

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF THE COUNTY OF SAN BERNARDINO
AND RECORD OF ACTION**

November 17, 2020

FROM

**TERRY W. THOMPSON, Director
Real Estate Services Department – Facilities Management**

SUBJECT

Amendment No. 3 to Contract No. 17-394 with General Building Management for Custodial Services in Victorville

RECOMMENDATION(S)

Approve **Amendment No. 3** to **Contract No. 17-394** with General Building Management to decrease the contract by \$3,392 from \$875,065 to \$871,673 to remove custodial services for the Special Districts Department located at 12402 Industrial Blvd. in Victorville.
(Presenter: Terry W. Thompson, Director, 387-5252)

COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES

Promote the Countywide Vision.

Operate in a Fiscally-Responsible and Business-Like Manner.

FINANCIAL IMPACT

Approval of Amendment No. 3 to Contract No. 17-394 will not require additional Discretionary General Funding (Net County Cost). The total cost for the three-year contract with General Building Management (GBM) for custodial services will not exceed \$871,673 for the period of July 1, 2017 through March 31, 2021. The amended annual costs are reflected in the table below, and will not increase during the term of the contract:

Fiscal Year	Original Cost	Amendment #1 Cost	Amendment #2 Cost	Amendment #3 Cost	Total Cost
2017-18	\$222,684	-	-		\$ 222,684
2018-19	\$222,684	-	-		\$ 222,684
2019-20	\$222,684	-	-		\$ 222,684
2020-21	\$0	\$167,013	\$ 40,000	(\$ 3,392)	\$ 203,621
Total	\$668,052	\$167,013	\$ 40,000	(\$ 3,392)	\$ 871,673

BACKGROUND INFORMATION

The Real Estate Services Department – Facilities Management Division (FMD) is responsible for providing custodial services for County-owned and some leased facilities. Due to the number of buildings that require service and the geographical size of the County, private custodial service providers are contracted to service certain locations throughout the County. The locations are identified as a numbered lot.

**Amendment No. 3 to Contract No. 17-394 with General Building Management for Custodial Services in Victorville
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On June 13, 2017 (Item No. 83), the Board of Supervisors (Board) approved Contract No. 17-394 with General Building Management Co. in an amount not to exceed \$668,052 for the period of July 1, 2017 through June 30, 2020 to provide custodial services in one lot, consisting of one County-owned facility and two leased facilities in Victorville.

On April 21, 2020 (Item No. 29), the Board approved Amendment No. 1 to Contract No. 17-394 with General Building Management Co. to extend the term for nine additional months (July 1, 2020 through March 31, 2021), and increase the contract total by \$167,013 from \$668,052 to \$835,065 to provide custodial services on the premises known as Lot 1, located at 14455 Civic Drive (Victorville Courthouse), 12402 Industrial Blvd. (Special Districts), and 10530 Palmdale Rd. (Transitional Assistance Department), signed by the Chief Executive Officer on April 17, 2020.

On June 2, 2020 (Item No. 21), the Board approved Amendment No. 2 to Contract No. 17-394 with General Building Management Co. to increase the contract by an amount not to exceed \$40,000 for as-needed unforeseen expenses resulting from the Covid-19 pandemic, increasing the total contract amount from \$835,065 to a total not to exceed amount of \$875,065, with no change to the contract term, on the premises known as Lot 1, located at 14455 Civic Drive, Victorville (Courthouse), 12402 Industrial Blvd., Victorville (Special Districts), and 1050 Palmdale Road, Victorville (Transitional Assistance Department), signed by the Chief Executive Officer on May 21, 2020.

Approval of Amendment No. 3 to existing Contract No. 17-394 with GBM will remove custodial services at the following location:

Special Districts Department – 12402 Industrial Blvd., Victorville

Removal of services at this location is due to the department's relocation.

PROCUREMENT

Section 9.A of the Contract permits the County to adjust service locations subject to Board approval of the amended contract.

REVIEW BY OTHERS

This item has been reviewed by County Council (Katherine M. Hardy, Deputy County Counsel, 387-5437) on October 2, 2020; Purchasing (Bruce Cole, Lead Buyer, 387-2148) on October 6, 2020; Finance (Carl Lofton, Administrative Analyst, 387-5404) on November 2, 2020; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on November 2, 2020.

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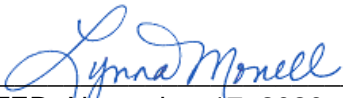
Record of Action of the Board of Supervisors
County of San Bernardino

APPROVED (CONSENT CALENDAR)

Moved: Robert A. Lovingood Seconded: Josie Gonzales

Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD

BY 
DATED: November 17, 2020



cc: RESD/FMD- Ayala w/agree
Contractor- C/O RESD/FMD w/agree
File- w/agree
LA 11/23/2020