# SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT

2020-21 FISCAL YEAR

FIRST QUARTER BUDGET REPORT

SEPTEMBER 30, 2020



**ATTACHMENT C** 

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# San Bernardino County Fire Protection District Special Revenue Funds - Budgets

	<u>Requirements</u>				Sources		<u>Use of/</u> (Contribution to) Reserves			
Budget Group	Current	Adjusted	Modified	Current	Adjusted	Modified	Current	Adjusted	Modified	
Fire Administration	\$39,948,708	\$1,826,145	\$41,774,853	\$40,108,069	\$911,645	\$41,019,714	(\$159,361)	\$914,500	\$755,139	
Hazardous Materials Operations	\$10,060,866	\$60,000	\$10,120,866	\$10,243,013	\$60,000	\$10,303,013	(\$182,147)	\$0	(\$182,147)	
Household Hazardous Materials Operations	\$4,314,674	\$0	\$4,314,674	\$4,314,674	\$0	\$4,314,674	\$0	\$0	\$0	
Mountain Regional Service Zone	\$24,253,799	\$0	\$24,253,799	\$24,907,417	\$0	\$24,907,417	(\$653,618)	\$0	(\$653,618)	
North Desert Regional Service Zone	\$50,761,975	\$207,000	\$50,968,975	\$51,300,132	\$0	\$51,300,132	(\$538,157)	\$207,000	(\$331,157)	
Office of Emergency Services - Grant Programs	\$8,256,196	\$0	\$8,256,196	\$7,342,600	\$0	\$7,342,600	\$913,596	\$0	\$913,596	
Set Asides and Reserves	\$20,483,623	\$60,000	\$20,543,623	\$13,007,117	\$0	\$13,007,117	\$7,476,506	\$60,000	\$7,536,506	
South Desert Regional Service Zone	\$21,698,913	\$199,500	\$21,898,413	\$21,929,232	\$0	\$21,929,232	(\$230,319)	\$199,500	(\$30,819)	
Valley Regional Service Zone	\$111,003,205	\$0	\$111,003,205	\$109,778,770	\$0	\$109,778,770	\$1,224,435	\$0	\$1,224,435	
Grand Total:	\$290,781,959	\$2,352,645	\$293,134,604	\$282,931,024	\$971,645	\$283,902,669	\$7,850,935	\$1,381,000	\$9,231,935	

Fund Type: Special Revenue Fund

Budget Group: Fire Administration

Fire Administration

	Current Budget	<b>Budget Adjustments</b>	Modified Budget
Requirements:	\$39,948,708	\$1,826,145	\$41,774,853
Department Sources:	\$40,108,069	\$911,645	\$41,019,714
Use of/(Contribution to) Available Reserves:	(\$159,361)	\$914,500	\$755,139
Total:	\$39,948,708	\$1,826,145	\$41,774,853

#### Explanation

The department requests the following adjustments, resulting in a net increase to Requirements of \$1.8 million and Sources of \$911,645. Also included is the Use of Available Reserves of \$914,500.

An increase in Requirements of \$1.8 million primarily due to: \$697,073 for the purchase of Personal Protective Equipment in response to the pandemic; \$506,000 to reimburse the County's Capital Improvement Program for costs of the shower and restroom facility addition at Camp 6 (Handcrew) approved by the Board on April 21, 2020 (Item No. 81); \$239,000 for the replacement of an ambulance for the North Desert Regional Service Zone; and a \$158,000 increase to purchase a trailer for County Fire's Incident Management Team. Also, an increase of \$82,500 for a generator and utilities to provide backup power to the Handcrew; \$56,572 for EZOP (the County's on-line permitting system) Application Development costs. These increases are funded by Sources of \$911,645 from FEMA grants (\$697,073), CARES Act Funds allocation (\$158,000), and an Operating Transfer from the Land Use Services Department - Administration Division (\$56,572). Also, the use of Available Reserves of \$914,500.

An increase of \$25,000 for electrical upgrades at the Vehicles Services Shop in San Bernardino; \$20,000 to purchase an excavator thumb attachment for the Dozer program; and \$14,000 for purchase of a welder pack to enhance the Department's ability to repair its fleet of vehicles. These adjustments are offset by a reduction in Salaries and Benefits due to salary savings (\$25,000), reduced travel expenses (\$20,000), and deferment of several small tool purchases (\$14,000), resulting in no net impact to Requirements or Sources.

