

THE INFORMATION IN THIS BOX IS NOT A PART OF THE CONTRACT AND IS FOR COUNTY USE ONLY

**Contract Number**

17-295 A-1

SAP Number

4400009484

Department of Behavioral Health

Department Contract Representative	Deborah Forthun
Telephone Number	(909) 388-0862
Contractor	Valley Star Behavioral Health, Inc.
Contractor Representative	Rick Klotz
Telephone Number	(909) 388-2222
Contract Term	July 1, 2017 – June 30, 2022
Original Contract Amount	\$12,500,000
Amendment Amount	\$100,000
Total Contract Amount	\$12,600,000
Cost Center	9206412200

THIS CONTRACT is entered into in the State of California by and between the County of San Bernardino, hereinafter called the County, and Valley Star Behavioral Health, Inc. referenced above, hereinafter called Contractor.

IT IS HEREBY AGREED AS FOLLOWS:

WITNESSETH:

IN THAT CERTAIN **Contract No. 17-295** by and between the County of San Bernardino, a political subdivision of the State of California, and Contractor provision of Crisis Residential Treatment program services, which Contract first became effective July 1, 2017 the following changes are hereby made and agreed to, effective June 9, 2020:

- I. ARTICLE IV Funding paragraph J is hereby added to read as follows:
 - J. The maximum financial obligation under this contract shall not exceed \$2,600,000 for FY 2019-20. This contract is increased by \$100,000 for FY 2019-2020. This amendment shall increase the total contract amount from \$12,500,000 to \$12,600,000.
- II. Schedules A and B for FY 2019-20 are hereby revised and attached. All previously approved schedules remain in effect.

III. All other terms, conditions and covenants in the basic agreement remain in full force and effect.

This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

COUNTY OF SAN BERNARDINO



Curt Hagman, Chairman, Board of Supervisors

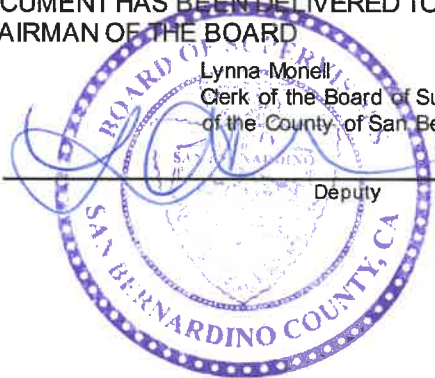
Dated:

JUN 09 2020

SIGNED AND CERTIFIED THAT A COPY OF THIS DOCUMENT HAS BEEN DELIVERED TO THE CHAIRMAN OF THE BOARD

Lynna Monell
Clerk of the Board of Supervisors
of the County of San Bernardino

By

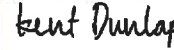


Deputy

Valley Star Behavioral Health, Inc.

(Print or type name of corporation, company, contractor, etc.)

By



(Authorized signature - sign in blue ink)

Name

Kent Dunlap

(Print or type name of person signing contract)

Title

President and Chief Executive Officer

(Print or Type)

Dated:

