

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

June 9, 2020

FROM

MARLENE HAGEN, Director, Children and Family Services

SUBJECT

Contracts for Clinical Licensure Supervision Program Services

RECOMMENDATION(S)

Approve **Contracts** with the following agencies and individuals to provide Clinical Licensure Supervision Program services on a fee-for-service basis, in the aggregate amount not to exceed \$750,000, for the total contract period of July 1, 2020 through June 30, 2023:

1. Alpha Treatment Centers. **Contract No. 20-370.**
2. Annette Weathington. **Contract No. 20-371.**
3. Associated Clinical Therapists, Inc. **Contract No. 20-372.**
4. Brief Psychotherapy and Family Counseling, Inc. **Contract No. 20-373.**
5. Equal Education For All. **Contract No. 20-374.**
6. Jan Urquhart Stanfield. **Contract No. 20-375.**
7. Jeanne Newcomer. **Contract No. 20-376.**
8. Merrell Family Counseling, Inc. DBA Rancho Cucamonga Therapist. **Contract No. 20-377.**
9. Mischa Routon. **Contract No. 20-378.**
10. Nosheen Samuel. **Contract No. 20-379.**
11. Olivia Sevilla, LCSW. **Contract No. 20-380.**

(Presenter: Marlene Hagen, Director, 388-0242)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

**Provide for the Safety, Health and Social Service Needs of County Residents.
Pursue County Goals and Objectives by Working with Other Agencies.**

FINANCIAL IMPACT

This item does not require additional Discretionary General Funding (Net County Cost). The total cost will not exceed an aggregate amount of \$750,000 for the three-year period of July 1, 2020 through June 30, 2023 and is funded by the Child Welfare Services allocation (\$525,000, 58.5% Federal and 11.5% State), 2011 Realignment (\$153,000, 20.4%), and Discretionary General Funding (Net County Cost) (\$72,000, 9.6%). Adequate appropriate and revenue have been included in the Human Services Administrative Claim 2020-21 recommended budget and will be included in future recommended budgets.

BACKGROUND INFORMATION

Licensed Clinical Social Workers (LCSW), Licensed Marriage and Family Therapists (LMFT), and Licensed Professional Clinical Counselors (LPCCs) play a vital role in assisting Children and Family Services (CFS) meet its goals. To develop its pool of therapist, CFS offers department Social Workers the opportunity to work toward clinical licensure through the Clinical

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Licensure Supervision Program (CLSP). CFS administers programs designed to prevent and treat child abuse and neglect through family-centered programs designed to strengthen and preserve families to ensure San Bernardino County children have access to safe and permanent homes. CFS is responsible for various programs including Child Protective Services, Adoptions, Foster Home Services, Independent Living Programs, Fostering Connections to Success Programs, and other related programs.

California laws governing LCSW, LMFT, and LPCC licensure require registered applicants to secure a minimum number of post-degree clinical supervision experience hours prior to qualifying for clinical licensure. Through CLSP, CFS contracts with private LCSWs and LMFTs to supervise the clinical hours of its social workers who register with the California Board of Behavioral Science as licensee applicants. Private LCSWs and LMFTs provide close, on-going supervision to ensure applicants obtain the required face-to-face and group clinical psychosocial diagnosis, assessment, treatment, psychotherapy, client-centered advocacy, consultation, evaluation, and research hours. Private LCSWs and LMFTs certify applicants adhere to and comply with pertinent laws, rules and regulations. CFS has maintained contracts for CLSP services since 1999.

Each contract is written in an amount not to exceed \$750,000 for the three-year contract period. Combined spending will not exceed \$250,000 annually. The contracts are written in this manner to establish a Board of Supervisors' approved list of qualified vendors and allow CFS to flexibility of selecting the vendor that best meets County and client service needs.

The contracts do not include a guaranteed minimum or maximum number of referrals, and contractors will be paid on fee-for-service basis. The contracts may be terminated by the County for cause, with 30-days written notice to the contractor. County staff will monitor contractor invoices at both the individual and aggregate levels to ensure total payments do not exceed the authorized amounts.

Contractor performance will be monitored by review of monthly reports and an annual site visit by County staff to ensure compliance with the administrative, program, and fiscal terms and conditions of the contract.

PROCUREMENT

The County Administrative Office approved and authorized the release of a Request for Proposals (RFP) on January 22, 2020 (RFP HS 19-24/ePro Bid # HSSA20-HSSA-3637), to solicit proposals from interested and qualified agencies and individuals to provide CLSP services to CFS Social Worker staff for the period of July 1, 2020 through June 30, 2023. The RFP was publically advertised through direct mailings to more than 50 service providers and other interested parties and posted on the County's Electronic Procurement Network (ePro).

Two agencies attended the non-mandatory proposal conference on February 11, 2020. Twelve proposals were received in response to the RFP by the established deadline. Eleven met the minimum requirements, and one was determined to be non-responsive. The 11 proposals meeting minimum requirements were evaluated by a team of representatives from Human Services Program Development Division based on the selection criteria in the RFP and California Board of Behavioral Sciences requirements. Based on the evaluation results, the 11 agencies and individuals listed in the Recommendation are being recommended for contracts. No written protests were received.

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REVIEW BY OTHERS

This item has been reviewed by Human Services Contracts (Jennifer Mulhall-Daudel, Contracts Manager, 388-0241) on May 7, 2020; County Counsel (Michael Markel, Principal Assistant County Counsel, 387-5455) on May 14 2020; Purchasing (Bruce Cole, Supervising Buyer, 387-2148) on May 14, 2020; Finance (John Hallen, Administrative Analyst, 388-0208) on May 26, 2020; and County Finance and Administration (Tanya Bratton, Deputy Executive Officer, 388-0332) on May 26, 2020.

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Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Josie Gonzales Seconded: Robert A. Lovingood
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 9, 2020



cc: CFS- Hamman- w/agree
Contractor- C/O CFS w/agree
File- w/agree
la 06/12/2020