#### Fund Type: Special Revenue Fund

#### **Budget Group: Hazardous Materials Operations**

Hazardous Materials Operations

·	Current Budget	Budget Adjustments	Modified Budget	F
Requirements:	\$10,060,866	\$60,000	\$10,120,866	f
Department Sources:	\$10,243,013	\$60,000	\$10,303,013	1
Use of/(Contribution to) Available Reserves:	(\$182,147)	\$0	(\$182,147)	
Total:	\$10,060,866	\$60,000	\$10,120,866	

#### Explanation

Requirements and Sources are increasing by \$60,000 for the replacement of two Hazmat inspection staff vehicles that are funded through an Operating Transfer In from the Hazmat Reserve Fund.

#### Budget Group: North Desert Regional Service Zone

North Desert Regional Service Zone

, and the second	Current Budget	Budget Adjustments	Modified Budget
Requirements:	\$50,761,975	\$207,000	\$50,968,975
Department Sources:	\$51,300,132	\$0	\$51,300,132
Use of/(Contribution to) Available Reserves:	(\$538,157)	\$207,000	(\$331,157)
Total:	\$50,761,975	\$207,000	\$50,968,975

#### Explanation

Requirements are increasing by \$207,000 for the cost of roof replacement at Fire Station 304 in Hesperia. This project, which was approved by the Board on April 21, 2020 (Item No. 80), is funded by the use of Available Reserves.

#### Fund Type: Special Revenue Fund

Budget Group: Set-Asides and Reserves

Set Asides and Reserves

	<u>Current Budget</u>	Budget Adjustments	<b>Modified Budget</b>
Requirements:	\$20,483,623	\$60,000	\$20,543,623
Department Sources:	\$13,007,117	\$0	\$13,007,117
Use of/(Contribution to) Available Reserves:	\$7,476,506	\$60,000	\$7,536,506
Total:	\$20.483.623	\$60,000	\$20.543.623

#### Explanation

Requirements are increasing by \$60,000 for an Operating Transfer Out to the Hazardous Materials Operations Fund for the replacement of two Hazmat inspection staff vehicles. This Operating Transfer Out is funded by the use of Available Reserves.

#### Budget Group: South Desert Regional Service Zone

South Desert Regional Service Zone

20011 20001 1108.01101 201 1100 20				
	<b>Current Budget</b>	<b>Budget Adjustments</b>	<b>Modified Budget</b>	F
				(
Requirements:	\$21,698,913	\$199,500	\$21,898,413	a
Department Sources:	\$21,929,232	\$0	\$21,929,232	E
Use of/(Contribution to) Available Reserves:	(\$230,319)	\$199,500	(\$30,819)	ι
Total:	\$21,698,913	\$199,500	\$21,898,413	

#### Explanation

Requirements are increasing by \$199,500 to reimburse the County's Capital Improvement Program for the cost of purchasing land for a future fire station in Havasu Lake. The property was acquired from CSA 70-HL through an agreement approved by the Board on July 28, 2020 (Item No. 71). This cost is funded by the use of Available Reserves.

Fund Type: Special Revenue Fund

Budget Group: Valley Regional Service Zone

Valley Regional Service Zone

	<u>Current Budget</u>	Budget Adjustments	Modified Budget
Requirements:	\$111,003,205	\$0	\$111,003,205
Department Sources:	\$109,778,770	\$0	\$109,778,770
Use of/(Contribution to) Available Reserves:	\$1,224,435	\$0	\$1,224,435
Total:	\$111,003,205	\$0	\$111,003,205

#### Explanation

The 2020-21 Adopted Budget includes a total of \$139,000 for the purchase and installation of emergency generators at fire stations 222 and 229 in San Bernardino. These projects will now be managed by County Fire (with assistance from Fleet Management) rather than by Real Estate Services - Project Management Division as originally approved in the budget. Because of this revision, certain budgetary adjustments are needed. However, these adjustments (which include the addition of Fixed Assets - Equipment for County Fire) do not result in a net increase in Requirements or Sources as the estimated amount of each project is unchanged.