5/27/2020

Address

1501 Hughes Way, Ste. 150 Long Beach, CA

1501 Hughes Way, Ste. 150 Long Beach, CA 90810

FOR COUNTY USE ONLY

Approved as to Legal Form



Dawn Martin, Deputy County Counsel

5/21/2020

Date

Reviewed for Contract Compliance

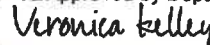


Natalie Kessee, Contracts Manager

5/27/2020

Date

Reviewed/Approved by Department



Veronica Kelley, Director

5/27/2020

Date

Schedules A/B

SCHEDULE A - Planning Estimates		SAN BERNARDINO COUNTY		DEPARTMENT OF BEHAVIORAL HEALTH		Contractor Name: Valley Star Behavioral Health	
Actual Cost Contract (cost reimbursement)		Transitional Age Youth (TAY)		Crisis Residential Treatment (CRT)		Contract/RFP# TAY-CRT 17-295	
Prepared by: Gary Barnes		FY 2019 - 2020		Address: 780 East Gilbert Street		San Bernardino, CA 92415	
Title: Assistant CFO		July 1, 2019 - June 30, 2020		Date Form Completed: 8/2/19		Date Form Revised: 9/26/2019	
Revised							
LINE	MODE OF SERVICE	15-Outpatient	15-Outpatient	05-24 hr. Svcs	60- Support	60 - Support	TOTAL
#	SERVICE FUNCTION	Case Management (01-09)	Medication Support (60)	Adult Crisis Residential (40-49)	Client Flexible Support (72)	Other Non-Medi-Cal Client Support (78)	Operating Income
1	Distribution %	0.16%	1.51%	78.25%	4.52%	15.36%	
EXPENSES							
2	SALARIES	2,044	20,436	994,203	-	195,140	-
3	BENEFITS	556	5,560	270,474	-	53,088	-
4	(2+3 must equal total staffing costs)	2,600	25,995	1,264,677	-	248,228	-
5	OPERATING EXPENSES	1,400	14,005	681,323	115,000	133,728.76	113,043
6	TOTAL EXPENSES (2+3+4)	4,000	40,000	1,946,000	115,000	381,957	113,043
AGENCY REVENUES							
7	PATIENT FEES						
8	PATIENT INSURANCE						
9	MEDI-CARE						
10	GRANTS/OTHER						
11	TOTAL AGENCY REVENUES (6+7+8+9)	0	0	0	0	0	0
12	CONTRACT AMOUNT (5-10)	4,000	40,000	1,946,000	115,000	381,957	113,043
FUNDING							
13	MEDI-CAL (FFP)	1,500	15,000	729,750	0	0	0
14	EPSDT (2011 Realignment)	540	5,405	262,929	0	0	0
15	MHSA MATCH	960	9,595	466,821	0	0	0
16	MHSA FUNDING	1,000	10,000	486,500	115,000	381,957	113,043
17	REALIGNMENT - NET COUNTY	0	0	0	0	0	0
18	FUNDING TOTAL	4,000	40,000	1,946,000	115,000	381,957	113,043
19	NET COUNTY FUNDS (Local Cost) MUST = ZERO	0	0	0	0	0	0
20	STATE FUNDING (Including Realignment)	2,500	25,000	1,216,250	115,000	381,957	113,043
21	FEDERAL FUNDING	1,500	15,000	729,750	0	0	0
22	TOTAL FUNDING	4,000	40,000	1,946,000	115,000	381,957	113,043
23	SCHEDULE OF MAXIMUM ALLOWANCES (CCR)	2,200	5.58	365.35			
24	TARGET COST PER UNIT OF SERVICE	1.83	4.58	365.35			
25	UNITS OF TIME (Minutes) or (Days)	2,186	8,734	5,326		Minutes	10920
						Days	5,326

Schedules A/B

SAN BERNARDINO COUNTY DEPARTMENT OF BEHAVIORAL HEALTH

STAFFING DETAIL

Schedule B

FY 2019 - 2020
July 1, 2019 - June 30, 2020
(12 months)

Staffing Detail - Personnel (Includes Personal Services Contracts for Professional Services)

