

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

June 23, 2020

FROM

SANDRA HARMTSEN, Interim Director, Workforce Development Department

SUBJECT

Amendment No. 2 to the Memorandum of Understanding with Riverside County for the Workforce Innovation and Opportunity Act Inland Empire Regional Planning Unit

RECOMMENDATION(S)

Approve **Amendment No. 2 to Agreement No. 18-159**, Memorandum of Understanding with Riverside County for the Workforce Innovation and Opportunity Act Inland Empire Regional Planning Unit to include one additional California Workforce Development Board grant award in the amount of \$400,000, and extend the original term by three months from April 3, 2018 to September 30, 2021.

(Presenter: Sandra Harmsen, Interim Director, 387-9862)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Create, Maintain and Grow Jobs and Economic Value in the County.

Operate in a Fiscally-Responsible and Business-Like Manner.

Pursue County Goals and Objectives by Working with Other Agencies.

FINANCIAL IMPACT

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The Inland Empire Regional Planning Unit (IERPU) Memorandum of Understanding (MOU) (Agreement No. 18-159) between Riverside County and San Bernardino County provides the administrative framework for the expenditure of Workforce Innovation and Opportunity Act (WIOA) grant funds and does not obligate either county to expend additional funds. Amendment No. 2 will allow the IERPU MOU to include one additional grant totaling \$400,000. The MOU will allow San Bernardino County to share their Regional Planning Implementation 3.0 grant award in the amount of \$400,000 with Riverside County. Adequate appropriation and revenue related to the separately approved WIOA grant agreement will be included in future quarterly report(s) presented to the Board of Supervisors (Board) for approval.

BACKGROUND INFORMATION

In 2016, the California Workforce Development Board (CWDB) designated Regional Planning Units comprised of Local Workforce Development Boards for the purpose of implementing regional activities under WIOA. The IERPU includes the San Bernardino County Workforce Development Board (SBCWDB) and the Riverside County Workforce Development Board (RCWDB). On March 7, 2017 (Item No. 62), the Board approved the WIOA Inland Empire Regional Plan for Program Years 2017-2020 (Regional Plan), which focuses on effectively meeting the needs of employers while transitioning residents to gainful employment, breaking cycles of poverty and increasing economic equity for long lasting prosperity.

**Amendment No. 2 to the Memorandum of Understanding with Riverside County for the Workforce Innovation and Opportunity Act Inland Empire Regional Planning Unit
June 23, 2020**

This agreement is retroactive to April 1, 2020 because WDD did not receive the subgrant revenue agreement from the California Employment Development Department (EDD) until May 19, 2020. The subgrant covers the period from April 1, 2020 to September 30, 2021. This item is being presented at this time as this is the first Board meeting date available following the required operational, administrative and legal reviews.

Since the creation of the Regional Plan, the IERPU has been awarded nine grants by the CWDB for WIOA regional planning, plan implementation, staff and workforce board training, and expansion of industry sector strategies currently underway. Each pool of funds supports the work planned under the Regional Plan, and requires sharing of tasks and funding with the other partner agency. In order to fund the collective activities of the IERPU, the CWDB awards the grants to either Riverside County or San Bernardino County as the administrative and fiscal lead. Each county's workforce development board has separately approved these grant awards. Each grant award has a specific term and requires a contract between the two counties in order to implement the activities under the grant.

On April 3, 2018 (Item No. 38), the Board approved the IERPU MOU for a term of April 3, 2018 through June 30, 2021. The IERPU MOU was created to serve as an umbrella agreement for the use of the regional grant funds and other WIOA funding for regional plan activities to coincide with the Regional Plan. The IERPU MOU allows for the sharing of current grant funds within the IERPU, regardless of the designated administrative lead and provides a mechanism by which future funds for regional planning can be shared between the counties.

On December 17, 2019 (Item No. 67), the Board approved Amendment No. 1 to the MOU with Riverside County for the WIOA IERPU to include two additional CWDB grant awards.

Since the approval of the IERPU MOU Amendment No. 1, one additional grant has been awarded as follows:

Subgrant Number	Description	Grant Administrative Lead	Grant Term	Total Grant Allotment
AA011030	Regional Planning Implementation 3.0	San Bernardino County	4/01/2020 – 9/30/2021	\$400,000

Amendment No. 2 updates Exhibit A of the IERPU MOU to include the additional CWDB grant and extends the current MOU term to September 30, 2021.

Coordination between Riverside and San Bernardino County is vital to the utilization of regional funding and the leveraging of resources to the greatest effect to improve the workforce system in the Inland Empire. The IERPU MOU is critical to the success of the Regional Plan.

PROCUREMENT

N/A

**Amendment No. 2 to the Memorandum of Understanding with Riverside
County for the Workforce Innovation and Opportunity Act Inland
Empire Regional Planning Unit
June 23, 2020**

REVIEW BY OTHERS

This item has been reviewed by County Counsel (Sophie A. Akins, Deputy County Counsel, 387-5455) on May 5, 2020; Finance (Kathleen Gonzalez, Administrative Analyst, 387-5412) on June 2, 2020; County Finance and Administration (Robert Saldana, Deputy Executive Officer, 387-5423) on June 9, 2020.

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June 23, 2020**

Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Josie Gonzales Seconded: Robert A. Lovingood
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: June 23, 2020



cc: WDD- Harmsen w/agree for sign
 Contractor- C/O WDD w/agree
 File- w/agree
la 07/6/2020