

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

**November 17, 2020**

**FROM**

**PHALOS HAIRE, Director, Preschool Services Department**

**TERRY W. THOMPSON, Director, Real Estate Services Department**

**SUBJECT**

Capital Improvement Project for Preschool Services Department's Barstow Head Start Site

**RECOMMENDATION(S)**

1. Approve Capital Improvement Program Project CIP 21-168 in the amount of \$932,985 for the Preschool Services Department (PSD) Barstow Parking Lot Acquisition and Renovations Project (WBSE 10.10.1133), for the acquisition of approximately 1.09 acres of vacant land and construction renovations, located at 1161 West Main Street, Barstow, CA 92311.
2. Approve appropriation and revenue adjustments, as detailed in the Financial Impact Section for the Barstow Parking Lot Acquisition and Renovations Project and authorize the Auditor-Controller/Treasurer/Tax Collector to post necessary adjustments. (Four votes required).  
(Presenter: Phalos Haire, Director, 383-2005)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Provide for the Safety, Health and Social Service Needs of County Residents.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost). The Real Estate Services Department (RESA) will manage the Capital Improvement Program (CIP) project for the Preschool Services Department's (PSD) Barstow site in the total amount of \$932,985 (acquisition \$200,000, renovations \$732,985), funded by the United States Department of Health and Human Services, Administration for Children and Families (ACF). Sufficient appropriation is included in PSD's 2020-21 budget to fund this project. The following adjustments are needed in the 2020-21 CIP budget to establish a budget for this project:

| <b>Fund Center</b> | <b>Commitment<br/>Item/GL<br/>Account</b> | <b>Description</b>        | <b>Action</b> | <b>Amount</b> | <b>WBSE</b> |
|--------------------|---|---------------------------|---------------|---------------|-------------|
| 7700003100         | 54004005                                  | Land                      | Increase      | \$932,985     | 10.10.1133  |
| 7700003100         | 40909975                                  | Operating<br>Transfers In | Increase      | \$932,985     | 10.10.1133  |

### **BACKGROUND INFORMATION**

PSD operates the Head Start Program, Early Head Start Program, and State Preschool Program in San Bernardino County. The programs provide education, health, cognitive, social/emotional, physical growth and development, and parent involvement services for children ages 0 to 5 with the overall goal of increasing the school readiness of young children in economically disadvantaged families. COVID-19 and school closures do not affect the service provided to the children as the children have transitioned to distance learning. Throughout the pandemic, Head Start, Early Head Start, and Early Head Start - Child Care Partnership Programs teaching staff have continued their services to the children through virtual learning/engagement.

PSD receives funding from ACF for the operation of the Head Start, Early Head Start, and State Preschool Programs. On October 27, 2020 PSD received approval from ACF to move forward with the purchase of land and construction of a parking lot at the Bartow Head Start site. Upon approval of recommended CIP project, PSD will acquire land at 1161 West Main Street in the City of Barstow in the amount of \$200,000 and begin construction of a parking lot in the amount of \$732,985. The land acquisition and renovation will allow PSD to convert the vacant lot adjacent to the Barstow Head Start site into a gravel parking lot in order to provide additional parking for staff, parents, and visitors. Currently there is not sufficient parking at the Barstow Head Start site. This causes parents and visitors to either double park in the current lot, or park on Main Street, which is a heavily traveled route. Additional parking will allow parents, children, employees and visitors to have a safer experience when going to the Barstow site. PSD will work with Real Estate Services Program Management Division who will manage the project.

### **PROCUREMENT**

Real Estate Services Department (RESA) Leasing and Acquisition Division will facilitate the purchase of the property for PSD. RESA Project Management Division will manage the construction of a parking lot on the property.

### **REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Adam Ebright, Deputy County Counsel, 387-5455) on October 30, 2020; Auditor-Controller/Treasurer/Tax Collector (Vanessa Doyle, Chief Deputy Controller, 382-3195) on October 30, 2020; Real Estate Services Department, (Jennifer Costa, Assistant Director, 387-5380) on October 29, 2020; Finance (Paul Garcia, Administrative Analyst, 386-8392 and Wen Mai, Principal Administrative Analyst, 387-4020) on October 29, 2020; and County Finance and Administration (Tanya Bratton, Deputy Executive Officer, 388-0332) on October 29, 2020.

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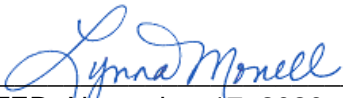
Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Robert A. Lovingood Seconded: Josie Gonzales

Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: November 17, 2020



cc: File- Preschool Services Department  
LA 11/19/2020