CONTRACTOR NAME: Valley Star Behavioral Health

Name	Degree/ License	Position Title	Full Time Annual Salary*	Full Time Fringe Benefits*	Total Full Time Salaries & Benefits*	% Cost Allocated Contract Services	Total Salaries and Benefits Charged to Contract Services	Budgeted Hours of Contract Services	Total Salaries Charged to Contract Services	Total Benefits Charged to Contract Services
Sharp, Landon L	LMFT	Clinical Manager	86,340	23,489	109,829	100%	109,829	2,080	86,340	23,489
Amendarez, Rudy	LVN	Program Manager	69,163	18,816	87,979	100%	87,979	2,080	69,163	18,816
Buice, Christopher		Peer Counselor	24,913	6,778	31,690	100%	31,690	2,080	24,913	6,778
Rolon, Ruben		Peer Counselor	24,544	6,677	31,221	100%	31,221	2,080	24,544	6,677
Brown, Susan Lynn	LVN	LVN/LPT	44,600	12,134	56,734	100%	56,734	2,080	44,600	12,134
Hernandez, Sarah	LVN	LVN/LPT	45,351	12,338	57,689	100%	57,689	2,080	45,351	12,338
Lumarias, Juan	LVN	LVN/LPT	45,275	12,317	57,592	100%	57,592	2,080	45,275	12,317
Machain, Denise	LVN	LVN/LPT	45,275	12,317	57,592	100%	57,592	2,080	45,275	12,317
Venable, Ebony	LPT	LVN/LPT	45,351	12,338	57,689	100%	57,689	2,080	45,351	12,338
Crosby, Jameela		Recovery Counselor	25,459	6,926	32,386	100%	32,386	2,080	25,459	6,926
Dela Cruz, Nicole		Recovery Counselor	25,160	6,845	32,005	100%	32,005	2,080	25,160	6,845
Fike, Nancy	MA	Recovery Counselor	26,717	7,268	33,985	100%	33,985	2,080	26,717	7,268
Godfrey, Brynna		Recovery Counselor	26,053	7,088	33,141	100%	33,141	2,080	26,053	7,088
Johnson, Joe		Recovery Counselor	26,762	7,281	34,042	100%	34,042	2,080	26,762	7,281
Jones, Norman		Recovery Counselor	25,672	6,984	32,656	100%	32,656	2,080	25,672	6,984
Lee, Kyle	BA	Recovery Counselor	25,419	6,915	32,334	100%	32,334	2,080	25,419	6,915
Marquez, Jonathan		Recovery Counselor	25,375	6,903	32,278	100%	32,278	2,080	25,375	6,903
Osborne, Audrey	BA	Recovery Counselor	25,419	6,915	32,334	100%	32,334	2,080	25,419	6,915
TBH		Recovery/Substance Abuse Counselor	26,000	7,073	33,073	100%	33,073	2,080	26,000	7,073
TBH		Recovery Counselor	26,000	7,073	33,073	100%	33,073	2,080	26,000	7,073
TBH		Recovery Counselor	26,000	7,073	33,073	100%	33,073	2,080	26,000	7,073
Camarena, David	MFTI	Mental Health Specialist II	54,350	14,786	69,136	100%	69,136	2,080	54,350	14,786
Granados-Weber, Irma	MFTI	Mental Health Specialist II	48,027	13,086	61,094	100%	61,094	2,080	48,027	13,086
Rodriguez, Mariana	MFTI	Mental Health Specialist II	48,426	13,174	61,600	100%	61,600	2,080	48,426	13,174
Cruz, Yessenia	BA	Resource Specialist	39,213	10,668	49,881	100%	49,881	2,080	39,213	10,668
Colen, Shayneskua		Household Coach	26,185	7,124	33,309	100%	33,309	2,080	26,185	7,124
Weatherby, Cherrie		Household Coach	26,584	7,232	33,816	100%	33,816	2,080	26,584	7,232
Liddell, Jasmine		Household Coach	25,419	6,915	32,334	100%	32,334	2,080	25,419	6,915
Barton, Elsie	MS, NHA	Administrator	126,320	34,366	160,686	56%	160,686	1,165	70,770	19,253
TBD		Assistant Administrator	85,010	23,127	108,137	50%	108,137	1,040	42,505	11,564
Garcia, Marlene Elizabeth		Billing Clerk	25,798	7,018	32,816	100%	32,816	2,080	25,798	7,018
TBH		Regional HR & Training Manager	80,800	21,982	102,782	25%	25,696	520	20,200	5,496
Phillips, Regina N	BA	Quality Assurance Coordinator	43,497	11,834	55,331	100%	55,331	2,080	43,497	11,834
							TOTAL COST:		1,541,500	329,678

Detail of Fringe Benefits: Employer FICA/Medicare, Workers Compensation

Unemployment, Vacation Pay, Sick Pay, Pension and Health Benefits

* = Sub-Contracted Person listed on Schedule "A." Planning as operating expenses, not salaries & benefits.

Schedules A/B

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
TAY - CRT
FY 2019 - 2020

Contractor Name: Valley Star Behavioral Health

Provider #

Contract/RFP#: TAY-CRT 17-296

Address: 780 East Gilbert Street

San Bernardino, CA 92416

Date Form Completed: 8/2/19

Date Form Revised: 9/26/2019

Operating Expenses - Please list all operating costs charged to this program, including administrative support costs and management fees along with a detail explanation of the categories below.

