193	2,080	34,661	9,532
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Household Coach	34,661	9,532	44,193	100%	44,193	2,080	34,661	9,532
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Household Coach	34,661	9,532	44,193	100%	44,193	2,080	34,661	9,532
TBD	GED/HS Diploma, BA preferred, 2 years mental health experience	Household Coach	34,661	9,532	44,193	100%	44,193	2,080	34,661	9,532
TBD	GED/HS Diploma	Peer Counselor	27,371	7,527	34,898	100%	34,898	2,080	27,371	7,527
TBD	GED/HS Diploma	Peer Counselor	27,371	7,527	34,898	100%	34,898	2,080	27,371	7,527
TBD	Bachelors, Masters preferred	Administrator	109,616	30,144	139,760	50%	69,880	1,040	54,808	15,072
TBD	Bachelors, Masters preferred	HR/Training	65,000	17,875	82,875	15%	12,431	312	9,750	2,681
TBD	GED/HS Diploma	QA/Medical Records	47,675	13,111	60,786	100%	60,786	2,080	47,675	13,111
TBD	GED/HS Diploma	Billing Clerk/Receptionist	27,960	7,689	35,649	100%	35,649	2,080	27,960	7,689
					0	100%	0		0	0
									1,225,408	336,992

TOTAL COST:	1,562,400

Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation, Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

* = Sub-Contracted Person listed on Schedule "A" Planning as operating expenses, not salaries & benefits.

DocuSign Envelope ID: 6978CD05-71DB-4873-9254-5E92496A52E9

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
Crisis Residental Treatment
FY 2019 - 2020

Contractor Name: Valley Star Behavioral Health
Provider #
Contract/RFP#: CRT - High Desert 17-710
Address: 16552 Sunhill Dr
Victorville, CA
Date Form Completed: 1/7/17

Prepared by: Gary Barnes
Title: Assistant CFO

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

July 1, 2019 - June 30, 2020

	ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
1	PSYCHIATRIST/MED SUPPORT	$120,000	0%	$0	100%	$120,000
2	PROFESSIONAL FEES	$8,000	0%	$0	100%	$8,000
3	PURCHASED SERVICES	$53,029	0%	$0	100%	$53,029
4	TRANSPORTATION- GAS, INS, MAINT	$6,832	0%	$0	100%	$6,832
5	MAINTENANCE	$420	0%	$0	100%	$420
6	SUPPLIES-HOUSE MEDS	$4,800	0%	$0	100%	$4,800
7	SUPPLIES-MEDICAL	$10,800	0%	$0	100%	$10,800
8	SUPPLIES NON-MEDICAL	$2,400	0%	$0	100%	$2,400
9	MEDICAL RECORD SUPPLIES	$0	0%	$0	100%	$0
10	OFFICE SUPPLIES	$6,607	0%	$0	100%	$6,607
11	HOUSEKEEPING SUPPLIES	$2,348	0%	$0	100%	$2,348
12	FOOD	$45,500	0%	$0	100%	$45,500
13	SUPPLIES- NON PERISHABLE	$900	0%	$0	100%	$900
14	RENT	$254,016	0%	$0	100%	$254,016
15	UTILITIES	$0	0%	$0	100%	$0
16	LAUNDRY & LINEN	$1,200	0%	$0	100%	$1,200
17	LEASED EQUIPMENT	$17,385	0%	$0	100%	$17,385
18	MINOR EQUIPMENT	$6,000	0%	$0	100%	$6,000
19	TELEPHONE	$26,333	0%	$0	100%	$26,333
20	DEPRECIATION	$12,800	0%	$0	100%	$12,800
21	CLIENT SUPPORT SERVICES	$82,000	0%	$0	100%	$82,000
22	CENTRALIZED SERVICE - ADMIN	$196,914	0%	$0	100%	$196,914
23	CENTRALIZED SERVICE - PROGRAM	$41,000	0%	$0	100%	$41,000
24	EDUCATION & TRAINING	$2,240	0%	$0	100%	$2,240
25	LICENSES-BUSINESS	$975	0%	$0	100%	$975
26	TRAVEL	$2,400	0%	$0	100%	$2,400
27	RECRUITMENT	$1,770	0%	$0	100%	$1,770
28	GENERAL INSURANCE	$13,137	0%	$0	100%	$13,137
29	PROPERTY TAXES	$8,850	0%	$0	100%	$8,850
30	OPERATING INCOME	$108,944	0%	$0	100%	$108,944
SUBTOTAL B:		$1,037,600		$0		$1,037,600
GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:						$2,600,000

