

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SAN BERNARDINO  
AND RECORD OF ACTION**

January 5, 2021

**FROM**

**LEONARD X. HERNANDEZ, Chief Executive Officer, County Administrative Office**

**SUBJECT**

2020-21 Maintenance and Capital Improvement Program First Quarter Budget Report

**RECOMMENDATION(S)**

1. Accept the 2020-21 Maintenance and Capital Improvement Program First Quarter Budget Report.
2. Approve the budget adjustments as listed in the Report and authorize the Auditor-Controller/Treasurer/Tax Collector to adjust appropriation and revenue as detailed in the Capital Improvement Program Quarterly Budget Adjustments section of the Report and allow for minor technical changes limited to available budget within the budget unit. (Four votes required).

(Presenter: Matthew Erickson, Chief Financial Officer, 387-5423)

**COUNTY AND CHIEF EXECUTIVE OFFICER GOALS & OBJECTIVES**

**Improve County Government Operations.**

**Operate in a Fiscally-Responsible and Business-Like Manner.**

**FINANCIAL IMPACT**

The financial impact of this item is provided in detail in the Capital Improvement Program First Quarter Budget Report (Report), specifically in the Capital Improvement Program Quarterly Budget Adjustments (Budget Adjustments) section. In total, Requirements and Sources are increasing by a net of \$19,022,422 in the Capital Improvement Program (CIP) funds, in which reimbursements are reported as Sources. Increased requirements are funded primarily from Discretionary General Funding (Net County Cost), and new revenue.

**BACKGROUND INFORMATION**

The Chief Executive Officer is responsible for the preparation and administration of the County budget. All County department requests for budget adjustments are required to be compiled quarterly and presented each quarter to the Board for approval.

The Report for the CIP includes requests to approve new projects and budget adjustments to existing, completed, and canceled projects. Details for all budget adjustments can be found in the Budget Adjustments section of the Report.

The format of this quarterly report distinguishes requested actions on projects included in the five-year plan document (Major Capital Improvements), and actions on Maintenance and Non-Major CIP projects, which are also included in this quarterly report. Actions on Major Capital Improvements for Special Districts, if any, are found in the Quarterly Report for Special Districts.

## MAJOR CAPITAL IMPROVEMENTS SECTION

### Adjustments to Existing Projects – Major CIP

- There are no adjustments associated with Major CIP Projects.

## MAINTENANCE AND NON-MAJOR CIP SECTION

### New Projects – Maintenance and Non-Major CIP - \$10,119,263\*\*

- Five new projects in the total amount of \$718,339, funded with Discretionary General Funding (Net County Cost):
  - One new project in the amount of \$48,627 for the Auditor-Controller/Treasurer/Tax Collector IDF A/C Units project (No. 10.10.1163).
  - One new project in the amount of \$545,060 for the County Government Center Single Ply Roof Overlay project (No. 10.10.1162).
  - One new project in the total amount of \$60,000 for the Redlands Museum Anthropology Building Repair project (No. 10.10.1161).
  - Two new projects in the total amount of \$64,652 for Regional Parks (RGP):
    - \$36,439 for the RGP Maggie's Mine Roof Repair project (No. 10.10.1164).
    - \$28,213 for the RGP Maggie's Mine Structure Repair project (No. 10.10.1159).
- One new project in the amount of \$133,789 for the RGP Glen Helen Helipad Repair project (No. 10.10.1160), funded with Discretionary General Funding (Net County Cost) in the amount of \$100,000 and reimbursement from the California Governor's Office of Emergency Services (Cal OES) up to \$50,000, with any cost savings returning back to the General Fund.
- 21 new projects in the total amount of \$7,617,135, funded by departmental budgets:
  - Five new projects in the total amount of \$3,759,203 for the Probation Department:
    - Three new projects in the total amount of \$97,203, funded with Probation Youth Offender Block Grant (YOBG) funds:
      - \$24,300 for the Probation High Desert Juvenile Detention and Assessment Center (HDJDAC) Flooring Repair project (No. 10.10.1140).
      - \$47,400 for the Probation HDJDAC A/C Installation IDF Room project (No. 10.10.1135).
      - \$25,503 for the Probation HDJDAC Dishwasher Installation project (No. 10.10.1136).
    - One new project in the amount of \$3,030,000 for the Probation High Desert Building Acquisition project (No. 10.10.1134), funded with 2011 Realignment Funds (AB 109).
    - One new project in the amount of \$632,000 for the Probation West Valley Training Center (WVTC) Gun Range A/C Installation project (No. 10.10.1151), funded with Prop 172 Funds.
  - Eight new projects in the total amount of \$308,478 for County Fire (CF):
    - Four new projects in the total amount of \$110,000, funded by the Valley Regional Service Zone operating budget:

