



Contract Number

17-376 A-1

SAP Number

4400008745

Children and Family Services

| | |
|---|------------------------------------|
| Department Contract Representative | Karol Hamman |
| Telephone Number | (909) 388-0215 |
| Contractor | Westside Christian Center |
| Contractor Representative | Clyde A. Stewart |
| Telephone Number | Pastor |
| Contract Term | July 1, 2017 through June 30, 2021 |
| Original Contract Amount | \$533,433 |
| Amendment Amount | \$177,811 |
| Total Contract Amount | \$711,244 |
| Cost Center | 5017061000 |

IT IS HEREBY AGREED AS FOLLOWS:

If is hereby agreed to amend Contract No. 17-376 (SAP Contract No. 4400008745), effective July 1, 2020, as follows:

AMENDMENT NO. 1:

SECTION II. CONTRACTOR SERVICE RESPONSIBILITIES

Amend Section II, adding Paragraph P to read as follows:

- A. During extraordinary circumstances (e.g., COVID-19 public health emergency), and with CFS approval, provide KSSP services by videoconference, teleconference, or other means that protect the health and safety of all parties involved.

SECTION V. FISCAL PROVISIONS

Amend Paragraph A to read as follows:

- A. The maximum amount of payment under this Contract shall not exceed a total of \$711,244, or \$177,811 annually, and shall be subject to availability of funds to the County. The consideration to be paid to Contractor, as provided herein, shall be in full payment of all Contractor's services and expenses incurred in the performance hereof, including travel and per diem.

SECTION VIII. TERM

Amend Section to read as follows:

This Contract is effective July 1, 2017 and is extended from its original expiration date of June 30, 2020, to expire on June 30, 2021, but may be terminated earlier in accordance with the provisions of Section IX of the Contract. The Contract term may be extended for one (1) additional one-year periods by mutual agreement of the parties.

SECTION XI. CONCLUSION

Amend Section XI, adding Paragraph D to read as follows:

- D. This Contract may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Contract. The parties shall be entitled to sign and transmit an electronic signature of this Contract (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Contract upon request.

ATTACHMENT C – PROGRAM BUDGET

Amend Attachment C, Program Budget, adding Program Budget for July 1, 2020 through June 30, 2021.

All other terms and conditions of Contract No. 17-376 (SAP Contract No. 4400008745) remain in full force and effect.

COUNTY OF SAN BERNARDINO

►

Curt Hagman, Chairman, Board of Supervisors

Dated: _____

SIGNED AND CERTIFIED THAT A COPY OF THIS
DOCUMENT HAS BEEN DELIVERED TO THE
CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
of the County of San Bernardino

By _____
Deputy

Westside Christian Center

(Print or type name of corporation, company, contractor, etc.)

By ►

(Authorized signature - sign in blue ink)

Name Clyde A. Stewart

(Print or type name of person signing contract)

Title Pastor

(Print or Type)