# San Bernardino Fire Protection District Fixed Asset Summary Adjustments

			Structures and		
Fund Type			Improvements		
Budget_Group		Equipment	to Structures	Vehicles	Total
Special Revenue Fund					
Fire Administration		\$34,000	\$0	\$484,000	\$518,000
Hazardous Materials Operations			\$0	\$60,000	\$60,000
Valley Regional Service Zone		\$60,000	\$0		\$60,000
	<b>Grand Total:</b>	\$94,000	\$0	\$544,000	\$638,000

# San Bernardino County Fire Protection District Fixed Asset Detail Recommended Adjustments

Fund Type  Budget Group								
Department								
FundCenter	GL Account	GL Account Description	Item Description	Qty	Unit Cost	Amount	Explanation	
Special Revenue Fund								
Fire Administrati								
1064042410	54504050	VEHICLES	Snow Cat Trailer	1	\$32,000	\$32,000	Trailer is needed to accommodate the plow attachment weight on the snow cat. The Department relies on snow cats for fire and rescue operations in the mountain areas.	
1064302410	54404040	EQUIPMENT	Welder Pack	1	\$14,000	\$14,000	This purchase will enhance the Department's ability to repair its fleet of vehicles	
1068122410	54404040	EQUIPMENT	Excavator Thumb Attachment for Dozer Program	1	\$20,000	\$20,000	This purchase will allow the Dozer Program to generate more work orders and increase revenue from projects.	
1064042410	54504050	VEHICLES	Trailer	1	\$158,000	\$158,000	Purchase of trailer to house/transport equipment that will assist the Department's Incident Management Team with responding to the COVID-19 pandemic.	
1064042410	54504050	VEHICLES	Ambulance	1	\$239,000	\$239,000	Replacement of an existing ambulance is needed to serve the North Desert Regional Service Zone.	

# San Bernardino County Fire Protection District Fixed Asset Detail Recommended Adjustments

Fund Type							
Budget Group							
Department							
FundCenter	GL Account	GL Account Description	Item Description	Qty	Unit Cost	Amount	Explanation
1064042410	54504050	VEHICLES	Media Van	1	\$55,000	\$55,000	Media van (outfitted with desk stations and equipment) is needed for use in the field by the Department's Public Information Office.
Hazardous Mate	rials Operations						
Hazardous Mate	rials Operations						
1071552421	54504050	VEHICLES	Hazmat Inspection Staff Vehicles	2	\$30,000	\$60,000	Due to their high mileage and usage, the replacement of two vehicles for Hazmat inspection staff is needed.
Valley Regional S	Service Zone						
Valley Regional S	Service Zone						
5802222434	54404040	EQUIPMENT	Generator for Fire Station 222 in San Bernardino.	1	\$30,000	\$30,000	Purchase of emergency generator is needed to supply power during an outage.
5802292434	54404040	EQUIPMENT	Generator for Fire Station 229 in San Bernardino.	1	\$30,000	\$30,000	Purchase of emergency generator is needed to supply power during an outage.
					<b>Grand Total:</b>	\$638,000	

# Budgeted Staffing By Grouping

	2020-21 Current			Request Change			2020-21 Modifed		
	Regular	Limited Term	Total	Regular	Limited Term	Total	Regular	Limited Term	Total
General Fund Office of Emergency Services									
Office of Emergency Services	18	0	18			0	18	0	18
Total Office of Emergency Services	18	0	18			0	18	0	18
Special Revenue Fund Fire Administration									
Fire Administration	229	23	252	7	-1	6	236	22	258
Total Fire Administration	229	23	252	7	-1	6	236	22	258
<b>Hazardous Materials Operations</b>									
Hazardous Materials Operations	47	1	48	0		0	47	1	48
Total Hazardous Materials Operations	47	1	48	0		0	47	1	48
<b>Household Hazardous Materials Operations</b>									
Household Hazardous Materials Operations	21	5	26	0	-1	-1	21	4	25
<b>Total Household Hazardous Materials Operations</b>	21	5	26	0	-1	-1	21	4	25
Mountain Regional Service Zone									
Mountain Regional Service Zone	79	10	89	6		6	85	10	95
Total Mountain Regional Service Zone	79	10	89	6		6	85	10	95
North Desert Regional Service Zone									
North Desert Regional Service Zone	177	11	188	5		5	182	11	193
Total North Desert Regional Service Zone	177	11	188	5		5	182	11	193
South Desert Regional Service Zone									
South Desert Regional Service Zone	75	0	75			0	75	0	75
Total South Desert Regional Service Zone	<i>75</i>	0	<i>75</i>			0	<i>75</i>	0	<i>75</i>
Valley Regional Service Zone									
Valley Regional Service Zone	343	0	343	2		2	345	0	345
Total Valley Regional Service Zone	343	0	343	2		2	345	0	345