July 1, 2019 - June 30, 2020

Prepared by: Gary Barnes
Title: Assistant CFO

ITEM	TOTAL COST TO ORGANIZATION	% CHARGED TO OTHER FUNDING SOURCE	TOTAL COST TO OTHER FUNDING SOURCE	PERCENT CHARGED TO PROGRAM	TOTAL COST TO PROGRAM
1 Psychiatrists	\$120,000	0%	\$0	100%	\$120,000
2 Professional Fees	\$11,040	0%	\$0	100%	\$11,040
3 Purchased Services	\$59,866	0%	\$0	100%	\$59,866
4 Vehicle Maint/Transport	\$8,600	0%	\$0	100%	\$8,600
5 Supplies House Meds	\$1,040	0%	\$0	100%	\$1,040
6 Supplies Medical	\$22,776	0%	\$0	100%	\$22,776
7 Supplies Non-Medical	\$4,182	0%	\$0	100%	\$4,182
8 Medical Records Supplies	\$660	0%	\$0	100%	\$660
9 Office Supplies	\$6,423	0%	\$0	100%	\$6,423
10 Housekeeping Supplies	\$5,942	0%	\$0	100%	\$5,942
11 Food	\$50,000	0%	\$0	100%	\$50,000
12 Supplies (Non-Perishable)	\$600	0%	\$0	100%	\$600
13 Facility Rent/Maintenance/Utilities	\$124,644	0%	\$0	100%	\$124,644
14 Laundry & Linen	\$504	0%	\$0	100%	\$504
15 Leased Equipment	\$15,027	0%	\$0	100%	\$15,027
16 Minor Equipment	\$24,282	0%	\$0	100%	\$24,282
17 Flex Funds	\$115,000	0%	\$0	100%	\$115,000
18 Centralized Services/Admin	\$223,030	0%	\$0	100%	\$223,030
19 Centralize Services-Program	\$79,273	0%	\$0	100%	\$79,273
20 Education/Training	\$8,040	0%	\$0	100%	\$8,040
21 Licenses	\$2,945	0%	\$0	100%	\$2,945
22 Recruitment	\$3,500	0%	\$0	100%	\$3,500
23 Telephone	\$32,818	0%	\$0	100%	\$32,818
24 Travel	\$6,065	0%	\$0	100%	\$6,065
25 Insurances	\$13,800	0%	\$0	100%	\$13,800
26 Property Taxes	\$5,400	0%	\$0	100%	\$5,400
27 Operating Income	\$113,043	0%	\$0	100%	\$113,043
SUBTOTAL B:	\$1,058,500		\$0		\$1,058,500
GROSS COSTS TOTAL STAFFING AND OPERATING EXPENSES:					\$2,600,000

Schedules A/B

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
BUDGET NARRATIVE
FY 2019 - 2020

Contractor Name: Valley Star Behavioral Health

Provider #:

Contract/RFP#: TAY-CRT 17-295

Address: 780 East Gilbert Street

San Bernardino, CA 92416

Date Form Completed: 8/2/19

Date Form Revised: 9/26/2019

Budget Narrative for Operating Expenses. Explain each expense by line item. Provide an explanation for determination of all figures (rate, duration, quantity, benefits, FTE's, etc.) for example explain how overhead or indirect cost were calculated.