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- \$27,500 for the CF Station 222 Extractor Installation project (No. 10.10.1137).
- \$27,500 for the CF Station 226 Extractor Installation project (No. 10.10.1138).
- \$27,500 for the CF Station 227 Extractor Installation project (No. 10.10.1155).
- \$27,500 for the CF Station 229 Extractor Installation project (No. 10.10.1146).
- Two new projects in the total amount of \$55,000 funded by the North Regional Service Zone operating budget:
  - \$27,500 for the CF Station 8 Extractor Installation project (No. 10.10.1156).
  - \$27,500 for the CF Station 304 Extractor Installation project (No. 10.10.1144).
- One new project in the amount of \$27,500 for the CF Station 94 Extractor Installation project (No. 10.10.1145), funded by the Mountain Regional Service Zone operating budget.
- One new project in the amount of \$115,978 for the CF Camp 6 Generator Installation project (No. 10.10.1157), funded with County Fire Reserves.
- Three new projects in the total amount of \$2,090,144 for the Arrowhead Regional Medical Center (ARMC), funded by the department's Enterprise Fund:
  - \$681,793 for the ARMC Dialysis Reverse Osmosis System project (No. 10.10.1141).
  - \$242,126 for the ARMC Sterilization System Installation project (No. 10.10.1142).
  - \$1,166,225 for the ARMC Medical Device Integration project (No. 10.10.1143).
- One new project in the amount of \$197,584 for the Preschool Services Department (PSD) Administrative Building Acquisition project (No. 10.10.1154), funded with Federal Head Start and Early Head Start Funds.
- One new project in the amount of \$1,012,394 for the Assessor/Recorder/Clerk 222 Emergency Standby Generator project (No. 10.10.1158), funded by the department's Modernization Fund.
- One new project in the amount of \$139,093 for the County Library Administration Flooring and Paint project (No. 10.10.1153), funded by the department's Special Revenue Fund.
- One new project in the amount of \$50,000 for the Human Resources Employee Management and Compensation System (EMACS) Office Remodel project (No. 10.10.1139), funded with departmental General Fund savings.
- One new project in the amount of \$60,239 for the Yucaipa Regional Park Pool Surfacing Repair project (No. 10.10.1152), funded by the Regional Park's Maintenance Fund.
- One new project in the amount of \$1,650,000 for the District Attorney (DA) Building Acquisition project (No. 10.10.1150), funded with 2011 Realignment Funds (AB 109) in the amount of \$400,000 and the transfer of fund balance in the amount of \$1,250,000 from the cancellation of the Victorville DA Design/Remodel project (No. 10.10.0575).

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\*\*Total one-time contribution to new projects identified above is \$8,869,263, offset by contributions of \$1,250,000 from other projects within the current CIP Operating budget, which was previously set aside.