# **Position Actions**

Department	Classification	Position Action	Position Type	Position #	Bargaining Unit	Range	Change	Annual Cost
Special Revenue F	und							
Fire Administ	<u>tration</u>							
Fire	e Administration							
	Assistant Fire Marshal-Community Safety	Add	Regular	New	EHS	48R	1	\$156,212
	Deputy Fire Chief of Business Operations	Add	Safety	New	EXS_EXBSA F	72B	1	\$301,249
	Fire Agency Division Chief	Add	Safety	New	EXS_EXBSA F	66B	2	\$573,248
	Fire Prevention Specialist	Add	Regular	New	EHS	39R	2	\$299,119
	Office Assistant II	Add	Regular	New	NRP	12	1	\$61,955
	Public Service Employee	Delete	Extra Help	083894	EXH_REC	PSF	-1	(\$29,780)
				Fii	re Administrati	on Subtotal	6	\$1,362,003
Hazardous M	laterials Operations							
Haz	zardous Materials Operations							
	Assistant Fire Marshal Hazmat	Add	Regular	New	NRP_SUP	48	2	\$353,486
	Assistant Fire Marshal Hazmat	Add	Regular	New	NRP_SUP	48	1	\$279,008
	Hazardous Mat Spec IV/HMRT	Delete	Regular	073282	EHS_SAF	H43	-1	(\$241,758)
	Hazardous Materials Spec IV	Delete	Regular	030813	EHS	H43	-1	(\$162,385)
	Hazardous Materials Spec IV	Delete	Regular	084912	EHS	H43	-1	(\$162,385)
			F	lazardous Mat	erials Operatio	ns Subtotal	0	\$65,966
Household H	lazardous Materials Operations							
Hou	usehold Hazardous Materials Operations							
	Hazardous Materials Tech I	Delete	Regular	073283	NRP	09	-1	(\$72,452)

# **Position Actions**

Department	Classification	Position Action	Position Type	Position #	Bargaining Unit	Range	Change	Annual Cost
ecial Revenue Fund								
Household Hazardous I	Materials Operations							
Household Ha	azardous Materials Operations							
Hazardo	ous Materials Technician II	Add	Regular	New	NRP	25	1	\$97,173
Househo	old Haz Mat	Delete	Extra Help	070179	EXH_REC	PSA	-1	(\$24,721)
			Household H	Hazardous Mat	erials Operatio	ns Subtotal	-1	\$0
Mountain Regional Ser	vice Zone							
Mountain Re	gional Service Zone							
Ambula	nce Operator - EMT 24 Hour Shift	Add	Regular	New	AOU	E1	3	\$246,653
Ambula	nce Operator - Paramedic 24 Hour Shift	Add	Regular	New	AOU	P1	3	\$272,749
			ı	Mountain Regi	onal Service Zo	ne Subtotal	6	\$519,402
North Desert Regional	Service Zone							
North Desert	Regional Service Zone							
Ambula	nce Operator -EMT 24 Hour Shift	Add	Regular	New	AOU	E1	3	\$218,733
Ambula	nce Operator-Paramedic 24 Hour Shift	Add	Regular	New	AOU	P1	3	\$263,823
Assistan	nt Fire Chief	Delete	Safety	030147	EXS_EXBSA F	68B	-1	(\$345,801)
			Nor	th Desert Region	onal Service Zo	ne Subtotal	5	\$136,755
Valley Regional Service	<u>Zone</u>							
Valley Region	nal Service Zone							
Firefight	ter Paramedic	Add	Safety	NEW	FIR_SAF	FFP	1	\$185,358
Firefight	ter Paramedic	Add	Safety	New	FIR_SAF	FFP	1	\$185,358
				Valley Region	onal Service Zo	ne Subtotal	2	\$370,716

