

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

October 6, 2020

FROM

CORWIN PORTER, Director, Department of Public Health

SUBJECT

Employment Contract for the Department of Public Health Physician Consultant

RECOMMENDATION(S)

1. Approve **Employment Contract No. 20-928** with Jennifer N. Sayles, M.D., Physician Consultant, for an estimated annual cost of \$47,000 (\$42,000 Salary, \$5,000 Benefits), for the period of October 23, 2020 through December 31, 2020.
2. Authorize the Assistant Executive Officer or the Director of Public Health to execute amendments to extend the term of the contract a maximum of six months on behalf of the County, subject to review by County Counsel.
3. Direct the Human Services Assistant Executive Officer or the Director of Public Health to transmit all documents in relation to the contract amendments to the Clerk of the Board of Supervisors within 30 days of execution.

(Presenter: Corwin Porter, Director, 387-9146)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Provide for the Safety, Health and Social Service Needs of County Residents.

Pursue County Goals and Objectives by Working with Other Agencies.

FINANCIAL IMPACT

This item does not impact Discretionary General Funding (Net County Cost). The estimated annual cost of the contract is \$47,000. The employment contract is a COVID-19 expense and therefore eligible for the County to use Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act Coronavirus Relief Funds or 1991 Realignment funds if no other COVID-19 related federal or state funding is available. Adequate appropriation and revenue have been included in the Department of Public Health's (DPH) 2020-21 budget.

BACKGROUND INFORMATION

DPH provides public health services to the community in San Bernardino County to achieve community health, complementing and enhancing the quality of life in the area. Jennifer Sayles is currently performing the duties of the Physician Consultant pursuant to Contract No. 20-382, ratified by the Board of Supervisors (Board) on June 9, 2020 (Item No. 25). The Physician Consultant provides strategic and technical support to DPH and health officer for the San Bernardino County COVID-19 blueprint and response, including evaluation of criteria for Tier 2 and subsequent phase reopening, strategies to scale up resources where criteria are not met, ongoing monitoring and evaluation of key indicators through phased reopening, as well as responding to changes in COVID-19 infection rates/characteristics and adjusting approach as necessary for the health and safety of residents. This position assists with coordination and

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communication strategies identifying opportunities to leverage existing health care resources, expertise and leadership in San Bernardino County and the community to execute a coordinated and effective response countywide that meets the COVID-19 blueprint and response criteria for testing, personal protective equipment, and acute care surge capacity in hospitals in San Bernardino County.

The recommended employment contract with Jennifer N. Sayles, M.D. as a Physician Consultant, shall be effective October 23, 2020 through December 31, 2020, subject to the termination provisions of the contract. Notwithstanding the foregoing, either party may terminate the contract at any time without cause upon 14 days prior written notice to the other party. The County may terminate the contract immediately for just cause. The Physician Consultant is vital to the Public Health response to the COVID-19 pandemic in San Bernardino County.

PROCUREMENT

On June 9, 2020 (Item No. 25), the Board ratified Contract No. 20-382 with Jennifer N. Sayles, Physician Consultant, for a total annual cost of \$89,000, for the contract period May 23, 2020 through October 23, 2020.

REVIEW BY OTHERS

This item has been reviewed by Human Resources (Gina King, Human Resources Division Chief, 387-5564) on September 29, 2020; County Counsel (Cynthia O'Neill, Supervising Deputy County Counsel, 387-5455) on September 29, 2020; Human Services Contracts (Jennifer Mulhall-Daudel, Contracts Manager, 388-0241) on September 25, 2020; Finance (John Hallen, Administrative Analyst, 388-0208) on September 29, 2020; and HS Finance and Administration (Tanya Bratton, Deputy Executive Officer, 388-0332) on September 29, 2020.

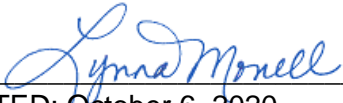
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Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Curt Hagman Seconded: Robert A. Lovingood
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY _____
DATED: October 6, 2020



cc: PH - Baxter w/agree
 Contractor - C/O PH w/agree
 File - w/agree
CCM 10/7/2020