

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE BOARD GOVERNED COUNTY SERVICE AREAS  
AND RECORD OF ACTION**

**REPORT/RECOMMENDATION TO THE BOARD OF DIRECTORS  
OF THE SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT  
AND RECORD OF ACTION**

November 17, 2020

**FROM**

**BRENDON BIGGS, Director, Department of Public Works – Special Districts  
DAN MUNSEY, Fire Chief/Fire Warden, San Bernardino County Fire Protection District**

**SUBJECT**

Purchase of Unbudgeted Fixed Asset – Booster Pump

**RECOMMENDATION(S)**

1. Acting as the governing body of County Service Area 29 (Lucerne Valley Park):
  - a. Authorize the purchase and installation of an unbudgeted booster pump in the amount of \$25,000 from Well Tec Services.
  - b. Accept \$5,000 transfer from the San Bernardino County Fire Protection District (SBCFPD) as partial funding for the booster pump.
  - c. Authorize the Auditor-Controller/Treasurer/Tax Collector to post budget adjustments, as indicated in the Financial Impact section, for the \$25,000 cost of the booster pump (Four votes required).
2. Acting as the governing body of SBCFPD:
  - a. Authorize the transfer of \$5,000 to County Service Area 29 as reimbursement for 20% of the cost of the booster pump.
  - b. Authorize the Auditor-Controller/Treasurer/Tax Collector to post budget adjustments, as indicated in the Financial Impact section, for SBCFPD's \$5,000 share of cost for the booster pump (Four votes required).

(Presenter: Trevor Leja, Deputy Director, 386-8811)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Pursue County Goals and Objectives by Working with Other Agencies.**

**FINANCIAL IMPACT**

Approval of this item will not result in the use of Discretionary General Funding (Net County Cost) as the \$25,000 cost of this unbudgeted fixed asset will be funded as follows:

- \$20,000 (or 80%) from use of County Service Area 29 (CSA 29) Available Reserves.
- \$5,000 (or 20%) from SBCFPD through a projected savings in current year utility costs for the North Desert Regional Service Zone.

**Purchase of Unbudgeted Fixed Asset - Booster Pump**  
**November 17, 2020**

The following budget adjustments are requested for this item:

<b>Fund Center</b>	<b>Commitment Item</b>	<b>Description</b>	<b>Action</b>	<b>Amount</b>
<b>CSA 29 Lucerne Valley Park:</b>				
2451001318	54404040	Equipment	Increase	\$25,000
2451001318	55415013	Services & Supplies - Transfers In	Increase	\$5,000
2451001318	37008880	Fund Balance – Available Reserves	Decrease	\$20,000
<b>SBCFPD – North Desert Regional Service Zone:</b>				
5900082442	52002180	Utilities	Decrease	\$5,000
5900082442	55405012	Services & Supplies - Transfers Out	Increase	\$5,000

**BACKGROUND INFORMATION**

This item seeks approval for the purchase of a new backup booster pump to provide reliable well water service for the Department of Public Works – Special Districts (DPWSD) and SBCFPD. The existing 10 horsepower backup pump within CSA 29 is failing and does not provide adequate water pressure and volume to Pioneer Park, SBCFPD Fire Station 8, and the Cal Fire Lucerne Valley Station. A new 20 horsepower backup pump is needed to match the 20 horsepower primary pump. In the event of a primary pump failure, the backup pump will maintain pressure and volume to the entire water system, which is especially vital during the fire season and times of high demand.

Per County Policy No. 11-04, the purchase of unbudgeted fixed assets of \$10,000 per unit value or more requires approval from the Board of Supervisors.

**PROCUREMENT**

The booster pump will be purchased from and installed by Well Tec Services (WTS). WTS is an approved on-call contractor for DPWSD based on the results of a previous procurement process.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Dawn Martin, Deputy County Counsel, 387-5455 on October 2, 2020 and Scott Runyan, Deputy County Counsel, 387-5455 on October 23, 2020); Auditor-Controller/Treasurer/Tax Collector (Erika Gomez, General Accounting Manager, 382-3196) on October 26, 2020; Finance (Tom Forster, Administrative Analyst, 387-4635) on October 27, 2020; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on November 1, 2020.

**Purchase of Unbudgeted Fixed Asset - Booster Pump  
November 17, 2020**

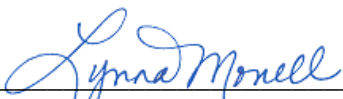
Record of Action of the Board of Supervisors  
Board Governed County Service Areas

Record of Action of the Board of Directors  
San Bernardino County Fire Protection District

**APPROVED (CONSENT CALENDAR)**

Moved: Robert A. Lovingood Seconded: Josie Gonzales  
Ayes: Robert A. Lovingood, Janice Rutherford, Dawn Rowe, Curt Hagman, Josie Gonzales

Lynna Monell, CLERK OF THE BOARD/SECRETARY

BY   
DATED: November 17, 2020



cc: File- SDD/CSA Area 29 (Lucerne Valley Park)  
LA 11/24/2020