# **Reclassification Actions**

Position Num	nber <u>Current Classification</u>	<u>Current</u> <u>Bargaining Unit</u>	Current Range	Annual Cost (A)	Proposed Classification	Proposed Bargaining Unit	Prop. Range	Prop Annual Cost (B)	Annual Cost/ (Savings) (B-A)
Special Reve	enue Fund Administration								
	Fire Administration								
073183	Service Center Supervisor	Non-Represented Special Dist.	31	\$135,375	Fire Service Center Manager	Exempt Special Districts	41D	\$151,875	\$16,500

### **Classification Actions**

Establish the Following	Establish the Following Classifications:								
Entity	<u>Classification Title</u>	Representation Unit	Range	Conflict of Interest Code					
Fire	Fire Service Center Manager	Exempt Special Districts	41D	2					

Bargaining Unit / Group Change:								
Entity	<u>Classification Title</u>	Job code	Representation Unit	Adjusted Unit	Current Range	Adjusted Range		
Fire	Staff Analyst II-Trainee	40208	Non-Represented Special Dist.	Fire Auxiliary Services Non- Supervisory Unit	31	31		

### **County Quarterly Performance Measure Update**

**BUDGET GROUP: COUNTY FIRE** 

#### FIRE PROTECTION DISTRICT

Measure Percentage of annual inspections completed.

Goal IMPROVE COUNTY GOVERNMENT OPERATIONS

2020-21 Target	Modified Target	Qtr1 Accomplished	Qtr1 Year End Est.	Qtr2 Accomplished	Qtr2 Year End Est.	Qtr3 Accomplished	Qtr3 Year End Est.	2020-21 Actual
100%		36%	100%					

Explanation California Health and Safety (H&S) Code sections 13146.2 and 13146.3 require every city or county fire department/fire district to annually inspect all buildings used as public or private schools, hotels, motels, lodging houses, and apartment complexes for compliance with building standards and other regulations of the State Fire Marshal. The San Bernardino County Office of the Fire Marshal (OFM) has performed 36% of the required inspections through the first quarter of 2020-21. By fiscal year-end, OFM fully expects to complete 100% of the inspections as mandated by the H&S Code.

Measure Percentage completion of the assessment of the business organization and implementation of needed organizational changes.

Goal IMPROVE COUNTY GOVERNMENT OPERATIONS

2020-21 Target	Modified Target	Qtr1 Accomplished	Qtr1 Year End Est.	Qtr2 Accomplished	Qtr2 Year End Est.	Qtr3 Accomplished	Qtr3 Year End Est.	2020-21 Actual
100%		30%	100%					

Explanation County Fire continues to review its business administration functions. The Department is recommending changes in staffing to provide for additional oversight of finance, budget and fiscal operations that will address the organization's future needs. Addressing staffing, along with filling certain vacant positions, will allow County Fire to fully complete its assessment of the business organization and implement needed organizational changes by fiscal year-end.

Measure Percentage of eligible reimbursable costs received.

Goal PURSUE COUNTY GOALS AND OBJECTIVES BY WORKING WITH OTHER AGENCIES

2020-21 Target	Modified Target	Qtr1 Accomplished	Qtr1 Year End Est.	Qtr2 Accomplished	Qtr2 Year End Est.	Qtr3 Accomplished	Qtr3 Year End Est.	2020-21 Actual
75%		0%	75%					

Explanation County Fire has identified various funding sources for reimbursement of COVID-19 pandemic costs. These sources include a portion of the County's Cares Act allocation and grant funding from the Federal Emergency Management Agency - U.S. Department of Homeland Security. Although no actual funding was received during the first quarter of 2020-21, County Fire anticipates a significant reimbursement in December and expects to achieve its target of receiving funding for 75% of COVID-19 reimbursable costs by fiscal year-end.