Dated: _____

Address 224 E. 16th Street

San Bernardino, CA 92404

FOR COUNTY USE ONLY

Approved as to Legal Form

►

Michael Markel, Principal Assistant County
Counsel

Date _____

Reviewed for Contract Compliance

►

Jennifer Mulhall-Daudel, HS Contracts Unit

Date _____

Reviewed/Approved by Department

►

Marlene Hagen, Director

Date _____

PROGRAM BUDGET

| Kinship Support Services Program | | | | | | | | | | | |
|--|--|--|--|--|--|----------------------------|--------------------------|--|------|---------------------|------------------|
| Fiscal Year: July 1, 2020 through June 30, 2021 | | | | | | | | | | | |
| Region 3 - Annual Program Budget | | | | | | | | | | | |
| I. PROGRAM COSTS | | | | | | | | | | | |
| A. SALARIES AND BENEFITS | | | | | | TOTAL COST TO ORGANIZATION | PERCENT CHARGED TO GRANT | | | TOTAL COST TO GRANT | |
| 1. Job Title: Exec Program Director | | | | | | | | | | | |
| Salary & Benefit: \$22.00 per hour | | | | | | \$45,471 | | | 100% | | \$45,471 |
| 40.0 per week | | | | | | | | | | | |
| 2. Job Title: Crisis Case Manager | | | | | | | | | | | |
| Salary & Benefit: \$21.70 per hour | | | | | | \$41,664 | | | 100% | | \$41,664 |
| 40.00 per week | | | | | | | | | | | |
| 3. Job Title: Community Outreach Advocate | | | | | | | | | | | |
| Salary & Benefit: \$13.00 per hour | | | | | | \$3,120 | | | 100% | | \$3,120 |
| 5.0 per week | | | | | | | | | | | |
| 4. Job Title: Case Manager Assistant | | | | | | | | | | | |
| Salary & Benefit: \$16.50 per hour | | | | | | \$25,487 | | | 100% | | \$25,487 |
| 30.0 hours per week | | | | | | | | | | | |
| 5. Job Title: Youth Director | | | | | | | | | | | |
| Salary & Benefit: \$13.00 per hour | | | | | | \$5,038 | | | 100% | | \$5,038 |
| 7.5 hours per week | | | | | | | | | | | |
| 6. Job Title: Child Care Coordinator | | | | | | | | | | | |
| Salary & Benefit: \$13.00 per hour | | | | | | \$4,060 | | | 100% | | \$4,060 |
| 6.0 hours per week | | | | | | | | | | | |
| 7. Job Title: Administrative Assistant | | | | | | | | | | | |
| Salary & Benefit: \$13.00 per hour | | | | | | \$8,733 | | | 100% | | \$8,733 |
| 13.0 hour per week | | | | | | | | | | | |
| 8. Job Title: Child Caregiver | | | | | | | | | | | |
| Salary & Benefit: \$12.00 per hour | | | | | | \$2,480 | | | 100% | | \$2,480 |
| 4.0 hours per week | | | | | | | | | | | |
| 9. Job Title: Child Caregiver | | | | | | | | | | | |
| Salary & Benefit: \$12.00 per hour | | | | | | \$1,240 | | | 100% | | \$1,240 |
| 2.0 hours per week | | | | | | | | | | | |
| 9. Job Title: Food Service Worker | | | | | | | | | | | |
| Salary & Benefit: \$12.00 per hour | | | | | | \$2,480 | | | 100% | | \$2,480 |
| 4.0 hours per week | | | | | | | | | | | |
| 9. Job Title: | | | | | | | | | | | |
| Salary & Benefit: | | | | | | | | | 100% | | \$0 |
| | | | | | | | | | | | |
| 10. Job Title: Health & Wellness Advocate | | | | | | | | | | | |
| Salary & Benefit: \$12.00 per hour | | | | | | \$1,240 | | | 100% | | \$1,240 |
| 2.0 per week | | | | | | | | | | | |
| SUBTOTALS A: | | | | | | \$141,013 | | | | | \$141,013 |

| B. OPERATING EXPENSES | | | | TOTAL COST TO ORGANIZATION | PERCENT CHARGED PEO GRANT | TOTAL COST TO GRANT |
|-----------------------|--|--|--|-------------------------------|------------------------------|------------------------|
| 1 | Rent | | | \$36,000 | 34% | \$12,240 |
| 2 | Payroll Company | | | \$5,000 | 100% | \$5,000 |
| 3 | Background Checks-DOJ | | | \$79 | 100% | \$79 |
| 4 | Workers Compensation Insurance | | | \$1,310 | 100% | \$1,310 |
| 5 | Insurance Indemnity-Cyber/Sexual Molestation | | | \$1,500 | 100% | \$1,500 |
| 6 | Office Expenses | | | \$2,000 | 100% | \$2,000 |
| 7 | Field Trip Admissions | | | \$500 | 100% | \$500 |
| 8 | Special Events/Family Fun Night | | | \$1,000 | 100% | \$1,000 |
| 9 | Children Resources Development | | | \$200 | 100% | \$200 |
| 10 | Educational Workshops | | | \$200 | 100% | \$200 |
| 11 | Monthly Respite Breakfast/Dinner | | | \$1,900 | 100% | \$1,900 |
| 12 | Care Giving | | | \$550 | 100% | \$550 |
| 13 | Bus Tickets/Van Rental | | | \$500 | 100% | \$500 |
| 14 | Gas Mileage Reimbursment | | | \$400 | 100% | \$400 |
| 15 | Gasoline | | | \$100 | 100% | \$100 |
| 16 | Food/Soft Drinks/Paper Goods | | | \$5,600 | 100% | \$5,600 |
| 17 | Advertising | | | \$300 | 100% | \$300 |
| 18 | Phone/Internet/Maintenance | | | \$3,369 | 100% | \$3,369 |
| 19 | Bank Fees/Check Supplies | | | \$50 | 100% | \$50 |
| | SUBTOTALS B: | | | \$60,558 | | \$36,798 |
| | SUBTOTALS, (A) above | | | \$141,013 | | \$141,013 |
| | TOTALS | | | \$201,571 | | \$177,811 |