July 1, 2019 - June 30, 2020

ITEM	Justification of Cost
1 Psychiatrists	Contract Psychiatrist is paid a flat rate of \$10,000 a month. Which includes Med Support, On Call support, evaluations and attend staff meetings.
2 Professional Fees	Audit fees and Registered Dietician 6 hours/month (\$300 per month x 12 = \$3,600)
3 Purchased Services	ADP Payroll Processing Fees, Shredding fees, Waste Services, Cable Service, Water Service, HR Consultant, & Shipping Costs.
4 Vehicle Maint/Transport	Cost of maintenance and gasoline to transport clients.
5 Supplies House Meds	Medications such as aspirin, first aid kit and over-the-counter medications
6 Supplies Medical	Two week supply of prescription medication, and monthly medication.
7 Supplies Non-Medical	Toiletries such as combs, toothbrush, feminine hygiene products, etc.
8 Medical Records Supplies	Medical records, charts, forms and copying.
9 Office Supplies	Paper, envelopes, pens, binders, post-its etc..
10 Housekeeping Supplies	Facility cleaning and laundry supplies
11 Food	Meals and snacks for clients
12 Supplies (Non-Perishable)	Plates, utensils, cups etc.
13 Facility Rent/Maintenance/Utilities	10% of total contract amount to cover Facility Rent, building maintenance and utility expenses
14 Laundry & Linen	Towels, sheets, blankets
15 Leased Equipment	Base cost of copier machine and overage charges
16 Minor Equipment	Minor equipment such as laptops, security cameras, furniture and software licenses costing less than \$5,000.
17 Flex Funds	Cost of providing support to clients and their caregivers such as food clothing, socialization and recreation activities.
18 Centralized Services/Admin	This is an allocation from Stars Behavioral Health Group of administration, Information Technology, Human Resources, communications, finance, RN and associated fringe benefits and expenses. costs can be up to 15% of direct costs (10% for indirect admin. and 5% for operating income) based on historical costs.
19 Centralize Services-Program	This is a program allocation from Stars Behavioral Health Group of training, outcome research and program practices, Electronic Medical Records, Quality Assurance, and associated employee benefits and expenses based on historical costs.
20 Education/Training	Ongoing required training for staff
21 Licenses	San Bernardino County Business License
22 Recruitment	Advertising, cost of background checks and physical exam
23 Telephone	Monthly base cost for facility landline, and cellphone reimbursement for administrator and managers.
24 Travel	Lodging and mileage @ .58 cents per mile
25 Insurance	Property & professional liability insurance.
26 Property Taxes	Self descriptive
27 Operating Income	Calculated at 5% of cost (Mode 60). Indirect administration is 10% for a total of 15% of the total contract

Schedules A/B

SAN BERNARDINO COUNTY
DEPARTMENT OF BEHAVIORAL HEALTH
SCHEDULE B
FY 2019 - 2020

Mode 15 and Mode 5 - Service Projections

Contractor Name:	Valley Star Behavioral Health
Provider #	TAY-CRT 17-295
Contract/RFP#	780 East Gilbert Street
Address:	San Bernardino, CA 92415
Date Form Completed:	8/2/19
Date Form Revised:	9/26/2019

ALL YELLOW HIGHLIGHTED AREAS REQUIRE INPUT BY PROVIDER

MONTH	Estimated Units of Service (Minutes)	Planned Clinical FTE's	Required Productivity (based on 168 hours per month per FTE)	Case Management (01-09)	Medication Support (60)	Estimated Number of Unduplicated Clients Served
Jul-19	910	0.33	27%	\$333	\$3,333	\$0
Aug-19	910	0.33	27%	\$333	\$3,333	\$0
Sep-19	910	0.33	27%	\$333	\$3,333	\$0
Oct-19	910	0.33	27%	\$333	\$3,333	\$0
Nov-19	910	0.33	27%	\$333	\$3,333	\$0
Dec-19	910	0.33	27%	\$333	\$3,333	\$0
Jan-20	910	0.33	27%	\$333	\$3,333	\$0
Feb-20	910	0.33	27%	\$333	\$3,333	\$0
Mar-20	910	0.33	27%	\$333	\$3,333	\$0
Apr-20	910	0.33	27%	\$333	\$3,333	\$0
May-20	910	0.33	27%	\$333	\$3,333	\$0
Jun-20	910	0.33	27%	\$333	\$3,333	\$0
TOTAL	10,920			\$4,000	\$40,000	106

MONTH	Estimated Units of Service (Days)	Planned Clinical FTE's	Required Productivity (based on 21 days per month per FTE)	Adult Crisis Residential (Day) 05 (40-49)	Estimated Number of Unduplicated Clients Served
Jul-19	444	27.30	77%	\$162,167	26.0
Aug-19	444	27.30	77%	\$162,167	6.0
Sep-19	444	27.30	77%	\$162,167	10.0
Oct-19	444	27.30	77%	\$162,167	7.0
Nov-19	444	27.30	77%	\$162,167	5.0
Dec-19	444	27.30	77%	\$162,167	7.0
Jan-20	444	27.30	77%	\$162,167	12.0
Feb-20	444	27.30	77%	\$162,167	9.0
Mar-20	444	27.30	77%	\$162,167	6.0
Apr-20	444	27.30	77%	\$162,167	6.0
May-20	444	27.30	77%	\$162,167	6.0
Jun-20	444	27.30	77%	\$162,167	6.0
TOTAL	5,326			\$1,946,000	106