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2019 - 2020

Contractor Name: Valley Star Behavioral Health
Provider #:
Contract/RFP#: CRT - High Desert 17-710
Address: 16552 Sunhill Dr
Victorville, CA
Date Form Completed: 1/7/17

Prepared by: Gary Barnes
Title: Assistant CFO

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, Benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

July 1, 2019 - June 30, 2020

	ITEM	Justification of Cost
1	PSYCHIATRIST	Contract Psychiatrist is paid a flat rate of $10,000 a month. Which includes Med Support, On Call support, evaluations and attend staff meetings.
2	PROFESSIONAL FEES	AUDIT FEES & REGISTERED DIETICIAN 6 hours/month ($320 Month X 12 = $3,840)
3	PURCHASED SERVICES	ADP PAYROLL PROCESSING FEES, SHREDDING, WASTE SERVICES, CABLE, WATER SERVICE, SHIPPING COSTS
4	TRANSPORTATION- GAS, INS, MAINT	COSTS OF FUEL AND MAINTENANCE OF VEHICLES TO TRANSPORT CLIENTS
5	MAINTENANCE	COSTS OF LOCKSMITH
6	SUPPLIES-HOUSE MEDS	MEDICATIONS SUCH AS ASPIRIN, FIRST AID KIT, OVER THE COUNTER MEDICATIONS
7	SUPPLIES-MEDICAL	TWO WEEK SUPPLY OF PRESCRIPTION MEDICATIONS, AND MONTHLY MEDICATIONS
8	SUPPLIES NON-MEDICAL	TOILETRIES SUCH AS COMBS, TOOTHBRUSH, FEMALE HYGIENE PRODUCTS
9	MEDICAL RECORD SUPPLIES	MEDICAL RECORDS, CHARTS, FORMS AND COPYING
10	OFFICE SUPPLIES	PAPER, PRINTER SUPPLIES, ENVELOPES, PENS, ETC
11	HOUSEKEEPING SUPPLIES	INCLUDES SUPPLIES SUCH AS DISINFECTANT WIPES, VINYL GLOVES AND POWER CLEANERS ETC.
12	FOOD	MEALS FOR CLIENTS
13	SUPPLIES- NON PERISHABLE	PLATES, UTENSILS, ETC..
14	RENT	FACILITY RENT WHICH INCLUDES UTILITIES, BASIC JANITORIAL SERVICES AND BUILDING MAINTENANCE.
15	UTILITIES	ELECTRIC, GAS, WATER, TRASH
16	LAUNDRY & LINEN	TOWELS, SHEETS AND BLANKETS
17	LEASED EQUIPMENT	COST OF COPIER MACHINE BASE CHARGE AND OVERAGES
18	MINOR EQUIPMENT	MINOR EQUIPMENT LESS THAN $5000 WHICH INCLUDES COMPUTERS, PRINTERS, SOFTWARE AND LICENSES.
19	TELEPHONE	MONTHLY BASE COST FOR FACILITY LANDLINE, INTERNET and CELLPHONE REIMBURSEMENT FOR ADMINISTRATOR AND MANAGERS
20	DEPRECIATION	COST OF DEPRECIATING FOR 2 VANS
21	CLIENT SUPPORT SERVICES	COST OF PROVIDING SUPPORT TO CLIENTS AND THEIR CAREGIVERS SUCH AS FOOD, CLOTHING AND SOCIALIZATION RECREATION ACTIVITIES
22	CENTRALIZED SERVICE - ADMIN	THIS IS AN ALLOCATION FROM STARS BEHAVIORAL HEALTH GROUP OF ADMINISTRATION,INFORMATION TECHNOLOGY, HUMAN RESOURCES, COMMUNICATIONS, FINANCE, AND ASSOCIATED FRINGE BENEFITS AND EXPENSES. COSTS CAN BE UP TO 10% of direct costs. (Total of 15% of direct cost (with 5% of Operating income))
23	CENTRALIZED SERVICE - PROGRAM	THIS IS A PROGRAM ALLOCATION FROM STARS BEHAVIORAL HEALTH GROUP OF TRAINING, OUTCOME RESEARCH AND PROGRAM PRACTICES, ELECTRONIC MEDICAL RECORDS, QUALITY ASSURANCE, AND ASSOCIATED EMPLOYEE BENEFITS AND EXPENSES BASED ON HISTORICAL COSTS.
24	EDUCATION & TRAINING	ONGOING REQUIRED TRAINING FOR STAFF
25	LICENSES-BUSINESS	SAN BERNARDINO COUNTY BUSINESS LICENSE
20	TRAVEL	LODGING AND MILEAGE @53.5 cents
21	RECRUITMENT	ADVERTISING/CLASSFIED/BACKGROUND CHECKS/PHYSICAL EXAMS ETC
22	GENERAL INSURANCE	PROPERTY AND PROFESSIONAL LIABILITY INSURANCE
23	PROPERTY TAXES	SELF-DESCRIPTIVE
24	OPERATING INCOME	Calculated at 5% of cost (Mode 60). Indirect administration is 10% for a total of 15% of the direct costs (Total Indirect Admin. and Operating Income cannot exceed 15% of direct costs)

