

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE BOARD GOVERNED COUNTY SERVICE AREAS  
AND RECORD OF ACTION**

June 23, 2020

**FROM**

**LUTHER SNOKE, Interim Director, Special Districts Department**  
**WILLIAM GILBERT, Director, Arrowhead Regional Medical Center**

**SUBJECT**

Memorandum of Understanding for water and sewer infrastructure operations, preventative maintenance, emergency response and support services

**RECOMMENDATION(S)**

1. Acting as the governing body of the County of San Bernardino, approve **(County Contract No. 20-546)** Memorandum of Understanding with County Service Area 70 (Countywide) in which the County of San Bernardino shall compensate County Service Area 70 (Countywide) a total amount not to exceed \$511,622.80 for providing operations, preventative maintenance, emergency response and support services for the County-owned water and wastewater systems located at Arrowhead Regional Medical Center from July 1, 2020 through June 30, 2025.
2. Acting as the governing body of County Service Area 70 (Countywide), approve **(County Contract No. 20-546)** Memorandum of Understanding with the County of San Bernardino in which the County of San Bernardino shall compensate County Service Area 70 (Countywide) a total amount not to exceed \$511,622.80 for providing operations, preventative maintenance, emergency response and support services for the County-owned water and wastewater systems located at Arrowhead Regional Medical Center from July 1, 2020 through June 30, 2025.

(Presenter: Luther Snoke, Interim Director 386-8811)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**Pursue County Goals and Objectives by Working with Other Agencies.**

**FINANCIAL IMPACT**

Payment by the County of San Bernardino (County) to County Service Area 70 (CSA 70) for the costs of providing operations, preventative maintenance, emergency response and support services for the County-owned water and wastewater systems located at Arrowhead Regional Medical Center (ARMC) will be funded by ARMC without the need for additional Discretionary General Funding (Net County Cost). Payments to CSA 70, which are reflected in the following

**Memorandum of Understanding for water and sewer infrastructure operations, preventative maintenance, emergency response and support services**  
**June 23, 2020**

table, shall not exceed a total of \$511,622.80 over the five-year term of the Memorandum of Understanding (MOU).

<b>Fiscal Year</b>	<b>Operations</b>	<b>Emergency Maintenance</b>	<b>Total</b>
2020-21	\$79,789.04	\$37,240.00	\$117,029.04
2021-22	\$60,743.44	\$37,240.00	\$97,983.44
2022-23	\$62,073.44	\$37,240.00	\$99,313.44
2023-24	\$60,743.44	\$37,240.00	\$97,983.44
2024-25	\$62,073.44	\$37,240.00	\$99,313.44
<b>Total</b>	<b>\$325,422.80</b>	<b>\$186,200.00</b>	<b>\$511,622.80</b>

Appropriation for this MOU is included in the 2020-21 budget (and will be included in future recommended budgets) for both ARMC and CSA 70.

**BACKGROUND INFORMATION**

On June 16, 2015 (Item 88), the Board of Supervisors (Board) approved Agreement No. 15-335 allowing CSA 70 to provide wastewater system operation and maintenance services to ARMC through June 30, 2020. ARMC is satisfied with the services provided by CSA 70 and is therefore recommending a new agreement with CSA 70 that would include both water and wastewater services for a term of five years commencing July 1, 2020.

In accordance with this recommended MOU, CSA 70 will provide operations, preventative maintenance, emergency response and support services for County-owned water and wastewater systems located at the ARMC. Water services include inspections, valve exercising, flushing and testing of potable domestic water distribution systems, water quality sampling and testing, regulatory reporting, and general maintenance and repairs. Services to the wastewater system include operations, wastewater sampling and testing, regulatory reporting, and maintenance/repair of the wastewater collection system such as routine inspections, CCTV inspections, and sewer main cleaning and monitoring.

ARMC is responsible for ensuring that water and wastewater system operations and maintenance are being conducted according to local, state, and federal regulatory requirements. CSA 70 staff have the state certifications and experience necessary to ensure that ARMC meets all regulatory requirements.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Scott Runyan, Deputy County Counsel, 387-5455 and Dawn Martin, Deputy County Counsel, 387-5455) on May 14, 2020; Finance (Tom Forster, Administrative Analyst, 387-4635 and Yael Verduzco, Administrative Analyst, 387-5285) on June 2, 2020; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on June 8, 2020.

**Memorandum of Understanding for water and sewer infrastructure  
operations, preventative maintenance, emergency response and  
support services  
June 23, 2020**

Record of Action of the Board of Supervisors  
County of San Bernardino

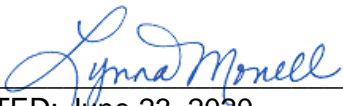
Record of Action of the Board of Supervisors  
Board Governed County Service Areas

**APPROVED (CONSENT CALENDAR)**

Moved: Josie Gonzales    Seconded: Robert A. Lovingood

Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: June 23, 2020



cc: ARMC- Reddick w/agree  
Contractor- C/O ARMC w/agree  
File- w/agree  
la 07/7/2020