

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

September 15, 2020

**FROM**

**VERONICA KELLEY, Director, Department of Behavioral Health**

**SUBJECT**

Non-Financial Student Internship Program Agreements with California State University, San Bernardino and University of Medicine and Health Sciences – St. Kitts

**RECOMMENDATION(S)**

Approve the following non-financial student internship program agreements that establish the terms and conditions for training and field experience of student interns provided by the Department of Behavioral Health, for the period of September 15, 2020 through June 30, 2024:

1. California State University, San Bernardino, **Contract No. 20-877**
  2. University of Medicine and Health Sciences – St. Kitts, **Contract No. 20-878**
- (Presenter: Veronica Kelley, Director, 388-0801)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Promote the Countywide Vision.**

**Create, Maintain and Grow Jobs and Economic Value in the County.**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**FINANCIAL IMPACT**

The student internship program agreements are non-financial; therefore, this item does not impact Discretionary General Funding (Net County Cost).

**BACKGROUND INFORMATION**

The Department of Behavioral Health (DBH) employs qualified professionals in a variety of areas, including Medicine, Nursing, Psychology, Marriage and Family Therapy, and Social Work. DBH can provide the needed tutelage and guidance to student interns participating in a variety of behavioral health related educational programs. Reciprocally, the use of interns as a part of the County's workforce is a valuable means of maximizing available public resources. Through the student internship program, DBH provides learning experiences that will help students receive the skills they need to prosper in the 21<sup>st</sup> century economy, which aligns with the San Bernardino Countywide Vision2Succeed initiative.

Since 2008, DBH has operated a successful unpaid internship program through agreements with schools/other institutions that establish the terms and conditions under which DBH will accept students into the internship program. Agreements with schools/other institutions enable students to earn required internship hours while working under the supervision of DBH staff. On May 21, 2019 (Item No. 26), the Board of Supervisors (Board) approved a standard student internship program agreement template (agreement template) for public schools/other

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institutions. On March 10, 2020 (Item No. 20), the Board approved an agreement template for private schools/other institutions.

The recommended agreements with California State University, San Bernardino (CSUSB) and University of Medicine and Health Sciences (UMHS) – St. Kitts contain modifications to the agreement templates previously approved by the Board. The CSUSB agreement contains a mutual indemnification provision, and the UMHS – St. Kitts agreement contains a provision for mutual responsibilities between the parties allowing UMHS students access to DBH facilities and programs, with UMHS St. Kitts to provide feedback by students.

CSUSB and DBH have had an agreement since 2008. A total of 204 students from CSUSB have interned with DBH; the agreement will allow the school's students to continue interning with DBH. The new partnership with UMHS – St. Kitts will allow additional medical students the opportunity to intern with DBH.

**PROCUREMENT**

N/A

**REVIEW BY OTHERS**

This item has been reviewed by Behavioral Health Contracts (Ellayna Hoatson, Contracts Supervisor, 388-0858) on August 4, 2020; County Counsel (Dawn Martin, Deputy County Counsel, 387-5455) on July 23, 2020; Human Resources (Gina King, Human Resources Division Chief, 387-5565) on July 21, 2020; Finance (Christopher Lange, Administrative Analyst, 386-8393) on July 31, 2020; and County Finance and Administration (Tanya Bratton, Deputy Executive Officer, 388-0332) on August 5, 2020.

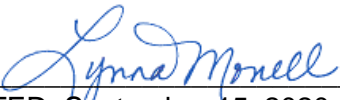
**Non-Financial Student Internship Program Agreements with California  
State University, San Bernardino and University of Medicine and Health  
Sciences - St. Kitts  
September 15, 2020**

Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Josie Gonzales   Seconded: Janice Rutherford  
Ayes: Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales  
Absent: Robert A. Lovingood

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: September 15, 2020



cc:     DBH - Sandoval w/agree  
         Contractor - C/O DBH w/agree  
         File - w/agree

CCM   09/17/2020