DocuSign Envelope ID: 6978CD05-71DB-4873-9254-5E92496A52E9

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2019 - 2020
Mode 15 and Mode 5 - Service Projections

Contractor Name:	Valley Star Behavioral Health
Provider #	
Contract/RFP#	CRT - High Desert 17-710
Address:	16552 Sunhill Dr
	Victorville, CA
Date Form Completed:	1/7/17

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Required Productivity (based on 168 hours per month per FTE)	Case Management (01-09)		Medication Support (60)			Estimated Number of Unduplicated Clients Served
Jul-19	855	0.32	26%	$0	$0	$3,915	$0	$0	31
Aug-19	855	0.32	26%	$0	$0	$3,915	$0	$0	31
Sep-19	855	0.32	26%	$0	$0	$3,915	$0	$0	31
Oct-19	855	0.32	26%	$0	$0	$3,915	$0	$0	31
Nov-19	855	0.32	26%	$0	$0	$3,915	$0	$0	31
Dec-19	855	0.32	26%	$0	$0	$3,915	$0	$0	31
Jan-20	855	0.32	26%	$0	$0	$3,915	$0	$0	31
Feb-20	855	0.32	26%	$0	$0	$3,915	$0	$0	31
Mar-20	855	0.32	26%	$0	$0	$3,915	$0	$0	31
Apr-20	855	0.32	26%	$0	$0	$3,915	$0	$0	31
May-20	855	0.32	26%	$0	$0	$3,915	$0	$0	31
Jun-20	855	0.32	26%	$0	$0	$3,915	$0	$0	31
TOTAL	10,257			$0		$46,977			375

MONTH	Estimated Units of Service (Days)	Planned Clinical FTE's	Required Productivity (based on 21 days per month per FTE)	Adult Crisis Residental (Day) 05 (40-49)	Estimated Number of Unduplicated Clients Served
Jul-19	456	24.00	90%	$166,586	31
Aug-19	456	24.00	90%	$166,586	31
Sep-19	456	24.00	90%	$166,586	31
Oct-19	456	24.00	90%	$166,586	31
Nov-19	456	24.00	90%	$166,586	31
Dec-19	456	24.00	90%	$166,586	31
Jan-20	456	24.00	90%	$166,586	31
Feb-20	456	24.00	90%	$166,586	31
Mar-20	456	24.00	90%	$166,586	31
Apr-20	456	24.00	90%	$166,586	31
May-20	456	24.00	90%	$166,586	31
Jun-20	456	24.00	90%	$166,586	31
TOTAL	5,472			$1,999,035	375