# San Bernardino County Fire Protection District Budget Adjustments

Fund Type					
<b>Budget Group</b>					
Department	Entry Document No.	Funds Center	Commitment Item	Commitment Item Description	Amount
Special Revenue Fund					
Fire Administration					
Fire Administratio					
<b>✓</b>	400002642	1064302410	52002120	SMALL TOOLS & INSTRU	(\$14,000)
<b>✓</b>	400002642	1064302410	54404040	EQUIPMENT	\$14,000
<b>✓</b>	400002643	1064302410	51001010	REGULAR SALARY	(\$25,000)
•	400002643	1064312410	55405016	FIXED ASSETS TRSF OU	\$25,000
✓	400002644	1064042410	54504050	VEHICLES	\$32,000
<b>✓</b>	400002644	1064042410	54504050	VEHICLES	\$55,000
<b>✓</b>	400002648	1068052410	52942941	CONF/TRNG/SEMINAR FE	(\$10,000)
•	400002648	1068192410	52942941	CONF/TRNG/SEMINAR FE	(\$10,000)
•	400002648	1068122410	54404040	EQUIPMENT	\$20,000
<b>✓</b>	400002649	1068132410	55405016	FIXED ASSETS TRSF OU	\$82,500
<b>✓</b>	400002658	1062002410	40909975	OP TRANSFERS IN	\$56,572
<b>✓</b>	400002658	1062002410	52002450	APPLICATION DEV ENHA	\$56,572
<b>✓</b>	400002660	1068132410	55405016	FIXED ASSETS TRSF OU	\$506,000
<b>✓</b>	400002661	1064042410	54504050	VEHICLES	\$239,000
<b>✓</b>	400002694	1061902410	40509198	COVID-19 RELIEF DIST	\$158,000
<b>✓</b>	400002694	1061902410	54504050	VEHICLES	\$158,000
✓	400002790	1061902410	40509198	COVID-19 RELIEF DIST	\$697,073
<b>✓</b>	400002790	1061902410	52002135	SPECIAL DEPT EXPENSE	\$697,073
Hazardous Materials (	<u>Operations</u>				
Hazardous Materi	als Operations				
<b>✓</b>	400002641	1071552421	40909975	OP TRANSFERS IN	\$60,000

## San Bernardino County Fire Protection District Budget Adjustments

Fund Type						
Budget Group			5 l. C l		Constitution Branchists	A
Departme	nt Entry D laterials Opera	ocument No.	Funds Center	Commitment Item	Commitment Item Description	Amount
Trazardous iv	• • • • • • • • • • • • • • • • • • •	400002641	1071552421	54504050	VEHICLES	\$60,000
North Desert Reg			10, 1332 121	3 130 1030	721110220	<b>,</b> 00,000
	t Regional Serv					
North Desert	✓	400002636	5903042442	55405016	FIXED ASSETS TRSF OU	\$207,000
	<u> </u>	400002664	5903202442	55405018	INTERNAL COST ALLOCA	\$2,127
	✓	400002664	5900532442	55405018	INTERNAL COST ALLOCA	\$1,785
	<b>✓</b>	400002664	5905532442	55405018	INTERNAL COST ALLOCA	\$1,190
	✓	400002664	5900032442	55415019	INTERNAL COST ALLOCA	(\$1,785)
	✓	400002664	5900032442	55415019	INTERNAL COST ALLOCA	(\$1,190)
	<b>✓</b>	400002664	5900032442	55415019	INTERNAL COST ALLOCA	(\$2,127)
Set-Asides and R	<u>eserves</u>					
Set Asides ar	nd Reserves					
	•	400002641	1079552420	55305030	OPERATING TRSF OUT	\$60,000
South Desert Reg	gional Service	<u>Zone</u>				
South Desert	t Regional Serv	vice Zone				
	<b>✓</b>	400002633	6100182454	55405016	FIXED ASSETS TRSF OU	\$199,500
Valley Regional S	Service Zone					
Valley Region	nal Service Zor	ne				
	<b>✓</b>	400002634	5802222434	52002930	MAINTENANCE CHRGS (I	\$39,500
	<b>✓</b>	400002634	5802292434	52002930	MAINTENANCE CHRGS (I	\$39,500
	✓	400002634	5802292434	54404040	EQUIPMENT	\$30,000
	✓	400002634	5802222434	54404040	EQUIPMENT	\$30,000
	✓	400002634	5802292434	55405016	FIXED ASSETS TRSF OU	(\$69,500)

# San Bernardino County Fire Protection District **Budget Adjustments**

Fund	Tyne
I ullu	Typc

Βι	idge <sup>-</sup>	t Gro	oup

<u>B</u>	udget Group  Department  Valley Regional So	Entry Document No. ervice Zone	Funds Center	Commitment Item	Commitment Item Description	Amount
	•	400002634	5802222434	55405016	FIXED ASSETS TRSF OU	(\$69,500)
	•	400002667	5800702434	55405018	INTERNAL COST ALLOCA	\$9,420
	•	400002667	5800012434	55415019	INTERNAL COST ALLOCA	(\$9,420)