

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

October 6, 2020

**FROM**

**LUTHER SNOKE, Interim Director, Department of Public Works – Transportation**

**SUBJECT**

Cooperative Revenue Agreement with the County of Los Angeles for Maintenance, Snow Removal and Ice Control in the Wrightwood Area

**RECOMMENDATION(S)**

Approve a Cooperative Revenue **Agreement No. 20-975** with the County of Los Angeles for reimbursement of maintenance, snow removal and ice control activities in the Wrightwood area for the period of October 6, 2020 through June 30, 2025, in an amount not-to-exceed \$20,000 per project and up to \$50,000 per fiscal year.

(Presenter: Melissa Walker, Deputy Director, 387-7906)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**Pursue County Goals and Objectives by Working with Other Agencies.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The County of San Bernardino Department of Public Works – Transportation (Department) is funded by Gas Tax revenue, fee revenue, and other state and local funding. The costs and reimbursement revenue for this Agreement will vary depending upon the weather pattern and the need for maintenance, snow removal or ice control activities. All work requested by the County of Los Angeles (LA County) that is performed by Department staff or contractors will be fully reimbursable by LA County, up to a total of \$20,000 per project, and not-to-exceed \$50,000 per fiscal year. Sufficient appropriation and revenue are included in the 2020-21 Road Operations budget (6650002000 – 71H14973) and will be included in future recommended budgets.

**BACKGROUND INFORMATION**

Wrightwood sits in an area of the San Gabriel Mountains and includes a section of roads that are in the jurisdiction of LA County. These areas are difficult for LA County to service due to the local traffic that comes with the ski season, resulting in unusually high amounts of snow fall accumulating on roads in the area before it can be plowed. Department resources and staff are more aptly situated to service the Wrightwood area, as the Department provides service to the majority of the community. This Cooperative Revenue Agreement is beneficial for both parties, providing an opportunity to pursue County goals and objectives by working with other agencies, as well as providing for the safety, health, and social service needs of County residents.

**Cooperative Revenue Agreement with the County of Los Angeles for  
Maintenance, Snow Removal and Ice Control in the Wrightwood Area  
October 6, 2020**

According to the Cooperative Revenue Agreement, the Department will remove snow from the section of roads in Wrightwood that are in the jurisdiction of LA County. The Department shall provide snow removal on LA County streets in the Wrightwood community west of Cardinal Road to include Cardinal Road, Raven Road, Timberline Drive, Flume Canyon Drive and its connecting streets, Swallow Hill Drive, Logwood Drive, Red Start Drive, Pine Creek Drive, Goldhill Drive, and Rapid Grove Drive. The Department will schedule requested work upon receipt of a written "Notice to Proceed" from LA County and will provide to LA County a schedule of work days anticipated for the work for LA County concurrence. The Department, in its sole discretion, shall decide whether to approve or disapprove an individual "Notice to Proceed" and provide specific services to LA County.

For snow events, each agency shall coordinate prior to upcoming storms and discuss activation of requests. At the request of LA County, both entities shall install changeable message boards to alert drivers of chain control and overall roadway conditions on the LA County side of the Wrightwood area after receiving a "Notice to Proceed." Upon completion of each individual work assignment, the Department will submit to LA County an itemized accounting of actual contract work costs incurred by the Department and an invoice for such costs. LA County will fully reimburse the Department or contractors for all costs incurred in performing contract work, on a per project basis, up to a total of \$20,000 per project and \$50,000 per fiscal year, within 60 days of receiving an invoice.

This Agreement may be terminated by either party upon a 90-day advance written notice.

**PROCUREMENT**

Not applicable.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Suzanne Bryant, Deputy County Counsel, 387-5455) on April 23, 2020; Finance (Jessica Trillo, Administrative Analyst, 387-4222) on August 5, 2020; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on August 9, 2020.

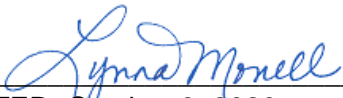
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Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Curt Hagman   Seconded: Robert A. Lovingood  
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: October 6, 2020



cc:    PW/Trans- Biggs w/agree  
      Contractor- C/O PW/Trans w/agree  
      File- w/agree  
LA    10/15/2020