**Adjustments to Existing Projects – Maintenance and Non-Major CIP - \$10,162,159\*\*\***

- One budget adjustment will increase the Glen Helen Regional Park Waterslide Replacement project (No. 10.10.0911) budget by \$225,000, funded with Discretionary General Funding (Net County Cost).
- One budget adjustment will increase the Information Services Department (ISD) Building Acquisition and Improvements project (No. 10.10.0768) budget by \$1,300,000, funded by the Capital Projects – ISD Building Acquisition Reserve.
- One budget adjustment will increase the Foothill Law & Justice (FHLJ) Roof and Skylight Replacement project (No. 10.10.1103) budget by \$3,334,793, funded by the Judicial Council of California (JCC) for the JCC's proportionate share of cost.
- 15 budget adjustments will increase existing projects by a total of \$5,293,366 funded by department budgets:
  - 10 budget adjustments will increase existing projects by a total of \$4,750,981 for the Arrowhead Regional Medical Center (ARMC), funded by the department's Enterprise Fund:
    - An increase of \$78,000 for the ARMC Fire Door Magnetic Hold Open project (No. 10.10.0254).
    - An increase of \$1,100,000 for the ARMC CT Scanner Acquisition project (No. 10.10.0453).
    - An increase of \$403,450 for the ARMC Transfer Switch Replacement project (No. 10.10.0458).
    - An increase of \$125,000 for the ARMC Pneumatic Tube System project (No. 10.10.0742).
    - An increase of \$42,503 for the ARMC Pre-vacuum Sterilizer project (No. 10.10.0760).
    - An increase of \$1,597,028 for the ARMC Chain Link Fence Enclosure project (No. 10.10.0819).
    - An increase of \$115,000 for the ARMC VOIP Conversion project (No. 10.10.0833).
    - An increase of \$250,000 for the ARMC 6<sup>th</sup> Floor Flooring project (No. 10.10.0838).
    - An increase of \$925,000 for the ARMC Ligature Risk CMS Requirement project (10.10.0851).
    - An increase of \$115,000 for the ARMC Interior Seismic Portal Flooring and Structural Repair project (No. 10.10.0950).
  - One budget adjustment will increase County Fire Camp 6 Shower and Restroom project (No. 10.10.1009) budget by \$206,000, funded with County Fire Reserves.
  - One budget adjustment will increase the District Attorney 303 Building Command Center project (No. 10.10.0647) budget by \$45,000, funded with Federal Asset Forfeiture Funds.
  - One budget adjustment will increase the Chino Airport Hangar A495-560 Sewer Connection project (No. 10.10.0676) budget by \$209,650, funded by Airport's Capital Improvement Fund.

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- One budget adjustment will increase the ISD Miro Way Enclosed Storage Garage project (No. 10.10.0680) budget by \$30,000, funded with ISD Telecommunication Service Funds.
- One budget adjustment will increase the Probation CVJDAC Rekey Locks project (No. 10.10.0332) budget by \$51,735, funded with Prop 172 Funds.
- One budget adjustment will increase the Regional Parks Infrastructure project (No. 10.10.0961) budget by \$9,000, funded by Regional Parks Residual Fund.

\*\*\*Total one-time contribution to existing projects identified above is \$10,153,159, offset by contributions of \$9,000 from CIP Program Funds within the current CIP Operating budget, which was previously set aside.

**Technical Budget Adjustments – No Net Impact to Requirements and Sources**

- One budget adjustment will transfer the ARMC Ultra Low Temperature Freezer project (No. 10.10.1129) budget of \$30,870, from Fund Center 7700003100 to Fund Center 7700004204, as a result of a technical error.

**Program Budget Summaries**

Budget summaries for CIP program budgets such as Paving, Roofing, Minor CIP and Residual are provided in the CIP– Program Budget Summary of the attached Report. These Program Budget Summaries provide information on activity and available funding in these individual program budgets.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Penny Alexander-Kelley, Chief Assistant County Counsel, 387-4270) on December 10, 2020; Real Estate Services Department (Jennifer Costa, Assistant Director, 387-5380) on December 8, 2020; Finance (Wen Mai, Principal Administrative Analyst, 387-4020) on December 8, 2020; and County Finance and Administration (Matthew Erickson, County Chief Financial Officer, 387-5423) on December 8, 2020.

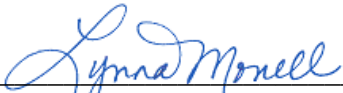
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Record of Action of the Board of Supervisors  
County of San Bernardino

**APPROVED (CONSENT CALENDAR)**

Moved: Joe Baca, Jr. Seconded: Janice Rutherford  
Ayes: Col. Paul Cook (Ret.), Janice Rutherford, Dawn Rowe, Curt Hagman, Joe Baca, Jr.

Lynna Monell, CLERK OF THE BOARD

BY   
DATED: January 5, 2021



cc: File- Administrative Office w/attach  
LA 01/8/2021