

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

**September 15, 2020**

**FROM**

**CORWIN PORTER, Director, Department of Public Health**

**SUBJECT**

Contracts for CalFresh Healthy Living Services

**RECOMMENDATION(S)**

Approve contracts with the following agencies to provide CalFresh Healthy Living services in a combined total amount not to exceed \$1,908,900, for the contract period of October 1, 2020 through September 30, 2022:

1. San Bernardino County Superintendent of Schools, **Contract No. 20-889**, in the amount of \$1,556,700.
2. St. Mary Medical Center, **Contract No. 20-890** in the amount of \$352,200.  
(Presenter: Corwin Porter, Director, 387-9146)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.  
Pursue County Goals and Objectives by Working with Other Agencies.**

**FINANCIAL IMPACT**

This item does not impact Discretionary General Funding (Net County Cost). The total amount of \$1,908,900 is 100% federally funded by the United States Department of Agriculture (USDA) Supplemental Nutrition Assistance Program Education (SNAP-Ed). Adequate appropriation and revenue have been included in the Department of Public Health's (DPH) 2020-21 budget and will be included in future recommended budgets.

**BACKGROUND INFORMATION**

DPH receives State SNAP-Ed funding to support nutrition education and obesity prevention programs. The State requires DPH to use this funding to collaborate and subcontract with other entities with the goal of helping low-income Californians establish healthy eating habits and encouraging physically active lifestyle to prevent the onset of nutrition related chronic disease. This ongoing effort is expected to reach 16,000 individuals annually in San Bernardino County.

**PROCUREMENT**

On March 5, 2020, the Chief Executive Officer approved and authorized Human Services (HS) to release a Request for Proposals (RFP) to solicit agencies to provide a variety of nutrition education services to improve the nutritional status of, and prevent obesity among low income populations in accordance with USDA's SNAP-Ed target audience, which includes individuals living below 185% of the Federal Poverty Level.

**Contracts for CalFresh Healthy Living Services  
September 15, 2020**

The RFP was posted on the County of San Bernardino's Electronic Procurement Network (ePro) and prospective bidders were notified via direct mailing. A non-mandatory proposal conference was held on March 24, 2020. Agencies could bid for one or more service categories as defined by the State. The service categories solicited for this procurement were: LIVE: Healthcare Clinics and Hospitals; LEARN: Early Childcare and Education; LEARN: School (K-12) Education; and EAT: Restaurants. A total of four proposals were received in response to the RFP as follows:

Agency/Proposer	Service Category	Proposed Cost For the period of 10/1/20 – 9/30/22
City of Rialto	EAT: Restaurants	\$48,122
Reach Out	LIVE: Healthcare Clinics and Hospitals LEARN: Schools(K-12) EAT: Restaurants	\$329,606 \$605,395 \$329,120
San Bernardino County Superintendent of Schools	LEARN: Early Childcare and Education LEARN: School (K-12) Education	\$865,331 \$864,318
St. Mary Medical Center	LIVE: Healthcare Clinics and Hospitals LEARN: Early Childcare and Education EAT: Restaurants	\$391,294 \$221,285 \$292,240

An evaluation team that included representatives from DPH and Department of Aging and Adult Services evaluated the proposals based on the following criteria: Agency Infrastructure/Capacity, Agency Experience, Strategic Approach, Scope of Work, and Cost/Budget Summary. Recommended awards were based on agency responsiveness to the RFP and amount of available funding for each service category. Unsuccessful agencies were notified by mail that they may protest the recommendation by submitting a formal protest letter to HS Contracts. No protest letters were received by the deadline.

Based on the evaluation results, San Bernardino County Superintendent of Schools was recommended for a contract to provide services in both LEARN categories and St. Mary's Medical Center was recommended for a contract in the LIVE category as indicated in the recommendation. No awards or recommendations were made to the EAT: Restaurants category due to a significant change to the County's Integrated Work Plan which impacted the service category.

The recommended contracts with San Bernardino County Superintendent of Schools and St. Mary's Medical Center include the option to renew for one additional federal fiscal year

**Contracts for CalFresh Healthy Living Services**  
**September 15, 2020**

(October 1, 2022 through September 30, 2023), based upon the availability of funds, contractor performance, and Board of Supervisors approval.

Contractor performance will be measured by reviewing the required monthly reports and annual site visits by County staff to monitor compliance with the administrative, fiscal, and program requirements of the contracts.

**REVIEW BY OTHERS**

This item has been reviewed by Human Services Contracts (Jennifer Mulhall-Daudel, Contracts Manager, 388-0241) on August 5, 2020; County Counsel (Adam Ebright, Deputy County Counsel, 387-5455) on August 28, 2020; Purchasing (Bruce Cole, Supervising Buyer, 387-2148) on August 7, 2020; Finance (Paul Garcia, Administrative Analyst, 386-8392) on August 28, 2020; and County Finance and Administration (Tanya Bratton, Deputy Executive Officer, 388-0332) on August 21, 2020.

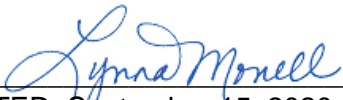
**Contracts for CalFresh Healthy Living Services  
September 15, 2020**

Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Josie Gonzales   Seconded: Janice Rutherford  
Ayes: Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales  
Absent: Robert A. Lovingood

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: September 15, 2020



cc:     PH - Ordaz w/agrees  
       Contractor - C/O PH w/agree  
       File - w/agree

CCM   09/22/2020