

REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS OF THE SAN BERNARDINO COUNTY FLOOD CONTROL DISTRICT AND RECORD OF ACTION

June 9, 2020

FROM

GARY McBRIDE, Chief Executive Officer, County Administrative Office

SUBJECT

2020-21 Budget for San Bernardino County Flood Control District

RECOMMENDATION(S)

Acting as the governing body of the San Bernardino County Flood Control District (District):

1. Conduct a public hearing on the District's 2020-21 Recommended Budget.
2. Adopt **Resolution No. 2020-102** to approve and adopt:
 - a. The District's 2020-21 Budget, including appropriation, operating transfers out, contribution to reserves/net position, available reserves, budgeted staffing, and authorization for adjustments for final fund balance as described in Attachment A.
 - b. Any changes to the Recommended Budget that the District Board of Supervisors (Board) may direct.
 - i. In the event that the Board makes any additions or deletions to the Budget after the public hearing, and the items were not proposed in writing and filed with the Clerk of the Board before the close of the public hearing, a 4/5 vote of the Board is required.
3. Approve the reclassification action described in the Summary of Reclassification Actions included in the 2020-21 Recommended Budget (Attachment B):
 - a. Reclassify positions as detailed on Page 2.

(Presenter: Brendon Biggs, Interim Chief Flood Control Engineer, 387-7906)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Improve County Government Operations.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

The 2020-21 Recommended Budget includes total Requirements for the District's special revenue funds of \$158.2 million and an internal service fund of \$4.3 million, and budgeted staffing of 181 positions. In addition, the District's special revenue fund budgets include \$59.4 million in available reserves for future use and the internal service fund budget includes \$1.1 million in Net Position for future use. Included in the special revenue budget is \$1.4 million of Discretionary General Funding (Net County Cost) for the County's share of cost to the District for the National Pollutant Discharge Elimination System (NPDES) and Mojave River Watershed Group (MRWG) programs and for the Rimforest Drainage project.

BACKGROUND INFORMATION

On March 4, 2020, the State of California declared a state of emergency as a result of the COVID-19 outbreak. Subsequently on March 10, 2020, the County Public Health Officer declared a local health emergency to help ensure county government and the public were

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prepared for the possibility that COVID-19 would appear within the county. While managing the outbreak continues at the national, state and local level, the response to the public health emergency has created an economic emergency that has terminated the longest period of economic expansion in United States history. In light of this, and pursuant to the approval by the Board of Supervisors on March 24, 2020 (Item No. 67, Recommendation No. 7), this budget is effectively a placeholder that will be adjusted as we develop a better understanding of the economic outlook. The budget book includes only the schedules required by the State. Consistent with the direction provided by the Board at the March 24, 2020 meeting, the 2020-21 Recommended Budget focuses on funding cost to maintain services and limited program enhancement.

It should be noted that this budget was prepared during February 2020, prior to the local challenges caused by the pandemic. Consequently, this budget does not include projected expenditures or revenues associated with the County's response to the pandemic. Any needed budgetary changes associated with the response will be presented to the Board at a later date.

The District's budget consists of several special revenue funds, which are consolidated and presented as a single budget unit, and an internal service fund.

2020-21 Recommended Budget Summary – Special Revenue Funds

Budget Book Group	2019-20 Modified	2020-21 Recommended	Change
Operations and Community Services	\$149,583,092	\$158,162,731	\$8,579,639

2020-21 Recommended Budget Summary – Internal Service Fund

Budget Book Group	2019-20 Modified	2020-21 Recommended	Change
Operations and Community Services	\$5,880,850	\$4,337,050	(\$1,543,800)

Recommendation 1 calls for the public hearing on the 2020-21 Recommended Budget for the District, as required by Government Code Sections 29080 and 29081. Prior to adopting the District's 2020-21 budget, a notice was published on May 27, 2020 and May 29, 2020 setting forth the date of the public hearing for the purpose of making a determination regarding the Recommended Budget. The Recommended Budget documents were made available to the public at the Clerk of the Board's office on May 29, 2020 and the public hearing is occurring at least 10 days after the documents were made available. The notice further sets forth that any member of the public may appear at the hearing and be heard regarding any proposal for revision to the Recommended Budget.

The Budget hearing is designed to discuss and implement any direction or changes to the Recommended Budget. Any request for increases, decreases, or omission of any item in the budget or inclusion of any additional items shall not be made after the public hearing, unless the items were proposed in writing and filed with the Clerk of the Board before the close of the public hearing or unless approved by the Board of Supervisors acting as the governing body of the San Bernardino County Flood Control District by a four-fifths vote.

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Recommendation 2 adopts/approves the District's 2020-21 budget, including appropriation, contributions to reserves/net position, available reserves, budgeted staffing and authorization for adjustments for final fund balance.

Recommendation 3 addresses actions needed related to the budgeted staffing and personnel actions of the 2020-21 Recommended Budget. Budgeted staffing totals for 2020-21 include 181 positions of which 175 are regular positions and 6 are limited term positions.

ATTACHMENTS

The following attachments are incorporated as part of this item:

Attachment A lists the 2020-21 Recommended Budget appropriation, contribution to reserves/net position, operating transfers out, available reserves, estimated net position available, and budgeted staffing totals based on headcounts.

Attachment B lists the reclassification actions included in the 2020-21 Recommended Budget.

The Recommended Budget, including Attachments A and B, satisfies the requirements set forth in Government Code Section 29089.

PROCUREMENT

Not applicable.

REVIEW BY OTHERS

Personnel changes in this report have been reviewed by Human Resources (Mark DeBoer, Assistant Director, 387-5565) on May 28, 2020. This item has been reviewed by County Counsel (Sophie A. Akins, Deputy County Counsel, 387-5455) on May 5, 2020; Finance (Jessica Trillo, Finance Analyst, 387-4222) on May 18, 2020; County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on May 27, 2020; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on May 29, 2020. This item has been coordinated with the Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Chief Deputy Controller, 382-3191) on May 21, 2020.

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Record of Action of the Board of Supervisors
San Bernardino County Flood Control District

Hearing Opened
Public Comment: None
Hearing Closed

APPROVED

Moved: Dawn Rowe Seconded: Janice Rutherford
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 9, 2020



cc: File - Flood Control Operations w/ Reso and Attachments
jm 06/22/2020