

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

June 23, 2020

FROM

MICHELLE SCRAY BROWN, Chief Probation Officer, Probation Department

SUBJECT

Purchase of Two Convection Gas Ovens for Central Valley Juvenile Detention and Assessment Center

RECOMMENDATION(S)

1. Approve the purchase of two convection gas ovens, unbudgeted fixed assets, in a total amount of \$17,000, for the replacement of outdated equipment at the Central Valley Juvenile Detention and Assessment Center.
2. Authorize the Auditor-Controller/Treasurer/Tax Collector to post the \$17,000 budget adjustment for 2019-20, for the purchase of two gas convection ovens, as identified in the Financial Impact Section (Four Votes Required).

(Presenter: Eric Vara, Deputy Chief Probation Officer, 387-5777)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

FINANCIAL IMPACT

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The Probation Department (Department) is requesting a budget adjustment in the amount of \$17,000 to purchase new cooking appliances to replace outdated equipment. Sufficient appropriation is available within the Department's 2019-20 budget.

The following adjustments to the Probation Department's 2019-20 budget are requested:

Cost Center	Commitment Item	Description	Action	Amount
4810001000	52002400	Professional and Specialized Services	Decrease	(\$17,000)
4810001000	54404040	Equipment	Increase	\$17,000

BACKGROUND INFORMATION

Approval of this item allows the Department to purchase two convention ovens to replace the existing ovens currently in use in the Central Valley Juvenile Detention and Assessment Center (CVJDAC). The current ovens are beyond their expected lifespan and are in need of constant repairs. The purchase of new ovens will eliminate the ongoing repair costs of \$4,000 to date, and dramatically reduce the current downtime of food preparation for the youth in custody.

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PROCUREMENT

The Department is in the process of getting official quotes from multiple vendors for the purchase of the above items. The requested budget adjustments are based on research completed by the Department and represent the expected price of the ovens. Any purchases made will be in line with County procurement rules and guidelines.

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Jamie Ryan, Deputy County Counsel, 387-3088) on May 20, 2020; Auditor-Controller (Vanessa Doyle, Chief Deputy Controller, 382-3195) on June 11, 2020; Purchasing Department (Michelle Churchill, Lead Buyer, 387-2070) on June 1, 2020; Finance (Carolina Mendoza, Administrative Analyst, 387-0294) on May 28, 2020; and County Finance and Administration (Kelly Welty, Deputy Executive Officer, 387-4376) on June 1, 2020.

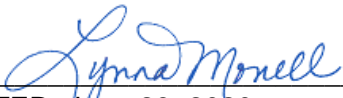
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Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Josie Gonzales Seconded: Robert A. Lovingood
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY  _____
DATED: June 23, 2020



cc: File- Probation
la 06/24/2020