

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS
OF THE INLAND COUNTIES EMERGENCY MEDICAL AGENCY
AND RECORD OF ACTION**

June 9, 2020

FROM

GARY McBRIDE, Chief Executive Officer, County Administrative Office

SUBJECT

2020-21 Budget for Inland Counties Emergency Medical Agency

RECOMMENDATION(S)

Acting as the governing body of the Inland Counties Emergency Medical Agency:

1. Conduct a public hearing on Inland Counties Emergency Medical Agency's 2020-21 Recommended Budget.
2. Adopt **Resolution No. 2020-101** to approve and adopt:
 - a. Inland Counties Emergency Medical Agency's 2020-21 Recommended Budget, including appropriation, operating transfers out, contributions to reserves, available reserves and budgeted staffing, and authorization for adjustments for final fund balance listed on Attachment A.
 - b. Any changes to the Recommended Budget that the Board of Directors (Board) may direct.
 - i. In the event that the Board makes any additions or deletions to the Budget after the public hearing and the items were not proposed in writing and filed with the Clerk of the Board before the close of the public hearing, a 4/5 vote of the Board is required.

(Presenter: Thomas G. Lynch, EMS Administrator, 388-5830)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Inland Counties Emergency Medical Agency's (ICEMA) 2020-21 Recommended Budget, as presented in the Recommended Budget Book, includes Requirements of \$4.6 million and budgeted staffing of 20 positions. In addition, ICEMA's budget includes \$2.2 million in available reserves for future use. Approval of this item will not impact Discretionary General Funding (Net County Cost).

BACKGROUND INFORMATION

On March 4, 2020, the State of California declared a state of emergency as a result of the COVID-19 outbreak. Subsequently on March 10, 2020, the County Public Health Officer declared a local health emergency to help ensure county government and the public were prepared for the possibility that COVID-19 would appear within the county. While managing the outbreak continues at the national, state and local level, the response to the public health emergency has created an economic emergency that has terminated the longest period of economic expansion in United States history. In light of this, and pursuant to the approval by

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the Board of Supervisors on March 24, 2020 (Item No. 67, Recommendation No. 7), this budget is effectively a placeholder that will be adjusted as we develop a better understanding of the economic outlook. The budget book includes only the schedules required by the State. Consistent with the direction provided by the Board at the March 24, 2020 meeting, the 2020-21 Recommended Budget focuses on funding cost to maintain services and limited program enhancement.

It should be noted that this budget was prepared during February 2020, prior to the local challenges caused by the pandemic. Consequently, this budget does not include projected expenditures or revenues associated with the County's response to the pandemic. Any needed budgetary changes associated with the response will be presented to the Board at a later date.

The following table represents the 2020-21 Recommended Budget for ICEMA.

2020-21 Recommended Budget Summary

Budget Book Group	2019-20 Modified	2020-21 Recommended	Change
Other Agencies	\$5,504,124	\$4,605,264	(\$898,860)

Recommendation 1 calls for the public hearing for 2020-21 Recommended Budget for ICEMA, as required by Government Code Sections 29080 and 29081. Prior to adopting ICEMA's 2020-21 Budget, a notice was published on May 27, 2020 and May 29, 2020 setting forth the date of the public hearing for the purpose of making a determination regarding the Recommended Budget. The Recommended Budget documents were made available to the public on May 29, 2020 and the public hearing is occurring at least 10 days after the documents were made available. The notice further sets forth that any member of the general public may appear at the public hearing and be heard regarding any proposal for revision to the Recommended Budget. The Budget hearing is designed to discuss and implement any direction or changes to the Recommended Budget. Any requests for increases, decreases, or omission of any item in the budget or inclusion of any additional items shall not be made after the public hearing, unless the items were proposed in writing and filed with the Clerk of the Board before the close of the public hearing or unless approved by the Board of Directors by four-fifths vote.

Recommendation 2 adopts/approves ICEMA's 2020-21 budget, including appropriation, contributions to reserves, available reserves, budgeted staffing and authorization for adjustments for final fund balance.

Attachments

The following attachment is incorporated as part of this item:

Attachment A lists the 2020-21 Recommend Budget appropriation, contributions to reserves, operating transfers out, available reserves, and budgeted staffing totals based on headcounts.

The Recommended Budget, including Attachment A, satisfies the requirements set forth in Government Code Section 29089.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

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This item has been reviewed by County Counsel (John Tubbs II, Deputy County Counsel, 387-3203) on May 13, 2020; Finance (Carl Lofton, Administrative Analyst, 387-5005) on May 15, 2020; and County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on May 27, 2020. This item has been coordinated with the Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Chief Deputy Controller, 382-3191) on May 21, 2020.

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Record of Action of the Board of Directors
Inland Counties Emergency Medical Agency (ICEMA)

Hearing Opened
Public Comment: None
Hearing Closed

APPROVED

Moved: Janice Rutherford Seconded: Dawn Rowe
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, SECRETARY

BY 
DATED: June 9, 2020



cc: File- JPAs/ICEMA w/ Reso and attach
jm 06/22/2020