

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

**June 23, 2020**

**FROM**

**JOHN McMAHON, Sheriff/Coroner/Public Administrator**

**SUBJECT**

Agreement with San Bernardino County Superintendent of Schools for Vocational Inmate Education Programs

**RECOMMENDATION(S)**

Approve **Agreement No. 20-512** with San Bernardino County Superintendent of Schools to provide vocational training programs to inmates at County's detention facilities, for the period of July 1, 2020 through June 30, 2023, with two one-year options to extend the term, with no projected cost to the County.

(Presenter: John Ades, Captain, 387-0640)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of additional Discretionary General Funding (Net County Cost). The San Bernardino County Superintendent of Schools (SBCSS) receives Average Daily Attendance (ADA) apportionment per student inmate to fund inmate education programs. Should costs exceed the ADA funding available, SBCSS can request supplemental funding from the Sheriff/Coroner/Public Administrator's (Department) Inmate Welfare Fund (IWF). The Superintendent's revenues have historically been sufficient to recover its costs, with no supplemental funding required.

**BACKGROUND INFORMATION**

The Department provides adult education programs for inmates housed at the County's detention facilities. The goal of these programs is to aid in providing inmates with skills and abilities to assist them with employability and life skills, so they can become productive citizens. The SBCSS, through their Inmate Rehabilitation through Occupational and Academic Development Systems program (INROADS), provides vocational programs, including: bakery, restaurant operations, custodial, introduction to construction trades, and certified Microsoft Office specialist. Approximately 1,000 inmates attend vocational programs offered by SBCSS each year.

The Department has contracted with SBCSS since 1993 and recommends continuing the long-standing relationship to provide educational programs for the inmates with the proposed new agreement for the period of July 1, 2020 through June 30, 2023, with two one-year options to

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extend the term. The agreement may be terminated by either party upon 30 days' advance written notice.

**PROCUREMENT**

On December 7, 1993 (Item No. 14), the Board of Supervisors (Board) approved an agreement with SBCSS to provide vocational training to inmates. This service has continued more recently with Board approved Agreement No. 15-497 (June 23, 2015; Item No. 81), for a three-year period from July 1, 2015 through June 30, 2018. The Agreement was subsequently amended twice extending its period through June 30, 2020 (June 26, 2018, Item No. 60; and May 21, 2019, Item No.9, respectively).

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Richard D. Luczak, Deputy County Counsel, 387-5455) on May 11, 2020; Purchasing Department (Michael Candelaria, Lead Buyer 387-2060) on May 11, 2020; Risk Management (LeAnna Williams, Director, 386-8655) on May 8, 2020; Finance (Carolina Mendoza, Administrative Analyst, 387-0294) on May 21, 2020; and County Finance and Administration (Kelly Welty, Deputy Executive Officer, 387-5423) on May 21, 2020.

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Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Josie Gonzales   Seconded: Robert A. Lovingood  
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 23, 2020



cc:     Sheriff's- Ades w/agree  
         Contractor- C/O Sheriff's w/agree  
         File- w/agree  
la       07/2/2020